

**Town of Lynnville  
Lynnville Town Council  
December 3, 2024, Agenda**

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGEANCE**

**ROLL CALL**

**APPROVAL OF MINUTES:** November 19, 2024

**APPROVAL OF CURRENT BILLS:** November 19, 2024 – December 3, 2024

**ADJUSTMENT:**

1. \$89.60 - 434 E 2<sup>nd</sup> St – leak in pipe behind wall and under floor. Plumber replaced pipe to fix leak. Receipt included

**TREASURY REPORT – November 2024:**

<b>General Operating</b>	<b>\$27,958.78</b>	<b>Community Center</b>	<b>\$13,138.73</b>
<b>MVH/LRS</b>	<b>\$122,984.15</b>	<b>Fire Department</b>	<b>\$118,044.27</b>
<b>LIT</b>	<b>\$90,002.44</b>	<b>Park</b>	<b>\$185,386.78</b>
<b>Public Safety</b>	<b>\$93,319.79</b>	<b>Utilities Operating</b>	<b>\$79,081.84</b>
<b>Public Improv Projects</b>	<b>\$188,399.45</b>	<b>Opioid Settlement</b>	<b>\$2,984.37</b>

**NEW BUSINESS:**

1. Discuss monthly base fee for utilities - **Modlin**
2. List of P.O. Report Provided Upon Council Member Request
3. Additional Appropriation for unexpected expenses throughout the year
4. Approval of Change Order #1 - Commonwealth
5. Approval of Resolution #2024-11 Electronic Participation in Meetings
6. Acknowledgement of Loans Secured by Lynnville Park Properties
7. Council Members Seminar – 12/17/2024 9:00am -2:00pm Central
8. Annual Certifications of:
  - a. Town Council, Clerk-Treasurer, and Town Manager Powers and Duties.
  - b. Town Council, Clerk-Treasurer, and Town Manager 2024 Annual Nepotism Certification
9. Proposed of #2025-1 Salary Ordinance

**Brian Cook, Town Manager**

Work Report Submitted

**Mike Mitchell, Town Marshal**

Work Report Submitted

**Michael May, Fire Department**

Work Report Submitted

**J. William Bruner, Attorney**

**Lauri Stockus, Clerk-Treasurer**

Upcoming:

1. Tree Lighting December 7
2. Breakfast with the Grinch December 14
3. Town Hall Closed for Christmas December 25-26

Training Schedule:

David Goldenberg, Town Council Member/ Park Authority

Doris Horn, Town Council Member/ Park Authority

Rachel Titzer, Town Council President/ Park Authority

**\*\*ADDRESS THE FLOOR\*\***

**NEXT MEETING: December 17, 2024, 6:00pm Lynnville Park Recreation Building**

**ADJOURNMENT**

**ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

Persons with disabilities or non-English speaking persons who wish to attend a public meeting or hearing and need assistance should contact Lauri Stockus or Brooklin Robbins, at Town Hall, 207 Main St., Lynnville, IN 47619 or 812-922-5111 not later than one (1) week prior to any meeting or hearing. Every effort will be made to provide reasonable accommodation for any such person(s).

**Town of Lynnville  
Town Council Meeting  
December 3, 2024, Meeting Roll Call**

Brian Cook, Town Manager

Present \_\_\_ Absent X

Mike Mitchell, Town Marshal

Present \_\_\_ Absent X

Michael May, Fire Department

Present X Absent \_\_\_

Stacy Tevault, Park Advisor

Present \_\_\_ Absent X

J. William Bruner, Attorney

Present X Absent \_\_\_

Lauri Stockus, Clerk-Treasurer

Present X Absent \_\_\_

David Goldenberg, Town Council Member/Park Authority

Present X Absent \_\_\_

Doris Horn, Town Council Member/Park Authority

Present X Absent \_\_\_

Rachel Titzer, Town Council President/Park Authority

Present X Absent \_\_\_

Public Hearing Called to Order 6:14 pm

Public Hearing Adjournment \_\_\_\_\_ pm

Time Meeting Called to Order 6:14 pm

Time Meeting Adjournment 7:58 pm

December 3, 2024

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**Town of Lynnville  
Town Council  
December 3, 2024**

**Present: Michael May, J. William Bruner, Lauri Stockus, David Goldenberg, Doris Horn, Rachel Titzer  
Absent: Brian Cook, Mike Mitchell, Stacy Tevault**

**Call Meeting to Order at 6:14 pm**

**Moment of Silence**

**Pledge of Allegiance**

**Roll Call**

**Approval of Minutes**

November 19, 2024. Tabled

**Approval of Current Bills**

Doris makes the motion to approve the November 19, 2024 – December 3, 2024, bills as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

**Wastewater Adjustments**

\$89.60 - 434 E 2<sup>nd</sup> St – leak in pipe behind wall and under floor. Plumber replaced a pipe to fix leak. Receipt included. Doris makes a motion to approve wastewater adjustment as presented. Rachel seconds the motion. David opposed. Doris in favor. Rachel in favor. Motion carries.

