

**Town of Lynnville
Lynnville Town Council
December 17, 2024, Agenda**

CALL PUBLIC HEARING TO ORDER

Additional Appropriation

CLOSE PUBLIC HEARING

CALL MEETING TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGEANCE

ROLL CALL

APPROVAL OF MINUTES: March 5, 2024, and November 19, 2024

APPROVAL OF CURRENT BILLS: December 4, 2024 – December 17, 2024

ADJUSTMENTS:

1. \$89.08 - 106 Possum Ln – water leak – **REPAIRED** (receipt included)

FUND REPORT – November 2024:

Revenue	\$14,262.79
Expenditures	\$18,492.51
Current Balance	\$203,727.38

060

NEW BUSINESS:

1. Permission to have trees removed on Lot #92 – **Siebe**
2. Permission to build garage on Lot #92 - **Siebe**
3. All Town Council Meetings will be held at Town Hall starting 2025
4. Approval of Contractor’s Application for payment - \$114,202.00
5. Approval of Resolution #2024-12 Additional Appropriation
6. Approve Rate Study by Baker Tilly
 - a. Water Utility
 - b. Sewer Utility
7. Lynnville Park lease tax sale issue
8. Purchase Reimbursement Policy
9. Update on Car Wash
10. Approval of Long-Term Agreements - \$6,000.00 per month
 - a. Scott Dixon
 - b. Cody White/Lily Kerby
 - c. Colton Head/Allyssa Head
 - d. Kathy Leyden
 - e. Danny Vowels
 - f. Destini Saavedra
 - g. Landon Nix
 - h. Travis Glassco

Brian Cook, Town Manager

Work Report Submitted

PO Report Submitted

Work Order Report Submitted

Mike Mitchell, Town Marshal

Work Report Submitted

Michael May, Fire Department

Work Report Stated

J. William Bruner, Attorney

Lauri Stockus, Clerk-Treasurer

Upcoming:

- | | |
|-----------------------------------|----------------|
| 1. Town Hall Closed for Christmas | December 25-26 |
| 2. Town Hall Closed New Years Day | January 1 |
| 3. Town Hall Closed MLK Day | January 20 |

Stacy Tevault, Park Advisor

David Goldenberg, Town Council Member/Park Authority

Doris Horn, Town Council Member/ Park Authority

Rachel Titzer, Town Council President/ Park Authority

****ADDRESS THE FLOOR****

NEXT MEETING: January 7, 2024, 6:00pm Town Hall

TIME OF ADJOURNMENT

ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL

Persons with disabilities or non-English speaking persons who wish to attend a public meeting or hearing and need assistance should contact Lauri Stockus or Brooklin Robbins, at Town Hall, 207 Main St., Lynnville, IN 47619 or 812-922-5111 not later than one (1) week prior to any meeting or hearing. Every effort will be made to provide reasonable accommodation for any such person(s).

**Lynnville Town Council
December 17, 2024, Meeting Roll Call**

Brian Cook, Town Manager	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Mike Mitchell, Town Marshal	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
Michael May, Fire Department	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
Stacy Tevault, Park Advisor	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/>
J. William Bruner, Attorney	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Lauri Stockus, Clerk-Treasurer	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
David Goldenberg, Town Council Member/Park Authority	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Doris Horn, Town Council President/Park Authority	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Rachel Titzer, Town Council Member/Park Authority	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

Public Hearing Called to Order 6:13 pm

Public Hearing Closed 6:14 pm

Time Meeting Called to Order 6:14 pm

Time Meeting Adjournment 7:44 pm

December 17, 2024

B. J. Spebe
Katharina
Don Cook

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Town of Lynnville

Town Council

December 17, 2024

Present: Brian Cook, J. William Bruner, Lauri Stockus, David Goldenberg, Doris Horn, Rachel Titzer

Absent: Mike Mitchell, Michael May, Stacy Tevault

Call Public Hearing to Order at 6:13pm

Additional Appropriation

Close Public Hearing at 6:14pm

Call Meeting to Order at 6:14pm

Moment of Silence

Pledge of Allegiance

Roll Call

Approved Minutes

Doris makes a motion to approve March 5, 2024, minutes as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

Doris makes a motion to approve November 19, 2024 minutes as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

Approved Current Bills

Doris makes a motion to approve the current bills of December 4, 2024 – December 17, 2024, as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

ADJUSTMENTS:

1. \$89.08 - 106 Possum Ln – water leak – **REPAIRED** (receipt included)
Tabled to get more information. Council wants to know which line failed.

FUND REPORT – November 2024:

Revenue	\$14,262.79
Expenditures	\$18,492.51
Current Balance	\$203,727.38

New Business:

Permission to have trees removed on Lot #92 – Siebe

Doris makes a motion to approve lessee having 2 trees removed. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Permission to build garage on Lot #92 - Siebe

Council instructed lessee to come back with a map to show where they would like the garage to be placed, including distance from any buildings and property lines.

All Town Council Meetings will be held at Town Hall starting 2025

Informational

Approval of Contractor's Application for payment - \$224,008.10

David makes a motion to approve Contractor's Application #1 for \$224,008.10 as presented. Rachel seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Approval of Resolution #2024-12 Additional Appropriation

**RESOLUTION #2024-12
ADDITIONAL APPROPRIATION**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec. 1 Be it ordained by the Town Council of the Town of Lynnville, Warrick County, Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named for the purposes specified, subject to the laws governing the same:

	APPROPRIATION	REDUCTION
1. General (1101)	\$3,000.00	\$0.00
2. Park (2204)	\$10,000.00	\$0.00
3. Fire Territory (2209)	\$56,000.00	\$0.00
Total Appropriation	\$69,000.00	\$0.00

The Town Council of the Town of Lynnville considers the purpose of the use of these funds necessary for the general operations and unexpected expenses incurred throughout the year.

David makes a motion to approve Resolution #2024-12 as presented. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Approve Rate Study by Baker Tilly

Water Utility

David makes a motion to approve Rate Study for the water utility by Baker Tilly not to exceed \$20,000 as presented. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Sewer Utility

David makes a motion to approve Rate Study for the sewer utility by Baker Tilly not to exceed \$20,000 as presented. Rachel seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Lynnville Park lease tax sale issue

An objection was filed with the court for the tax sale. Hearing will be on February 13, 2025, at 10:00am. David volunteered to go to court with Mr. Bruner.

Purchase Reimbursement Policy -David

David will formally work on a policy for purchasing.

Update on Car Wash -David

The property owner has not submitted a drawing to Commonwealth yet. David invited to attend the January 7, 2025, Town Council meeting for update.

Approval of Long-Term Agreements - \$6,000.00 per month

Scott Dixon

Cody White/Lilly Kerby

Colton Head/Allyssa Head

Kathy Leyden

Danny Vowels

Destini Saavedra

Landon Nix

Travis Glassco

Long-Term Agreements were tabled. Council members would also like to have camper insurance, registration, site # information added to the application along with ID, distance from home is to be more than 50 miles, proof they are working or have a job contract in the area but live more than 50 miles and background check.

Brian Cook, Town Manager

Work Report Submitted
PO Report Submitted
Work Order Report Submitted

Explain Wilcox Estimate: There are 68 properties with backflow for lead and copper project. Wilcox estimate for \$20,000 to start fixing these properties. They started on Main St since they are already doing construction there. There are 4 left to repair on Main St. This estimate IS NOT enough to do all the properties, only enough to get started.

Katie Hoffman, Park

Purchased supplies to repair restrooms, shower house, and Recreational Building. Has a work order to check on leak in Recreational Building ceiling. She would like a small Jon boat with trolling motor to use to clean garbage and debris out of the lake. She will be posting to see if anyone would be willing to donate one to the park.

Mike Mitchell, Town Marshal

Work Report Submitted
Not Present

Michael May, Fire Department

Not Present

J. William Bruner, Town Attorney

Prepared Notice of Violation for 121 IN-68 to send. Fence and dumpster have been moved from blocking town alley off Cherry St. Entered an Appearance Extension of Time for Lawsuit against the park. Rachel is dealing with Selective on this matter.

Lauri Stockus, Clerk-Treasurer

Upcoming:

- | | |
|-----------------------------------|----------------|
| 1. Town Hall Closed for Christmas | December 25-26 |
| 2. Town Hall Closed New Years Day | January 1 |
| 3. Town Hall Closed MLK Day | January 20 |

Stacy Tevault, Park Advisor

Not Present

David Goldenberg, Council Member / Park Authority

Flooring for Town Hall -\$7300. Reduced to \$6000 by not replacing floor trim.
Breakroom for Town Hall -\$1900. Reduced to \$1836 by restructuring
Reception area and Clerk-Treasurer's off -\$20,000. Tabled to see if there are any ways to reduce the price.

Doris Horn, Council Member / Park Authority

Doris would like revenue, appropriation reports for the park.

