

ORDINANCE #2025-1

AN ORDINANCE ESTABLISHING SALARIES FOR CERTAIN TOWN OFFICIALS AND EMPLOYEES OF THE TOWN OF LYNNVILLE, INDIANA FOR THE YEAR 2024

WHEREAS pursuant to the provision of IC 36-1-4-15, the compensation of all Town Officials and Employees may be fixed by the Town council,

WHEREAS the Town of Lynnville operates and maintains a water and wastewater system,

WHEREAS IC 8-1.5-3.3 provides the Town Council may control municipally owned utilities,

WHEREAS the Town Council is the Park Authority of Lynnville Park pursuant to IC 36-10-5-2, and

WHEREAS the members of the Town Council and the Clerk Treasurer perform services which relate to the operation of the municipally owned utilities and Lynnville Park.

NOW BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LYNNVILLE, INDIANA, AS FOLLOWS:

SECTION I

That compensation shall be paid in accordance with the following:

Town Council President	Elected	Not more than \$9,043.69 annually paid bi-weekly.
Town Council Members	Elected	Not more than \$9,043.69 annually paid bi-weekly.
Lynnville Park Advisors	Appointed	Not more than \$1,995.00 annually paid bi-weekly.
Clerk-Treasurer	Elected	Not more than \$46,487.10 annually paid bi-weekly.
Town Manager*	Full-time	Not more than 100,000.00 annually paid bi-weekly.
Town Marshal	Part-time	Not more than \$28.00 per hour paid bi-weekly.
<u>Clerk-Treasurer Office</u>		
Administrative	Part-time	Not more than \$10.00 per hour paid bi-weekly.
Deputy Clerk-Treasurer	Full-time	Not more than \$18.00 per hour paid bi-weekly.
<u>Town Employees</u>		
Utility Clerk	Full-time	Not more than \$24.00 per hour paid bi-weekly.
Town Employees	Full-time	Not more than \$26.00 per hour paid bi-weekly.
Town Employee	Part-time	Not more than \$22.00 per hour paid bi-weekly.
Town/Park Groundskeeper	Part-time	Not more than \$18.00 per hour paid bi-weekly.
<u>Lynnville Park Employees</u>		
Lynnville Park Superintendent*	Full-time	Not more than \$45,000 annually paid bi-weekly.
Lynnville Park Manager*	Part-time	Not more than \$17.00 per hour paid bi-weekly.
Lynnville Park Groundskeeper	Full-time	Not more than \$18.00 per hour paid bi-weekly.
Lynnville Park Laborer	Part-time	Not more than \$14.00 per hour paid bi-weekly.
Lynnville Park Employee	Part-time	Not more than \$12.00 per hour paid bi-weekly.

**Cell phones are provided for use of daily operations.*

SECTION II

Compensation shall be paid on Wednesday bi-weekly. If payday falls on a holiday or another day the Town Hall is closed, compensation shall be paid on the last working day before the regularly scheduled pay day except as provided for this Section.

Employees shall submit time sheets to the Clerk-Treasurer’s office at end of working day on Friday before payday. If time sheets are not received on time the employee may have to wait until the next regular pay day to receive their compensation.

SECTION III

Paid Employee Holidays for 2025 shall be as follows:

2025 Holiday Schedule

Date	Holiday
Wednesday, January 01	New Year’s Day
Monday, January 20	Birthday of Martin Luther King, Jr.
Monday, January 20 *	Inauguration Day
Monday, February 17 **	Washington’s Birthday
Monday, May 26	Memorial Day
Thursday, June 19	Juneteenth National Independence Day
Friday, July 04	Independence Day
Monday, September 01	Labor Day
Monday, October 13	Columbus Day
Tuesday, November 11	Veterans Day
Thursday, November 27	Thanksgiving Day
Thursday, December 25	Christmas Day

**This holiday is designated as "Inauguration Day" in section 6103(c) of title 5 of the United States Code, which is the law that specifies holidays for Federal employees. Federal employees are entitled to a holiday on the day a President is inaugurated on January 20th for each fourth year after 1965.*

***This holiday is designated as "Washington's Birthday" in section 6103(a) of title 5 of the United States Code, which is the law that specifies holidays for Federal employees. Though other institutions such as state and local governments and private businesses may use other names, it is our policy to always refer to holidays by the names designated in the law.*

SECTION IV

Eligibility for paid holidays. Compensation is based on an average workday of up to eight (8) hours of compensation for each holiday listed in SECTION III and the holiday must fall on a regularly scheduled workday.