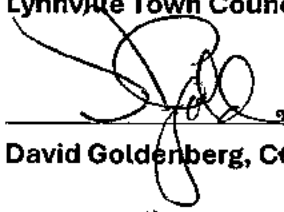
Rachel Titzer, Council President / Park Authority

Presented a donation letter for Veteran’s Wall lighting. Scheduled a public meeting for December 27, 2024, at 10:00am to Salary Ordinance and other decisions needed by end of the fiscal year. Rachel will post it on the Town website.

Next Meeting: January 7, 2024, 6:00pm @ Town Hall

Rachel entertains a motion to adjourn the meeting. Doris makes the motion to adjourn the Town Council meeting. David seconds the motion. David in favor. Doris in favor Rachel in favor. The meeting is adjourned at 7:44pm.

Lynnville Town Council:



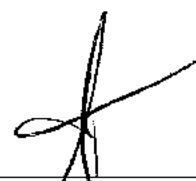
David Goldenberg, Council Member / Park Authority



Doris Horn, Council Member / Park Authority



Rachel Titzer, Council President / Park Authority

Attest: 

Lauri Stockus, Clerk-Treasurer

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ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - December 17, 2024 Town Council Meeting

Page 1 of 3 Pages

Installed by the TOWN OF LYNNVILLE-2018

General Form No 364 (1997) APVREGISTER_SUM.FRX

NOTES: (1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed. (2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
12/17/2024	269	HARRELL-FISH INC.	EQUIPMENT / MACHINERY	2056.88	2056.88	2134	Repair commercial ice maker
12/17/2024	292	INDIANA ASSOCIATION OF	DUES / MEMBERSHIPS	220.20	220.20	2135	AIM Annual Dues
12/17/2024	39	PRO AIR MIDWEST, LLC	BUILDING / GROUND	241.00	241.00	2136	Door repair
12/17/2024	245	CANDACE D REIBOLD	BUILDING / GROUND	110.00	110.00	2137	Cleaning - 5.5 hrs
12/17/2024	1202	LYNNVILLE VOL FIRE DEPT	OPERATING SUPPLIES	2479.01	2479.01	2138	Reimbursement of supplies
12/05/2024	205	FIRST ADVANTAGE	9 -INSURANCE	726.00	726.00	2361	Work Comp Audit - Replace Check #2353
12/09/2024	99999	GLORIA NALLY	9 -DEPOSIT REFUND	100.00	100.00	2362	Rec building rental deposit refund
12/09/2024	99998	KATHERINE FELDMEIER	9 -DEPOSIT REFUND	100.00	100.00	2363	Rec building rental deposit refund
12/17/2024	270	CINTAS CORPORATION NO 2	9 -OPERATING SUPPLIES	418.57	418.57	2364	Supplies
12/17/2024	292	INDIANA ASSOCIATION OF	9 -PROFESSIONAL	220.20	220.20	2365	AIM Annual Dues
12/17/2024	271	James Moschner	9 -BUILDING REPAIR /	400.00	400.00	2366	Toilet repair
12/05/2024	102	4JS HARDWARE, LLC	5 -REPAIRS AND	44.44	44.44	2490	Keys, key rings, gloves
12/17/2024	271	James Moschner	5 -REPAIRS AND	510.00	510.00	2491	Urinal/toilet repair
12/17/2024	245	CANDACE D REIBOLD	5 -REPAIRS AND	140.00	140.00	2492	Cleaning - 7hrs
12/05/2024	205	FIRST ADVANTAGE	INSURANCE	740.00	740.00	5018	Work Comp Audit - Repalce Check #4994
12/09/2024	207	MCEEN SERVICES LLC	PROFESSIONAL SERVICES	8930.00	8930.00	5019	Monthly service
12/10/2024	99999	REC GROUP LLC	CUSTOMER DEPOSIT	23.04	23.04	5020	Meter deposit less final bill
12/10/2024	1203	LYNNVILLE UTILITIES	CUSTOMER DEPOSIT	76.96	76.96	5021	Final Bill
12/17/2024	268	LABTRONX, LLC	PROFESSIONAL SERVICES	905.30	905.30	5022	Annual Calibration
12/17/2024	210	SAM WATHEN DESIGN LLC	PROFESSIONAL SERVICES	82.25	82.25	5023	Testing shipment
12/17/2024	292	INDIANA ASSOCIATION OF	PROFESSIONAL SERVICES	440.40	440.40	5024	AIM Annual Dues
12/17/2024	195	ALLIANCE OF INDIANA RURAL	PROFESSIONAL SERVICES	1365.00	1365.00	5025	2024 Small Utility Member dues
12/17/2024	263	S.A.M.M. TRUCKING &	CUSTOMER DEPOSIT	1229.07	1229.07	5026	Hydrant Meter Rental Refund
12/17/2024	54	AUTOZONE STORES LLC	TRANSPORTATION	192.88	192.88	5027	Truck battery
12/17/2024	243	MENARD INC	MATERIALS AND	33.43	33.43	5028	Supplies for INF Sampler
12/17/2024	104	NUGENT INC	MATERIALS AND	5555.17	5555.17	5029	Antenna assy and measuring chamber
12/17/2024	171	HD SUPPLY FACILITIES	CHEMICALS	254.05	254.05	5030	Ammonia Reagent
12/17/2024	203	ROSEDALE SERVICES, INC.	PROFESSIONAL SERVICES	770.00	770.00	5031	CBOD Analysis
12/17/2024	224	SERVICE PUMP & MACHINE	PROFESSIONAL SERVICES	10080.00	10080.00	5032	4th St, Deer Ln, Comm Center pump
12/04/2024	230	PROPERTY RESTORATION	0-PUBLIC IMPROVEMENT	8269.49	8269.49	7402	1/2 payment for Annex construction
12/04/2024	99999	ADAM OAKLEY	0 -TOWN MARSHAL -	500.00	500.00	7412	Clothing allowance
12/04/2024	99999	CLINT DENTON	0 -TOWN MARSHAL -	500.00	500.00	7413	Clothing Allowance
12/05/2024	205	FIRST ADVANTAGE	0 -TOWN INSURANCE	127.00	127.00	7414	Work Comp Audit - Replace Check #7389
12/17/2024	270	CINTAS CORPORATION NO 2	0 -OFFICE SUPPLIES	82.20	82.20	7415	Supplies
12/17/2024	3	OFFICE THREE SIXTY, INC	0 -OFFICE SUPPLIES	839.97	839.97	7416	Toner
12/17/2024	292	INDIANA ASSOCIATION OF	0 -MEMBERSHIPS /	220.20	220.20	7417	AIM Annual Dues
12/17/2024	161	DORIS J. HORN	0 -DONATIONS	34.00	34.00	7418	Supplies for gazebo christmas tree -
12/17/2024	249	KARLA KOLLEY	0 -CLEANING REPAIRS /	100.00	100.00	7419	Monthly service
12/17/2024	172	STOLL-KEENON-OGDEN PLLC	0 -LIT DISTRIBUTION	1460.00	1460.00	7420	Draft Repair - Unsafe Building Law
12/17/2024	243	MENARD INC	0 -LRS-STREET REPAIR	1138.81	1138.81	7421	Ice melt

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

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General Form No. 364 (1997) APVREGISTER_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
12/17/2024	102	AJS HARDWARE, LLC	0 -BUILDING REPAIR /	24.92	24.92	7422	Spare keys for TH
12/04/2024	77	MAINSTREAM FIBER	PHONE / INTERNET / TV	101.70	101.70	23256	Monthly service
12/04/2024	77	MAINSTREAM FIBER	0 -PHONE / INTERNET /	325.59	325.59	23257	Monthly service
12/04/2024	77	MAINSTREAM FIBER	9 -PHONE / INTERNET	195.54	195.54	23258	Monthly service
12/04/2024	77	MAINSTREAM FIBER	MATERIALS AND	213.39	213.39	23259	Monthly service
12/04/2024	31	DUKE ENERGY	5 -ELECTRIC/NATURAL	216.09	216.09	23263	Monthly service
09/30/2024	81	PAYROC LLC	9 -OPERATING SUPPLIES	101.37	101.37	23268	Monthly service
09/06/2024	134	GLOBE LIFE LIBERTY	PAYROLL-EMPLOYEE	147.90	147.90	23269	Monthly service
09/06/2024	134	GLOBE LIFE LIBERTY	PAYROLL-EMPLOYEE	147.90	147.90	23270	Monthly service
09/30/2024	307	INVOICE CLOUD - BILL PAY	PROFESSIONAL SERVICES	311.05	311.05	23271	Monthly service
12/09/2024	112	SYNCHRONY BANK	9 -BUILDING REPAIR /	216.09	216.09	23273	Repair/replace lights in Rec Building
12/16/2024	241	SAM'S CLUB MC/SYNCB	0 -DONATIONS	406.86	406.86	23278	Supplies for Tree Lighting event
12/16/2024	241	SAM'S CLUB MC/SYNCB	PROFESSIONAL SERVICES	509.39	509.39	23279	Testing
12/09/2024	1402	QUADIANT, INC	MATERIALS AND	161.98	161.98	23284	Quarterly Rental - 12/24/2024-3/25/2025
12/09/2024	189	QUADIANT, INC. POSTAGE	MATERIALS AND	165.80	165.80	23285	Monthly service
12/04/2024	31	DUKE ENERGY	ELECTRIC	170.32	170.32	23286	Monthly service
12/04/2024	31	DUKE ENERGY	0 -ELECTRIC	87.13	87.13	23287	Monthly service - 207 Main St
12/04/2024	31	DUKE ENERGY	9 -ELECTRIC	1817.54	1817.54	23288	Monthly Service - Park 1
12/04/2024	31	DUKE ENERGY	PURCHASED POWER	642.97	642.97	23289	Monthly service - WTP 1
10/31/2024	81	PAYROC LLC	5 -REPAIRS AND	49.20	49.20	23293	Monthly service
12/16/2024	241	SAM'S CLUB MC/SYNCB	9 -OPERATING SUPPLIES	159.89	159.89	23294	Monthly service
10/22/2024	59	INTERNAL REVENUE SERVICE	PAYROLL FEDERAL 941	2943.87	2943.87	23295	W/H
11/20/2024	241	SAM'S CLUB MC/SYNCB	0 -ARP GRANT - MINOR	549.90	549.90	23296	Council Meeting chairs
11/20/2024	200	WEX BANK	TRANSPORTATION	949.96	949.96	23299	Monthly service
12/11/2024	99999	BRITTNEY GIBSON	9 -DEPOSIT REFUND	100.00	100.00	23300	Rec Building rental deposit refund
11/27/2024	191	A T & T MOBILITY	MATERIALS AND	300.00	300.00	23309	Monthly service
12/11/2024	200	WEX BANK	FUEL FOR TRUCKS	322.26	322.26	23310	Monthly service
12/11/2024	200	WEX BANK	0 -TOWN MARSHAL -	182.74	182.74	23311	Monthly service
12/11/2024	200	WEX BANK	9 -OPERATING SUPPLIES	316.63	316.63	23312	Monthly service
12/11/2024	200	WEX BANK	TRANSPORTATION	568.97	568.97	23313	Monthly service
11/30/2024	187	AMBETTER FROM MHS	SALARIES AND WAGES	47.94	47.94	23315	TM insurance
10/30/2024	187	AMBETTER FROM MHS	SALARIES AND WAGES	47.94	47.94	23316	TM insurance
10/31/2024	307	INVOICE CLOUD - BILL PAY	PROFESSIONAL SERVICES	446.86	446.86	23317	Monthly service
12/16/2024	1602	PAYROLL	0 -TOWN HALL	3523.89	3523.89	23318	Gen Town Hall
12/16/2024	1602	PAYROLL	SALARIES WAGES	8142.70	8142.70	23319	WTP Wages
12/16/2024	1602	PAYROLL	PAYROLL FEDERAL 941	11797.81	11797.81	23320	Net DD Entry
12/16/2024	1602	PAYROLL	5 -REPAIRS AND	176.22	176.22	23321	Community Center-Repairs/Maint
12/16/2024	1602	PAYROLL	9 -GROUNDSKEEPER	3641.45	3641.45	23322	Park Groundskeeper
12/16/2024	59	INTERNAL REVENUE SERVICE	PAYROLL FEDERAL 941	2871.54	2871.54	23323	W/H
12/16/2024	904	INDIANA DEPT OF	PAYROLL STATE/LOCAL	1162.33	1162.33	23324	W/H

ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

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General Form No. 364 (1997) APVREGISTER_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
12/16/2024	241	SAM'S CLUB MC/SYNCB	5 - REPAIRS AND	348.40	348.40	23333	Breakfast w/ Grinch supplies
12/16/2024	225	CITI CARDS	5 - REPAIRS AND	159.98	159.98	23334	Coffee urns
12/16/2024	225	CITI CARDS	0 - DONATIONS	494.91	494.91	23335	Lights for big Christmas tree
12/09/2024	225	CITI CARDS	MATERIALS AND	187.91	187.91	23336	Honda W/OXT Pump
12/17/2024	287	WILCOX EARTHWORKS, INC	PROJECT IN PROCESS	1232.00	1232.00	23337	Main St Project
12/17/2024	191	A T & T MOBILITY	9 - PHONE / INTERNET	82.03	82.03	23338	Monthly service
12/17/2024	191	A T & T MOBILITY	MATERIALS AND	233.15	233.15	23339	Monthly service
12/17/2024	99999	GLORIA NALLY	9 - DEPOSIT REFUND	100.00	100.00	23341	Rec Building Rental deposit refund
12/17/2024	112	SYNCHRONY BANK	9 - GROUND	341.41	341.41	23345	Supplies for Eagle Scout Project
		Checks: 2134 - 23345		97160.94	97160.94		

Payfile Distribution Journal

For payroll ending 12/13/2024 12:00:00 AM

All Records

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
Location: Groundskeeping				
Gen Groundskeeping	1101001114.000	\$707.26	Federal Withholding	\$510.02
MVH Wages	2201001112.000	\$1231.27	FICA Withholding	\$467.50
Community Center-Rep	2226000361.000	\$163.80	Medicare Withholding	\$109.34
Town Manager	4437020111.400	\$174.53	State Withholding	\$229.99
WTP Wages	6101001112.000	\$1633.85	Local Withholding	\$37.70
WWTP Wages	6201001112.000	\$3822.99	Ambetter from MHS- P	\$165.69
			DD - Centurion Feder	\$692.27
			DD - German American	\$3469.69
			DD - Heritage Federa	\$273.26
			DD - IN Members Cred	\$1682.22
			DD - Old National	\$68.33
			Globe Life	\$27.69
		\$7733.70	Deductions Total	\$7733.70
			Net Pay	\$0.00
Location: Park				
Park Groundskeeper	2204001111.000	\$1533.31	Federal Withholding	\$0.00
Park Employees	2204001113.000	\$1792.97	FICA Withholding	\$203.83
			Medicare Withholding	\$47.66
			State Withholding	\$100.27
			Local Withholding	\$16.44
			DD - Diamond Valley	\$677.61
			DD - Fifth Third Ban	\$327.84
			DD - LNB Community	\$895.89
			DD - Peoples	\$1018.00
			Globe Life	\$38.74
		\$3326.28	Deductions Total	\$3326.28
			Net Pay	\$0.00
		Park Wages Total	Deductions Total	\$3326.28
			Net Pay	\$0.00
Location: Town Hall				

Payfile Distribution Journal

Date: 12/16/2024 12:48:57 PM

PAYFIDSJ.FRX

User ID: LAURI

For payfile ending 12/13/2024 12:00:00 AM

All Records

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
Gen Town Hall	1101001111.240	\$106.47	Federal Withholding	\$204.30
Gen Clerk Treasurer	1101001112.000	\$736.28	FICA Withholding	\$202.84
Park Extra Help	2204001114.000	\$59.15	Medicare Withholding	\$47.44
Town Marshal	2240200111.400	\$322.00	State Withholding	\$99.79
WTP Wages	6101001112.000	\$1060.89	Local Withholding	\$24.64
WWTP Wages	6201001112.000	\$1060.88	DD - Bancorp	\$982.90
			DD - LNB Community	\$1463.86
			DD - USAA Federal Sa	\$245.94
			Globe Life	\$73.96
Town Hall Wages Total		\$3345.67	Deductions Total	\$3345.67
			Net Pay	\$0.00

Location: GRAND TOTAL

Gen Town Hall	1101001111.240	\$106.47	Federal Withholding	\$714.32
Gen Clerk Treasurer	1101001112.000	\$736.28	FICA Withholding	\$874.17
Gen Groundskeeping	1101001114.000	\$707.26	Medicare Withholding	\$204.44
MVH Wages	2201001112.000	\$1231.27	State Withholding	\$430.05
Park Groundskeeper	2204001111.000	\$1533.31	Local Withholding	\$78.78
Park Employees	2204001113.000	\$1792.97	Ambetter from MHS- P	\$165.69
Park Extra Help	2204001114.000	\$59.15	DD - Bancorp	\$982.90
Community Center-Rep	2226000361.000	\$163.80	DD - Centurion Feder	\$692.27
Town Marshal	2240200111.400	\$322.00	DD - Diamond Valley	\$677.61
Town Manager	4437020111.400	\$174.53	DD - Fifth Third Ban	\$327.84
WTP Wages	6101001112.000	\$2694.74	DD - German American	\$3469.69
WWTP Wages	6201001112.000	\$4883.87	DD - Heritage Federa	\$273.26
			DD - IN Members Cred	\$1682.22
			DD - LNB Community	\$2359.75
			DD - Old National	\$68.33
			DD - Peoples	\$1018.00
			DD - USAA Federal Sa	\$245.94
			Globe Life	\$140.39

Payfile Distribution Journal

For payfile ending 12/13/2024 12:00:00 AM

All Records

Page : 3

Date: 12/16/2024 12:48:57 PM

PAYFDSJ.FRX

User ID: LAURI

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
GRAND TOTAL		Wages Total	Deductions Total	
		\$14405.65		\$14405.65
			Net Pay	\$0.00