Part-time employees are not eligible for paid holidays.

SECTION V

Unpaid Employee Holidays 2025 shall be as follows:

- Primary Election Day Tuesday, May 6, 2025
- General Election Day Tuesday, November 4, 2025
- Day after Thanksgiving Friday, November 28, 2025
- Day after Christmas Thursday, December 26, 2025

SECTION VI

Additional compensation may be allowed by the Town Council for full-time, part-time, salaried employees and Clerk-Treasurer, such as Longevity Pay. This compensation is in addition to their regular salary and wages, and not to exceed the amount of \$1,000.00 for the employee.

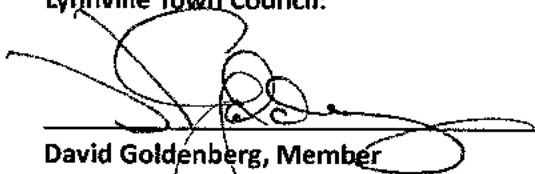
Longevity Pay based on the anniversary year of service, without a break in service, paid out in December 2025. This amount is subject to all applicable taxes. The pay schedule is as follows:

- Full-time employees \$100.00 per year of service not to exceed \$1,000.00.
- Part-time employees \$50.00 per year of service not to exceed \$1,000.00.

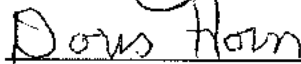
Any and all ordinances or parts of ordinances in conflict herewith are hereby repealed insofar as the conflicting portions thereof are concerned.

Passed and adopted by the Town Council of the Town of Lynnville, Indiana, this 27th December 2024.

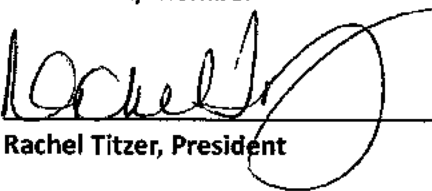
Lynnville Town Council:



David Goldenberg, Member



Doris Horn, Member



Rachel Titzer, President

Attest:



Lauri Stockus, Clerk-Treasurer

Supporting Documents included:

1. Pay Distributions Schedule
2. 2024 Longevity Pay Worksheet
3. 2025 Raise Worksheet for Council
4. 2025 Proposed Salary Compensation

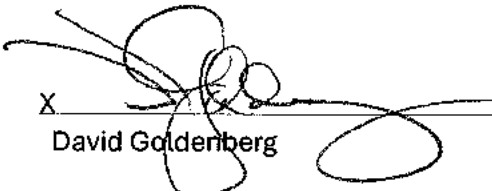
Pay Distribution Schedule

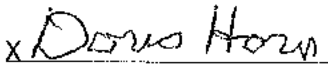
	Standard Occupation Code	2226 C.C.	2209 FD	1101 Gen	2201 MVH	4437 LIT	2240 PSLIT	2204 Park	6101 WTP	6202 WWTP
Utility Clerk	11-3013		***	9%				5%	43%	43%
Town Manager	51-8030		***	5%	5%	5%			25%	60%
Town Superintendent	11-1021		***	5%	9%			10%	38%	38%
Town - PT	37-3010	5%	***	65%	10%				10%	10%
Town - PT.1	37-3011	5%	***	35%	10%				25%	25%
Park - FT	37-3000		***					100%		
Park - PT	37-3000		***					100%		
Park Manager	43-0000		***					100%		
Town Marshal	33-3050		***				100%			
Clerk-Treasurer	Elected Official		***	31.68%				5%	31.66%	31.66%
Council	Elected Official		***	26%				22%	26%	26%

Brian	Town Manager	FT+	
Travis	Town Superintendent	FT	
Michael	Town - PT	PT	
Scott	Town - PT.1	PT	
Megan	Utility Clerk	FT	
David	Park - PT	PT	
Ethan	Park - PT	PT	
Katie	Park - PT	PT	
Kelly	Park - PT	PT	
Gary	Park - PT	PT	
John	Park - FT	FT	
Kendall	Park Manager	PT	
Mike	Town Marshal	PT	
Lauri	Elected Official		
Rachel	Elected Official		
David	Elected Official		
Doris	Elected Official		

2025 Salary Compensation Worksheet for Town Council

Job Title	2024 Salary	3%	4%	5%	2025
Town Council	\$347.83 \$9,043.69	\$10.43 \$271.31	\$13.91 \$361.74	\$17.39 \$452.18	\$347.83 \$9,043.69
Park Advisors	\$76.73 \$1,995.00	\$2.30 \$59.85	\$3.06 \$79.80	\$3.83 \$99.75	\$76.73 \$1,995.00
Clerk Treasurer	\$22.34hr \$46,487.10	\$0.67hr \$1,394.61	\$0.89hr \$1,859.48	\$1.11hr \$2,324.35	\$22.34hr \$46,487.10
Town Marshal	\$28.00	\$0.84	\$1.12	\$1.40	\$28.00
Administrative	\$9.92	\$0.30	\$0.40	\$0.49	\$9.92
Utility Clerk	\$18.00	\$0.54	\$0.72	\$0.90	\$23.00
Town Employee	\$20.30	\$0.61	\$0.81	\$1.01	\$20.30
Park Manager	\$14.70	\$0.44	\$0.59	\$0.73	\$14.70
Park Groundskeeper	\$14.33	\$0.43	\$0.57	\$0.71	\$14.33
Laborer	\$12.12	\$0.36	\$0.48	\$0.60	\$12.12
Park Employee	\$9.92	\$0.30	\$0.40	\$0.49	\$9.92
Town Superintendent	\$24.04 \$50,000.00	\$0.72 \$1,500.00	\$0.96 \$2,000.00	\$1.20 \$2,500.00	\$24.04
Park Superintendent	\$40,000-\$19.23hr \$45,000-\$21.63hr				\$40,000-\$19.23hr \$45,000-\$21.63hr
Town Manager	Alliance Contract				\$100,000.00 \$34.13hr