Hours Report Summary

For payfile ending 12/13/2024 12:00:00 AM

All Records

Paytype : Backpay		Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Distribution Name			PTO			
MVH Wages	2201001112.000	0.00000	0.00000	0.00000	\$0.00	
Park Superintendent	2204001116.000	0.00000	0.00000	0.00000	\$0.00	
WTP Wages	6101001112.000	0.00000	0.00000	0.00000	\$0.00	
WWTP Wages	6201001112.000	0.00000	0.00000	0.00000	\$0.00	
Subtotals for Paytype : Backpay			0.00000	0.00000	\$0.00	

Paytype : Compensator		Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Distribution Name			PTO			
MVH Wages	2201001112.000	0.00000	0.00000	0.00000	\$0.00	
Community Center-Repairs/Maint	2226000361.000	0.00000	0.00000	0.00000	\$0.00	
WTP Wages	6101001112.000	0.00000	0.00000	0.00000	\$0.00	
WWTP Wages	6201001112.000	0.00000	0.00000	0.00000	\$0.00	
Subtotals for Paytype : Compensatory Time			0.00000	0.00000	\$0.00	

Paytype : Normal		Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Distribution Name			PTO			
Gen Town Hall	1101001111.240	0.00000	0.00000	5.91480	\$106.47	
Gen Clerk Treasurer	1101001112.000	0.00000	0.00000	0.00000	\$736.28	
Gen Groundskeeping	1101001114.000	0.00000	0.00000	37.92050	\$684.51	
MVH Wages	2201001112.000	0.00000	0.00000	11.05500	\$1208.50	
Park Groundskeeper	2204001111.000	0.00000	0.00000	27.00000	\$386.91	
Park Employees	2204001113.000	0.00000	0.00000	127.25000	\$1792.97	
Park Extra Help	2204001114.000	0.00000	0.00000	3.28600	\$59.15	
Community Center-Repairs/Maint	2226000361.000	0.00000	0.00000	3.52750	\$163.80	
Town Marshal	2240200111.400	0.00000	0.00000	11.50000	\$322.00	
Town Manager	4437020111.400	0.00000	0.00000	4.00000	\$151.76	
WTP Wages	6101001112.000	0.00000	0.00000	61.28310	\$2580.92	

Hours Report Summary

For payfile ending 12/13/2024 12:00:00 AM

All Records

WWTP Wages	6201001112.000	0.00000	89.28310	21.23250	\$3643.23
Subtotals for Paytype : Normal		0.00000	382.02000	84.93000	\$11836.50

Paytype : Overtime

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
WTP Wages	6101001112.000	0.00000	0.00000	0.00000	\$0.00
WWTP Wages	6201001112.000	0.00000	17.00000	0.00000	\$967.47
Subtotals for Paytype : Overtime		0.00000	17.00000	0.00000	\$967.47

Paytype : Park

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Park Clerk Treasurer	2204001112.000	0.00000	0.00000	0.00000	\$0.00
Subtotals for Paytype : Park Seasonal		0.00000	0.00000	0.00000	\$0.00

Paytype : Sick

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Gen Groundskeeping	1101001114.000	0.60000	0.0000	0.00000	\$22.75
MVH Wages	2201001112.000	0.60000	0.0000	0.00000	\$22.77
Town Manager	443702011.400	0.60000	0.0000	0.00000	\$22.77
WTP Wages	6101001112.000	3.00000	0.0000	0.00000	\$113.82
WWTP Wages	6201001112.000	7.20000	0.0000	0.00000	\$273.17
Subtotals for Paytype : Sick		12.00000	0.00000	0.00000	\$455.28

Paytype : Vacation

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Park Groundskeeper	2204001111.000	80.00000	0.0000	0.00000	\$1146.40
Subtotals for Paytype : Vacation		80.00000	0.00000	0.00000	\$1146.40

PTO

Units Taken	Hours Worked	Salary Hours	Amount
92.00000	399.02000	84.93000	\$14405.65

Installed by the TOWN OF LYNNVILLE-2018

Fund Report

Fund 2204

From 11/01/2024 Thru 11/30/2024

Grouped By Bank Number
 Ordered By Bank Number, Fund Number

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
2204 LYNNVILLE PARK	173528.44	275483.25	245284.31	207957.10	14262.79	18492.51	203727.38
SubTotal Bank Number 9	173528.44	275483.25	245284.31	207957.10	14262.79	18492.51	203727.38
*** GRAND TOTAL ***	173528.44	275483.25	245284.31	207957.10	14262.79	18492.51	203727.38

**Bank Number 9



Lynnville Park Authority
P.O. Box 99,
405 W. State Route 68
Lynnville, IN 47619
812-922-5144
townoflynnville.com

Consent to Change Leased Property Form

Name: BJ Siebe Phone: 812-483-8484

Address: 12861 E 1025 S., Oakland City, IN 47660

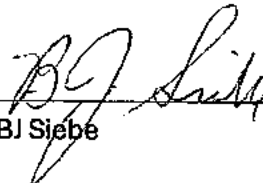
The structure is subject to the terms contained therein and the plans on file to the following additional conditions:

1. Subject to an Improvement location being approved by Lynnville Town Council.
2. Subject to a Building Permit being obtained prior to start of structure and said building permit displayed at the work site.
3. Subject to the property and building complying at all times with the applicable zoning ordinances of Warrick County and any ordinances and Lease agreements with the Town of Lynnville.
4. Subject to all utility easements and facilities in place.
5. Subject to the plot plan presented to the Lynnville Town Council and not to be altered or expanded.
6. The location site must be marked before Town Manager inspection.
7. Town must be notified as soon as structure is set for Post Location inspection.

Size of Structure: _____ Type of Structure: _____

Description of Structure: Permission to have ²tree removed (picture attached)

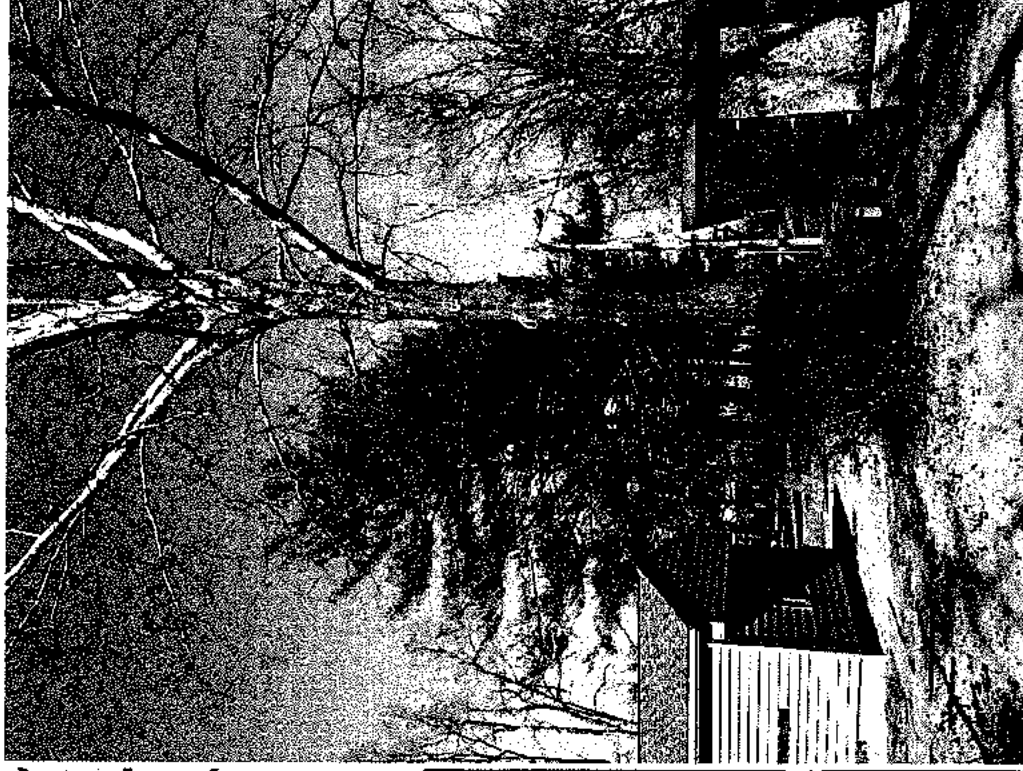
I, BJ Siebe, understand it is my responsibility to comply with the above stipulations **before** the addition of a structure is to be erected. I understand it is my responsibility to have location makings put into place before additional structure placement can be inspected for approval. I understand it is my responsibility to contact the Town of Lynnville for a Post-Inspection placement after the additional structure is set. I understand and consent to providing all required paperwork and authorizations in the allotted time set by Warrick County Area Plan Commission and the Lynnville Town Council.

x  12-17-24
 BJ Siebe Date

Lot #92 - 12861 E 1025 S., Oakland City, IN



Lot #92 - 12861 E 1025 S., Oakland City, IN





Lynnville Park Authority
 P.O. Box 99,
 405 W. State Route 68
 Lynnville, IN 47619
 812-922-5144
 townoflynnville.com

Consent to Change Leased Property Form

Name: BJ Siebe Phone: 812-483-8484

Address: 12861 E 1025 S., Oakland City, IN 47660

The structure is subject to the terms contained therein and the plans on file to the following additional conditions:

1. Subject to an Improvement location being approved by Lynnville Town Council.
2. Subject to a Building Permit being obtained prior to start of structure and said building permit displayed at the work site.
3. Subject to the property and building complying at all times with the applicable zoning ordinances of Warrick County and any ordinances and Lease agreements with the Town of Lynnville.
4. Subject to all utility easements and facilities in place.
5. Subject to the plot plan presented to the Lynnville Town Council and not to be altered or expanded.
6. The location site must be marked before Town Manager inspection.
7. Town must be notified as soon as structure is set for Post Location inspection.