x  _____ 12/27/24
 David Goldenberg Date

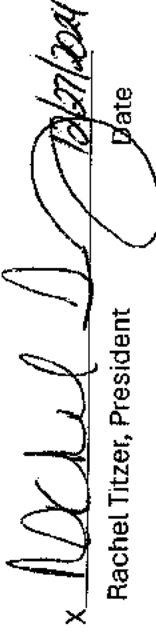
x  _____ 12-29-24
 Doris Horn Date

x  _____ 12/29/24
 Rachel Titzer Date

2025 Proposed Salary Compensation Sheet

Job Title	2024 Salary	% Increase	2025 Salary	5 per week 260hrs	16 per week 832hrs	20 per week 1040hrs	25 per week 1300hrs	32 per week 1664hrs	40 per week 2080hrs
Town Council	\$347.83 \$9,043.69	\$0.00	\$347.83 \$9,043.69	**	**	**	**	**	**
Park Advisors	\$76.73 \$1,995.00	\$0.00	\$76.73 \$1,995.00	**	**	**	**	**	**
Clerk Treasurer	\$22.34 \$46,487.10	\$0.00	\$22.34 \$46,487.10	**	**	**	**	**	**
Administrative	\$9.92	\$0.00	\$9.92	**	\$8,253.44	\$10,316.80	**	**	**
Town Marshal	\$28.00	\$0.00	\$28.00	**	\$10,000.00	**	**	**	**
Utility Clerk	\$18.00	\$5.00	\$23.00	**	**	**	**	**	\$47,840.00
Town Employee	\$20.30	\$0.00	\$20.30	**	**	\$21,112.00	\$26,390.00	**	**
Park Manager	\$14.70	\$0.00	\$14.70	**	**	\$15,288.00	\$19,110.00	**	**
Park Groundskeeper	\$14.33	\$0.00	\$14.33	**	**	\$14,903.20	\$18,629.00	**	\$29,806.40
Laborer	\$12.12	\$0.00	\$12.12	**	**	\$12,604.80	\$15,756.00	**	**
Park Employee	\$9.92	\$0.00	\$9.92	**	**	\$10,316.80	\$13,533.00	**	**
Town Superintendent	\$24.04 \$50,000.00	\$0.00 \$2,500.00	\$24.04	**	**	**	**	\$40,002.56	\$50,003.20
Park Superintendent	\$40,000- \$19.23hr \$45,000- \$21.63hr			**	**	**	**	**	\$40,000- 19.23hr \$45,000- 21.63hr
Town Manager	Alliance Contract	Alliance Contract	Alliance Contract	**	**	**	**	**	\$100,000

Highlighted are current filled positions


 Rachel Titzer, President
 Date

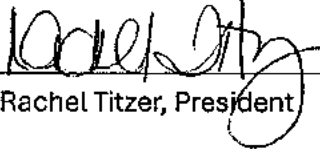
2024 Longevity Pay

The Clerk Treasurer has been instructed by the Town Council to pay the following employees' End of Year compensation. These are in addition to regular pay/salary.

Pay Type		Hire Date	2021	2022	2023	2024	APV #
Abner, Megan	FT	08/26/2024	**	**	**	**	**
Byers, James	PT	11/06/2023	**	**	\$50.00	**	**
Cook, Brian	FT	04/19/2021	\$750.00	\$750.00	\$750.00	\$300.00	23358
Garrison, Michael	PT	04/27/2021	\$50.00	\$100.00	\$150.00	\$150.00	23359
Porter, Travis	FT	03/11/2024	**	**	**	**	**
Wyatt Smith	PT	10/06/2022	**	**	**	\$100.00	23360
Whitfield, Scott	PT	03/23/2022	**	**	**	\$100.00	23361
Donohoo, Jenna	PT	06/12/2023	**	**	\$50.00	**	**
Robbins, Brooklin	FT	06/28/2021	\$100.00	\$200.00	\$300.00	**	**
Stockus, Lauri	FT	12/18/2017	\$50.00	\$0.00	\$500.00	**	**
Mitchell, Michael	PT	03/15/2023	**	**	\$50.00	\$50.00	23363
Boger, Gary (Phil)	PT	03/29/2024	**	**	**	**	**
Cortez, Miguel	PT	08/24/2023	**	**	\$50.00	**	**
DeKemper, David	PT	04/01/2023	**	**	\$50.00	\$50.00	23364
Grimes, Ethan	PT	07/05/2024	**	**	**	**	**
Hofmann, Katherine	PT	05/29/2024	**	**	**	**	**
Julian, Kelly	PT	04/20/2022	\$50.00	\$100.00	\$150.00	\$100.00	23365
Leslie, John	FT	01/08/2013	\$500.00	\$500.00	\$500.00	\$1,000.00	23366
Rainey, Kendall	PT	08/31/2023	**	**	\$50.00	\$50.00	23367
Smith, Carter	PT	08/26/2024	**	**	**	**	**
Schmidt, Christina	PT	03/23/2022	\$50.00	\$100.00	\$200.00	**	**
Vowels, Ethan	PT	07/14/2023	**	**	\$50.00	**	**
			\$1,550.00	\$1,750.00	\$3000.00	\$2,500.00	

PT - \$50.00 for each year of employment with a maximum of 1 Payfile total.

FT - \$100.00 for each year of employment with a maximum of 1 Payfile total.


 Rachel Titzer, President

12/27/2024
 Date