Size of Structure: _____ Type of Structure: Garage

Description of Structure: _____

I, BJ Siebe, understand it is my responsibility to comply with the above stipulations **before** the addition of a structure is to be erected. I understand it is my responsibility to have location markings put into place before additional structure placement can be inspected for approval. I understand it is my responsibility to contact the Town of Lynnville for a Post-Inspection placement after the additional structure is set. I understand and consent to providing all required paperwork and authorizations in the allotted time set by Warrick County Area Plan Commission and the Lynnville Town Council.

X _____
 BJ Siebe Date

Lot #92 - 12861 E 1025 S., Oakland City, IN

Proposed Garage area



Contractor's Application for Payment

Owner: <u>Town of Lynnville</u>	Owner's Project No.: _____
Engineer: <u>Commonwealth Engineers, Inc.</u>	Engineer's Project No.: <u>H24116</u>
Contractor: <u>Deig Bros. Lumber & Construction Co., Inc.</u>	Contractor's Project No.: <u>24-3128</u>
Project: <u>SR 61 Street Lighting Project</u>	
Contract: <u>SR 61 Street Lighting Project</u>	

Application No.: 01 **Application Date:** 11/20/2024
Application Period: From 9/13/2024 to 11/20/2024

1. Original Contract Price	\$ 350,000.00
2. Net change by Change Orders	\$ _____
3. Current Contract Price (Line 1 + Line 2)	\$ 350,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 235,798.00
5. Retainage	
a. <u>5%</u> X \$ <u>235,798.00</u> Work Completed	\$ 11,789.90
b. <u>5%</u> X \$ _____ Stored Materials	\$ _____
c. Total Retainage (Line 5.a + Line 5.b)	\$ 11,789.90
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 224,008.10
7. Less previous payments (Line 6 from prior application)	\$ _____
8. Amount due this application	\$ 224,008.10
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 114,202.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective. (4) all items and amounts on the face of this Contractor's Application for Payment are correct; (5) all Work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alterations, and/or additions; (6) the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by this Periodic Estimate, (7) no part of the "Balance Due This Payment" has been received, and (8) the undersigned and his subcontractors have - (check applicable line):

- a. Complied with all labor provisions of said Contract.
- b. Complied with all labor provisions of said Contract except in those instances where an honest dispute exists with respect to said labor provisions (if (b) is checked, describe briefly nature of dispute on an attached sheet).

Contractor: Deig Bros. Lumber & Construction Co., Inc.
Signature: Wesley T. Deig **Wesley T. Deig, President** **Date:** 11/20/2024

Recommended by Engineer:	Approved by Owner
By: <u>Aaron R. Rohner, P.E.</u> <small>Professional Engineer, No. 12345 Exp. 12/31/2025</small>	By: <u>[Signature]</u>
Title: <u>Project Engineer</u>	Title: <u>President</u>
Date: <u>12/3/2024</u>	Date: <u>12/17/24</u>
Approv	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Contractor's Application for Payment	
Owner: <u>Town of Lynnville</u>	Owner's Project No.: _____
Engineer: <u>Commonwealth Engineers, Inc.</u>	Engineer's Project No.: <u>H24116</u>
Contractor: <u>Deig Bros. Lumber & Construction Co., Inc.</u>	Contractor's Project No.: <u>24-3128</u>
Project: <u>SR 61 Street Lighting Project</u>	
Contract: <u>SR 61 Street Lighting Project</u>	
Application No.: <u>01</u>	Application Date: <u>11/20/24</u>
Application Period: From <u>09/13/24</u> to <u>11/20/24</u>	

1.	Total Value of Original Contract Work Completed This Estimate Period:	\$	\$235,798.00
2.	Total Value of Change Order Work Completed This Estimate Period:	\$	\$0.00
3.	Total Net Contract Work Completed This Estimate Period:	\$	\$235,798.00
4.	Total Value of Stored Materials From PREVIOUS Pay Estimate:	\$	\$0.00
5.	Total Value of Stored Materials For THIS Pay Estimate Period:	\$	\$0.00
6.	Net Increase/Decrease For Stored Materials on This Pay Estimate:	\$	\$0.00
7.	Total Value of ALL Work Completed & Stored Material This Estimate Period (Line 3 + Line 6):	\$	\$0.00
8.	Total Value of Retainage (ESCROW) Payment This Estimate Period @ 5%:	\$	\$235,798.00
9.	Total Amount Due to Contractor This Estimate Period:	\$	\$11,789.90
		\$	\$224,008.10

**RESOLUTION #2024-12
ADDITIONAL APPROPRIATION**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec. 1 Be it ordained by the Town Council of the Town of Lynnville, Warrick County, Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named for the purposes specified, subject to the laws governing the same:

	APPROPRIATION	REDUCTION
1. General (1101)	\$3,000.00	\$0.00
2. Park (2204)	\$10,000.00	\$0.00
3. Fire Territory (2209)	\$56,000.00	\$0.00
Total Appropriation	\$69,000.00	\$0.00

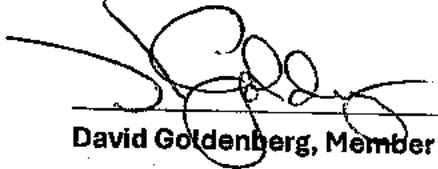
The Town Council of the Town of Lynnville considers the purpose of the use of these funds necessary for the general operations and unexpected expenses incurred throughout the year.

**Adopted by majority vote of the Town Council Members/Park Authority of the Town of Lynnville,
Indiana this 17th of December 2024.**

Lynnville Town Council:

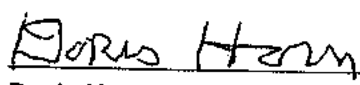
AYE

NAY



David Goldenberg, Member

David Goldenberg, Member



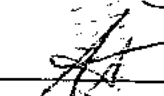
Doris Horn, Member

Doris Horn, Member



Rachel Titzer, President

Rachel Titzer, President

Attest: 

Lauri Stockus, Clerk-Treasurer

RE: Rate Study – 2024 Across the Board Rates (Water)

DATE: December 9, 2024

This Scope Appendix is attached by reference to the above-named engagement letter (the Engagement Letter) between Lynnville, Indiana, Water Utility (the Client) and Baker Tilly Advisory Group, LP (BTAG).

SCOPE OF WORK

BTAG agrees to furnish and perform the following services for the Client.

A. Rate Study

1. Analyze historical recorded financial information for a period of three (3) calendar years and the most recent twelve (12) month period when applicable (the test year).
2. Detail from available records a schedule of flow of funds for the past three (3) calendar years and the test year for the purpose of determining trends, amounts of revenue, cash operation and maintenance expenses, debt service requirements and expenditures for improvements to the Utility property and plant.
3. Analyze expenses of the test year in order to locate and adjust items which should be properly capitalized, expensed or reclassified (if applicable).
4. Analyze accounts, invoices and pertinent documents and interview Client personnel and/or consulting engineers made available by the Client to determine possible changes in expenses and the possible effects of those changes (if applicable).
5. Obtain information from Client officials, engineers and/or other available sources to suggest to the Client adjustments to test year cash operating expenses such as additional labor, power costs, chemical costs, additional taxes and other fixed, known and measurable expense changes (if applicable).
6. Schedule monthly revenues of the test year in order to locate and adjust unusual and significant fluctuations in such revenue (if applicable).
7. Prepare amortization schedules of presently outstanding funded debt of the Utility extending over the life of the remaining years of payment and obtain information from bond ordinances or other documents relating to such funded debt.
8. Obtain information from the rate ordinance, tariffs and bond ordinances now in effect.
9. Assist in the development of a capital improvements program and determine alternative financial programs leading to the obtaining of funds necessary to meet the capital improvement requirements through funds now available and/or future revenues of the system and/or the use of debt financing.
10. Provide alternative estimates of future annual revenue requirements for consideration by the Client (if applicable).
11. Suggest revenue increases for the Utility as may be considered necessary to meet the estimated future annual revenue requirements.
12. If appropriate, prepare comparative information concerning the present and possible future rate structure of the Client.

B. Meetings and Reports

1. Attend a meeting with officials of the Client to discuss findings and recommendations.
2. Furnish a financial report summarizing the results of BTAG's studies for submission to the Client.
3. Provide financial information including a new schedule of rates and charges, if required, to the Client's attorneys for the preparation of resolutions and ordinances as may be required.
4. Attend a public hearing to be conducted by the Client to present accounting information relating to the proposed rates and charges, if a rate change is necessary.

COMPENSATION AND INVOICING

Fees for services set forth in the Scope Appendix will be billed at standard billing rates based upon the actual time and expenses incurred and will not exceed Twenty Thousand Dollars (\$20,000) without further authorization from the Client.

Standard Hourly Rates by Job Classification
 9/1/2024

<u>Title</u>	<u>Hourly Rate</u>
Principals / Directors	\$420 - \$660
Managers / Senior Managers	\$290 - \$440
Consultants / Analysts / Senior Consultants	\$185 - \$300
Support / Paraprofessionals / Interns	\$115 - \$195

**Billing rates are subject to change periodically due to changing requirements and economic conditions. The Client will be notified thirty (30) days in advance of any change to fees. If Client does not dispute such change in fees within that thirty (30) day period, Client will be deemed to have accepted such change. The fees billed will be the fees in place at the time services are provided. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred except for direct, project-related expenses such as travel costs.

BILLING PROCEDURES

Normally, you will receive a monthly statement showing fees and costs incurred in the prior month. Occasionally, we may bill on a less frequent basis if the time involved in the prior month was minimal or if arrangements are made for the payment of fees from bond proceeds. The account balance is due and payable on receipt of the statement.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.



In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Signature,

BAKER TILLY ADVISORY GROUP, LP

Scott A. Miller

Scott A. Miller, Principal

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: *Robert Smith*
Title: *President*
Date: *12/17/24*

RE: Rate Study – 2024 Across the Board Rates (Sewer)

DATE: 12/9/2024

This Scope Appendix is attached by reference to the above-named engagement letter (the Engagement Letter) between Lynnville, Indiana, Sewer Utility (the Client) and Baker Tilly Advisory Group, LP (BTAG).

SCOPE OF WORK

BTAG agrees to furnish and perform the following services for the Client.

A. Rate Study

1. Analyze historical recorded financial information for a period of three (3) calendar years and the most recent twelve (12) month period when applicable (the test year).
2. Detail from available records a schedule of flow of funds for the past three (3) calendar years and the test year for the purpose of determining trends, amounts of revenue, cash operation and maintenance expenses, debt service requirements and expenditures for improvements to the Utility property and plant.
3. Analyze expenses of the test year in order to locate and adjust items which should be properly capitalized, expensed or reclassified (if applicable).
4. Analyze accounts, invoices and pertinent documents and interview Client personnel and/or consulting engineers made available by the Client to determine possible changes in expenses and the possible effects of those changes (if applicable).
5. Obtain information from Client officials, engineers and/or other available sources to suggest to the Client adjustments to test year cash operating expenses such as additional labor, power costs, chemical costs, additional taxes and other fixed, known and measurable expense changes (if applicable).
6. Schedule monthly revenues of the test year in order to locate and adjust unusual and significant fluctuations in such revenue (if applicable).
7. Prepare amortization schedules of presently outstanding funded debt of the Utility extending over the life of the remaining years of payment and obtain information from bond ordinances or other documents relating to such funded debt.
8. Obtain information from the rate ordinance, tariffs and bond ordinances now in effect.
9. Assist in the development of a capital improvements program and determine alternative financial programs leading to the obtaining of funds necessary to meet the capital improvement requirements through funds now available and/or future revenues of the system and/or the use of debt financing.
10. Provide alternative estimates of future annual revenue requirements for consideration by the Client (if applicable).
11. Suggest revenue increases for the Utility as may be considered necessary to meet the estimated future annual revenue requirements.
12. If appropriate, prepare comparative information concerning the present and possible future rate structure of the Client.

B. Meetings and Reports

1. Attend a meeting with officials of the Client to discuss findings and recommendations.
2. Furnish a financial report summarizing the results of BTAG's studies for submission to the Client.
3. Provide financial information including a new schedule of rates and charges, if required, to the Client's attorneys for the preparation of resolutions and ordinances as may be required.
4. Attend a public hearing to be conducted by the Client to present accounting information relating to the proposed rates and charges, if a rate change is necessary.

COMPENSATION AND INVOICING

Fees for services set forth in the Scope Appendix will be billed at standard billing rates based upon the actual time and expenses incurred and will not exceed Twenty Thousand Dollars (\$20,000) without further authorization from the Client.

Standard Hourly Rates by Job Classification
 9/1/2024

Title	Hourly Rate
Principals / Directors	\$420 - \$660
Managers / Senior Managers	\$290 - \$440
Consultants / Analysts / Senior Consultants	\$185 - \$300
Support / Paraprofessionals / Interns	\$115 - \$195

**Billing rates are subject to change periodically due to changing requirements and economic conditions. The Client will be notified thirty (30) days in advance of any change to fees. If Client does not dispute such change in fees within that thirty (30) day period, Client will be deemed to have accepted such change. The fees billed will be the fees in place at the time services are provided. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred except for direct, project-related expenses such as travel costs.

BILLING PROCEDURES

Normally, you will receive a monthly statement showing fees and costs incurred in the prior month. Occasionally, we may bill on a less frequent basis if the time involved in the prior month was minimal or if arrangements are made for the payment of fees from bond proceeds. The account balance is due and payable on receipt of the statement.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.



In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Signature,

BAKER TILLY ADVISORY GROUP, LP

Scott A. Miller

Scott A. Miller, Principal

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: *Michael H. [Signature]*
Title: *President*
Date: *12/17/24*

Lynnville Park Long Term Camping Agreement

Scott Dixon wish to enter the following contract with Lynnville Park for long-term camping starting the 12 day of 1 2025 through 1 day of 1 2026 (6 months maximum).

ANY Exception for longer stay may ONLY be approved at a Park Board meeting by majority (2 or more) approval.

1. All campers must have reservations and must be on regular camping sites.
 - a. **One (1)** camper/RV per W/E/S and W/E site only
 - b. **Two (2)** tents per primitive site only
 - c. **Two (2)** vehicles per site only
 - d. No camping will be allowed outside of regular camping sites.
2. Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
3. All fires must be inside fire rings in designated areas only.
4. Pets must **ALWAYS** be leashed.
5. All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
6. Quiet hours in Lynnville Park are from **10pm-7am**.
7. **No** generators are allowed to operate during quiet hours.
8. Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
9. The speed limit is **10mph** throughout the entire park.
10. Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
11. Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
12. Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
13. Campers are responsible for the action and conduct of your guests.
14. Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
15. Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:

Scott Dixon 11-25-25

Signature _____ Date _____

Scott Dixon

Printed Name

Town Council:

David Goldenberg, Member Date _____

Doris Horn, Member Date _____

Rachel Titzer, President Date _____

Lynnville Park Employee:

Kendall Rainey 12/25/24

Signature _____ Date _____

Kendall Rainey

Printed Name

*****ATTACH COPY OF ID - NO EXCEPTIONS*****

Lynnville Park Long Term Camping Agreement

I, Lilly Kerry, wish to enter the following contract with Lynnville Park for long-term camping starting the 27 day of SEP 2024 through 27 day of April 2025 (6 months maximum). ANY Exception for longer stay may ONLY be approved at a Park Board meeting by majority (2 or more) approval.

1. All campers must have reservations and must be on regular camping sites.
 - a. One (1) camper/RV per W/E/S and W/E site only
 - b. Two (2) tents per primitive site only
 - c. Two (2) vehicles per site only
 - d. No camping will be allowed outside of regular camping sites.
2. Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
3. All fires must be inside fire rings in designated areas only.
4. Pets must **ALWAYS** be leashed.
5. All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
6. Quiet hours in Lynnville Park are from 10pm-7am.
7. No generators are allowed to operate during quiet hours.
8. Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
9. The speed limit is 10mph throughout the entire park.
10. Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
11. Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
12. Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
13. Campers are responsible for the action and conduct of your guests.
14. Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
15. Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:

Lilly Kerry 11/20/24
 Signature Date
 Lilly Kerry 11/20/24
 Printed Name

Town Council:

David Goldenberg, Member Date

Lynnville Park Employee:

Kendall Rainey 11/20/24
 Signature Date
 Kendall Rainey
 Printed Name

Doris Horn, Member Date

Rachel Titzer, President Date

*****ATTACH COPY OF ID - NO EXCEPTIONS*****

Lynnville Park Long Term Camping Agreement

I, Kathy Layden, wish to enter the following contract with Lynnville Park for long-term camping starting the 15th day of Nov 2024 through 15th day of Feb 2024 (6 months maximum).

ANY Exception for longer stay may ONLY be approved at a Park Board meeting by majority (2 or more) approval.

1. All campers must have reservations and must be on regular camping sites.
 - a. **One (1)** camper/RV per W/E/S and W/E site only
 - b. **Two (2)** tents per primitive site only
 - c. **Two (2)** vehicles per site only
 - d. No camping will be allowed outside of regular camping sites.
2. Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
3. All fires must be inside fire rings in designated areas only.
4. Pets must **ALWAYS** be leashed.
5. All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
6. Quiet hours in Lynnville Park are from **10pm-7am**.
7. **No** generators are allowed to operate during quiet hours.
8. Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
9. The speed limit is **10mph** throughout the entire park.
10. Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
11. Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
12. Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
13. Campers are responsible for the action and conduct of your guests.
14. Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
15. Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:

Town Council:

Kathy Layden

11/15/24

Signature

Date

Kathy Layden

Printed Name

David Goldenberg, Member

Date

Lynnville Park Employee:

Doris Horn, Member

Date

Kendall Marshall

11/15/24

Signature

Date

Kendall Marshall

Printed Name

Rachel Titzer, President

Date

*****ATTACH COPY OF ID - NO EXCEPTIONS*****

Lynnville Park Long Term Camping Agreement

I, Danny Vowels, wish to enter the following contract with Lynnville Park for long-term camping starting the 20 day of Oct. 2024 through 10 day of Oct. 2025 (6 months maximum).

ANY Exception for longer stay may **ONLY** be approved at a Park Board meeting by majority (2 or more) approval.

- All campers must have reservations and must be on regular camping sites.
 - One (1) camper/RV per W/E/S and W/E site only
 - Two (2) tents per primitive site only
 - Two (2) vehicles per site only
 - No camping will be allowed outside of regular camping sites.
- Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
- All fires must be inside fire rings in designated areas only.
- Pets must **ALWAYS** be leashed.
- All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
- Quiet hours in Lynnville Park are from **10pm-7am**.
- No** generators are allowed to operate during quiet hours.
- Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
- The speed limit is **10mph** throughout the entire park.
- Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
- Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
- Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
- Campers are responsible for the action and conduct of your guests.
- Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
- Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:

D. G. Vowels 11/28/24
Signature Date
Danny Vowels
Printed Name

Town Council:

David Goldenberg, Member Date

Lynnville Park Employee:

Kendall Rainey 11/28/24
Signature Date
Kendall Rainey
Printed Name

Doris Horn, Member Date

Rachel Titzer, President Date

ATTACH COPY OF ID - NO EXCEPTIONS

Lynnville Park Long Term Camping Agreement

I, Destini Saavedra, wish to enter the following contract with Lynnville Park for long-term camping starting the 19 day of 11 2024 through 18 day of 3 2025 (6 months maximum). ANY Exception for longer stay may ONLY be approved at a Park Board meeting by majority (2 or more) approval.

- All campers must have reservations and must be on regular camping sites.
 - One (1) camper/RV per W/E/S and W/E site only
 - Two (2) tents per primitive site only
 - Two (2) vehicles per site only
 - No camping will be allowed outside of regular camping sites.
- Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
- All fires must be inside fire rings in designated areas only.
- Pets must **ALWAYS** be leashed.
- All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
- Quiet hours in Lynnville Park are from 10pm-7am.
- No generators are allowed to operate during quiet hours.
- Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
- The speed limit is 10mph throughout the entire park.
- Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
- Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
- Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
- Campers are responsible for the action and conduct of your guests.
- Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
- Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:



Signature

11/22/24

Date

Destini Saavedra

Printed Name

Town Council:

David Goldenberg, Member

Date

Doris Horn, Member

Date

Lynnville Park Employee:

Kendall Rainey 11/22/24

Signature

Date

Kendall Rainey

Printed Name

Rachel Titzer, President

Date

*****ATTACH COPY OF ID - NO EXCEPTIONS*****

Lynnville Park Long Term Camping Agreement

Landon Nix wish to enter the following contract with Lynnville Park for long-term camping starting the 19 day of 10 2024 through 15 day of MAR 11 2025 (6 months maximum).

ANY Exception for longer stay may ONLY be approved at a Park Board meeting by majority (2 or more) approval.

1. All campers must have reservations and must be on regular camping sites.
 - a. **One** (1) camper/RV per W/E/S and W/E site only
 - b. **Two** (2) tents per primitive site only
 - c. **Two** (2) vehicles per site only
 - d. No camping will be allowed outside of regular camping sites.
2. Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
3. All fires must be inside fire rings in designated areas only.
4. Pets must **ALWAYS** be leashed.
5. All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
6. Quiet hours in Lynnville Park are from 10pm-7am.
7. **No** generators are allowed to operate during quiet hours.
8. Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
9. The speed limit is 10mph throughout the entire park.
10. Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
11. Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
12. Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
13. Campers are responsible for the action and conduct of your guests.
14. Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
15. Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:

Town Council:

[Signature] 11/20/24
Signature Date

Landon Nix
Printed Name

David Goldenberg, Member Date

Lynnville Park Employee:

Doris Horn, Member Date

[Signature] 11/20/24
Signature Date

Kendall Rainey
Printed Name

Rachel Titzer, President Date

*****ATTACH COPY OF ID - NO EXCEPTIONS*****

Lynnville Park Long Term Camping Agreement

I, Travis GLASSCO, wish to enter the following contract with Lynnville Park for long-term camping starting the 13 day of 11 2024 through 1 day of 01 2025 (6 months maximum).

ANY Exception for longer stay may ONLY be approved at a Park Board meeting by majority (2 or more) approval.

1. All campers must have reservations and must be on regular camping sites.
 - a. **One (1)** camper/RV per W/E/S and W/E site only
 - b. **Two (2)** tents per primitive site only
 - c. **Two (2)** vehicles per site only
 - d. No camping will be allowed outside of regular camping sites.
2. Campsite check out is 12:00pm Monday through Saturday and 2:00pm Sunday. If campers have not checked out by check out times an extra night will be charged
3. All fires must be inside fire rings in designated areas only.
4. Pets must **ALWAYS** be leashed.
5. All pet waste **MUST** be picked up and disposed of properly, not left on the ground.
6. Quiet hours in Lynnville Park are from **10pm-7am**.
7. **No** generators are allowed to operate during quiet hours.
8. Parking in designated areas **ONLY**. Under **NO** circumstances are any roads to be blocked unless pre-approved by Park Superintendent.
9. The speed limit is **10mph** throughout the entire park.
10. Motorcycles, ATVs and UTVs are **ONLY** allowed in campsites for parking.
11. Campers must dispose of **ALL** trash. No trash may be left outside in campsites.
12. Any campers or guest(s) of campers who are not in compliance with the rules of Lynnville Park will be asked to leave the grounds.
13. Campers are responsible for the action and conduct of your guests.
14. Possession of fireworks, firearm and bow & arrows are **strictly prohibited** in Lynnville Park
15. Monthly fee for Lynnville Park Long Term Camping Agreement fees includes six hundred seventy-five dollars and no/100 (\$675.00). (Revised January 2019):

Lynnville Park would like to welcome you and hope you have a safe and enjoyable stay with us.

Camper:

Town Council:

Signature

Date

David Goldenberg, Member

Date

Printed Name

Doris Horn, Member

Date

Lynnville Park Employee:

Signature

Date

Rachel Tiltzer, President

Date

Printed Name

*****ATTACH COPY OF ID - NO EXCEPTIONS*****

AS of 12/16/24

Purchase Orders

PO Number	Date	Dept	Issued By	Issued To	Type (Op, Office, Project, Misc)	Store	Amount	Receipt	Notes	Entered
?-2521	11/26/2024		Megan			Walmart	86.33	Y	Order 2000126-86367011	Y
R-2522	11/27/2024	Roads	Megan		Road salt	Menards	888.03	Y	Inv 31121	Y
I-2523	12/2/2024	Town	Megan	Travis	Town Hall/Patio Heaters	Dollar General	120	Y	Propane cylinder	
WW-2524	12/3/2024		Megan	Travis	Plant	Menards	33.43	Y	Inv 30918	Y
?-2525	12/3/2024		Megan	Travis	Shop	Menards	21.79	Y	Inv 30917	Y
?-2526	12/3/2024		Megan	Travis	Testing	Health Dept	257.6	Y	On CC	Y
?-2527	12/3/2024		Megan		Invoice cleanup	Autozone	192.88	Y	Inv 2604132340	Y
?-2528	12/3/2024		Megan	Travis		Best One	33.85	Y	Inv 3460017039	Y
?-2529	12/4/2024		Megan	Doris	Reimbursement	Dollar General	34	Y		Y
P-2530	12/4/2024		Megan	Kendall	Eagle Scout Project	Lowes	341.41	Y	Charged to Lowe's CC	Y
A-2531A	12/4/2024	Annex	Megan	Lauri	Annex Repairs	PRPC				
A-2531B	12/4/2024	Annex	Megan	Lauri	Annex Repairs	PRPC				
?-2532	12/5/2024		Megan	Travis		41's	18.92	Y	Inv 60164	Y
I-2533	12/5/2024	Town	Megan	Travis	TH spare keys	41's	6	Y	Inv 60256	Y
I-2534	12/5/2024	Town	Megan			Cintas	100.27*	Y	Inv 4212328992	Y
P-2535	12/5/2024	Park	Megan			Cintas	239.08	Y	Inv 4212328947	Y
W-2536	12/5/2024	Water	Megan		Old invoice cleanup	Utility Supply	150.4	Y	Inv 1490781	Y
T-2538	12/6/2024	Town	Megan			Walmart	51.51	Y	Hot chocolate bar supplies	Y
?-2539	12/9/2024		Megan	Travis	Main St Project	Core & Main				
?-2540	12/9/2024		Megan	Rachel	Coffee Urns	Amazon	159.98	Y		Y
?-2541	12/9/2024		Megan	Scott	Tools					
P-2542	12/9/2024	Park	Megan	Katie	Rec Bldg Lights	Lowes	216.09	Y	On Lowes CC	Y
WW-2543	12/9/2024		Megan		Paper towels	Amazon	22.86	Y		Y
?-2544	12/9/2024		Megan	Doris		Menards	156.11	Y	Inv 30931	Y
?-2545	12/9/2024		Megan	Doris		Menards	72.88	Y	Inv 31022	Y
F-2546	12/10/2024	Fire	Megan		FD receipts 12/10	DG, Sams, Walmart, etc	2504.62	Y		Y
WW-2547	12/10/2024	WW	Megan		Brian's tuition	Alliance	1125	Y	Inv 21447	Y
?-2548	12/10/2024		Megan		Annual calibration	Labtronx	905.3	Y	Inv 31320	Y
?-2549	12/10/2024		Megan	YOH	Bonds	ENNA-Surety	725	Y	YOH	Y
?-2550	12/10/2024		Megan		Brian annual dues	AIM	1101	Y	Inv 115613	Y
F-2551	12/10/2024	Fire	Megan		Brian annual dues	ProAir Midwest	241	Y	Inv 14843	Y

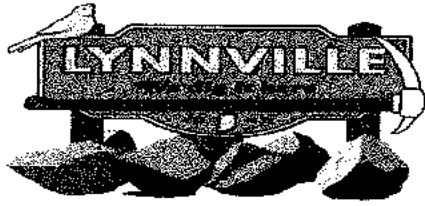
W-2552	12/10/2024	Water	Megan	Travis	Honda W10XT Pump	Amazon	187.91	Y		Y
WWW-2553	12/10/2024	Water/WW	Megan		Maint Contract	Utility Supply	5404.77	Y	Inv 1505526	Y
T-2554	12/10/2024	Town	Megan			Corporate Design				
CC-2555	12/10/2024	Community center	Megan		Breakfast w Grinch	Walmart	196.15	Y		Y
CC-2556	12/11/2024	Community center	Megan	Travis	Propane tank	Dollar General	152.25	Y	On CC-5625	Y
W-2557	12/12/2024	Water	Megan	Travis	Meter pit maint	Amazon	236.65	Y	Order-2663	Y
T-2558	12/12/2024	Town	Megan		Toner	Office360	839.97	Y	Ref 3055298	Y
P-2559	12/13/2024		Megan	David	Sausage for Grinch breakfast	Reimbursement			VOID-PETTY-CASH REIMBURSEMENT	
P-2560	12/13/2024		Megan	Doris	Decorations	Reimbursement	392.18	Y		
P-2561	12/13/2024		Megan	Scott	Tie down strads	Amazon	25.1	Y		Y
F-2562	12/13/2024	Fire	Megan			HFI	2090.68	Y	ZW18112.ZW18873	Y
P-2563	12/16/2024	Park	Megan	David	Toilet/urinal repair	JZ Plumbing	910	Y	Inv 117169	Y
P-2565	12/16/2024	Park	Megan	Katie	Rec Bldg Repairs	Lowes				
W-2566	12/16/2024	Water	Megan	Brian	Main St Repair/Setter	Wilcox	1232	Y	Inv 1493	Y
WW-2567	12/16/2024	WW	Megan	Brian		4J's	27.99		Inv 61590	

As of 12/16/24

Travis Porter	Travis Porter	45609	Hung bar to hang cleaning stuff	no	Hang utility rack in Town Hall bathroom.
Travis Porter	Travis Porter	45610	Yes- took lock of turned meters on Picture 1- 2647 Picture 2- 2643	No	Unlock meters for Howard Construction, 2647 and 2643 Lynn Ridge Circle
Travis Porter	Travis Porter	45611	Had to break ignition out as there is no keys for the truck. Once done with that hooked tractor and pulled out of barn and put by John's barn.	No	Move truck from Park Garage.
Travis Porter	Doug from Earthworks	45611	Turn Water On	No	Reconnect at 433 W SR 68 for Kenneth Powers.
Travis Porter	Travis Porter	45618	Trash, showed Dorris how to use the floor machine, talked to Dave and Dorris about the status of the floor. Grabbed the old toilet paper holders and soap dispensers to take to the annex.	Yes- need to replace batteries in thermostat will do today.	At Community Center - please take out trash and move old paper towel holders to storage. Also confirm if floor scrubber is operational.
Scott Whitfield	Whitfield	45630	Located water pit showed the home owner its location and uncovered it	Job complete	Locate and mark water pit so customer can install water shut off.
Scott Whitfield	Whitfield	45630	Checked antenna all appeared to be in working order	No	Check antenna at elementary school.
Scott Whitfield	Whitfield	45630	3 inch riser and new cap installed	Additional dirt may be required	Raise lid at 225 Oak St
Travis Porter	Travis Porter	45631	Hardware store to get 2 keys made	No	Get copies of TH key made.

Scott Whitfield	Whitfield	45635	Checked connections everything looks good need to concern the numbers 1576496930	Check id in the system	Check antenna at 2643 Lynn Ridge
Travis Porter	Travis Porter	45635	Removed lock turned water on	No	Remove lock on meter at 221 3rd St for Modlin - Balance was paid online today.
Travis Porter	Travis Porter	45635	New stop sign pole and sign	No	Fix stop/street signs at Church and Third
Travis Porter	Travis Porter Michael Garrison	45636	Yes moved totes and christmas stuff back to annex	no	Move Christmas decorations from TH to annex
Travis Porter	Travis Porter	45638	515 N Main St off 10:25 533 N Main St. off 10:29 428 E First St. Off 10:35	Yes- when bills are pd	nonpayment at: 318 E State Route 68 - Angel Thacker 515 N Main St - Jessica Boger
Travis Porter	Travis Porter	45638	Water turned on 11:38	No	Reconnect service at 515 N Main St - Jessica Boger, payment made in Town Hall.
Travis Porter	Travis Porter	45638	Turn water on	No	Reconnect service at 428 E 1st St - Brian Bender, payment made online.
Travis Porter	Travis Porter	45638	Turn water on	No	Reconnect service at 318 E State Route 68 - Angel Thacker, payment made online.
Travis Porter	Travis Porter	45639	Broke boxes down took to wastewater plant to dispose.	No	Move boxes at community center.

Travis Porter	Travis Porter	45639	Moved grill tanks canopy. Also moved extra chairs to trail head building	No	Per Rachel: Move new blackstone griddle and Grinch Chair to Community center. Blackstone will need tanks. Move 2 easy up canopies from park to community center.
Travis Porter	Travis Porter	11/13/2024	Yes- checked for chlorine ,no chlorine present. Looks as if could be run off water from rain over the weekend.	Yes- will check in couple days see if there is still seepage.	Check for slow leak at 2nd and Main per David
Travis Porter	Travis Porter	11/13/2024	Yes 10:35 Reading: 96470.2 Lock put on	No	Disconnect at 433 W SR 68 for Kenneth Powers.
					Order pickup at Menards for ice melt and RV antifreeze. Sending to both Travis and Scott, please coordinate who will do the pickup, any time this week! Thank you
					Take plastic caps from Annex to dumpster.



Town of Lynnville
207 Main Street
P.O. Box 99
Lynnville, IN 47619

Dear Commonwealth Engineers Team,

I hope this letter finds you well. The Town of Lynnville is focused on honoring the brave men and women who have served our country. We are currently working on a project to enhance our Veterans Memorial Wall, a significant tribute to those who have sacrificed for our freedoms.

As part of our efforts to ensure the memorial is both a fitting tribute and a place of reflection for our community, we are seeking to install lighting around the Veterans Memorial Wall. This lighting will not only illuminate the memorial but will also enhance its visibility, allowing us to honor our veterans during evening hours and special events.

To achieve this goal, we are reaching out to your company for support. We are asking Commonwealth Engineers to consider becoming a corporate sponsor for our lighting project with a contribution of \$10,000. Your support would play a pivotal role in bringing this vision to life and would demonstrate your commitment to our veterans and the Lynnville community.

In recognition of your generous support, we would be proud to display your company's name on a dedicated plaque at the memorial, as well as promote your involvement through our community outreach efforts and social media channels. This partnership would not only enhance the memorial but also highlight Commonwealth Engineers as a leader in supporting our local heroes.

We would be delighted to discuss this opportunity further and answer any questions you may have. Please feel free to reach out to me at 812-204-5395 or council2@townoflynnville.com. Thank you for considering this opportunity to make a lasting impact in our community.

We hope to partner with Commonwealth Engineers in honoring our veterans and ensuring that their sacrifices are remembered by future generations.

Warm regards,

Rachel Titzer

Lynnville Town Council