**TREASURY REPORT – November 2024**

General Operating	\$27,958.78	Community Center	\$13,138.73
MVH/LRS	\$122,984.15	Fire Department	\$118,044.27
LIT	\$90,002.44	Park	\$185,386.78
Public Safety	\$93,319.79	Utilities Operating	\$79,081.84
Public Improv Projects	\$188,399.45	Opioid Settlement	\$2,984.37

**New Business**

Discuss monthly base fee for utilities – Modlin

Not Present. No discussion.

List of P.O. Report Provided Upon Council Member Request

Information provided as requested. The council would like this to be part of the material provided for future meetings.

Introducing Additional Appropriation Resolution for unexpected expenses throughout the year

**Notice to Taxpayers of Additional Appropriation**

Notice is given to the taxpayers of the Town of Lynnville, Warrick County, Indiana, that the Town of Lynnville Town Council will , meet at 405 W SR 68., Lynnville, IN 47619 at 6:00pm local time on 12/17/2024 for the purpose of considering the following additional appropriation which the Town considers necessary for the general operations and unexpected expenses incurred throughout the year.

	<b>APPROPRIATION</b>	<b>REDUCTION</b>
1. General (1101)	\$3,000.00	\$0.00

2. Park (2204)	\$10,000.00	\$0.00
3. Fire Territory (2209)	\$56,000.00	\$0.00
<b>Total Appropriation</b>	<b>\$69,000.00</b>	<b>\$0.00</b>

Taxpayers appearing at the meeting shall have the right to be heard. The additional appropriation as finally made will be in reference to the Department of Local Government Finance (DLGF). The Lynnville Town Council will make a written determination as to the sufficiency of funds to support the appropriation within ten (10) days of receipt of a Certified Copy of the actions taken. Dated this 3<sup>rd</sup> day of December 2024.

Approval of Change Order #1 – Commonwealth

Doris makes a motion to approve Change Order #1 as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Approval of Resolution #2024-11 Electronic Participation in Meetings

Doris makes a motion to approve Resolution #2024-11 as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Acknowledgement of Loans Secured by Lynnville Park Properties

David makes a motion to acknowledge the list of Park Lease properties with loans with LNB Community Bank as presented. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Council Members Seminar – 12/17/2024 9:00am-2:00pm Central

Rachel Titzer will be attending. Doris Horn and David Goldenberg will not be attending.

Annual Certifications of:

**Town Council, Clerk-Treasurer, and Town Manager Powers and Duties.**

Tabled

**Town Council, Clerk-Treasurer, and Town Manager 2024 Annual Nepotism Certification**

Tabled

Proposed of #2025-1 Salary Ordinance

Tabled

**Katie Hofmann, Park**

Katie discussed some maintenance issues concerning Lynnville Park. The Town Council agreed to allow Katie to take care of issues concerning floating dock barrels, tree and brush limb disposal. The valves for toilets in the Rec Building are to be replaced. David requests to hire a plumber to repair Rec Building, Community Center toilets, Community Center urinal, and toilet in Community Center that is loose. Rachel and Doris agree to have David make appointments for a plumber to repair all these issues.

Rachel would like the Rec Building to be painted as soon as possible. Katie states there are several holes and cracks to be repaired before painting. Rachel asked if Katie was comfortable with repairs and painting the Rec Building or if she thought the council should look into hiring someone to do it. Katie stated she is comfortable she could do it herself. Rachel volunteered to help if Katie needed it whenever available. Katie asked if they wanted her to continue with previous conversations about repainting the floor, painting shower house, and flooring in trailhead bathrooms. Rachel stated 1 trailhead bathroom has already been painted but the other still needs to be painted and the floors still need to have epoxy. The shower-house floors need to have epoxy and paint before camping season. Rachel states the only thing she wants to

know is the colors Katie picks out. Katie suggested the council pick out the colors and let her know what to purchase.

**Brian Cook, Town Manager**

Work Report Submitted

P.O. Report Submitted

Work Order Report Submitted

Not Present

**Mike Mitchel, Town Marshal**

Work Report Submitted

Not Present

**Michael May, Fire Department**

Work Report Submitted

Raffle went well. The Fire Department is planning to have a raffle every year going forward. Holiday party will be held this Saturday at the Community Center for the whole department and their families. The parade and dinner after went well and successful.

When they went to pick up the boat for the parade the light bar was broken. It had broken in the past and welded back together. It is designed poorly. The Fire Department is looking into fabricating a better design to fix the problem. The park had used it for cleaning and maintenance of the fountain. The problem is nobody had signed the boat out, the boat was also extremely dirty, the fuel tank was unhooked. The boat is an emergency vehicle and if anything is taken apart it needs to be put back together, and everyone needs to be held to the same standards of maintenance. The boat needs to be ready to go for emergency calls at all times.

**J. William Bruner, Attorney**

Rachel will be given information to call insurance concerning the ongoing litigation for the park and will also be the point of contact.

Filed objection for 108 Violet Ln litigation. They think since personal property purchased; they think they can force a lease. Sides are deadlocked and court is scheduled for February.

Sent another notice to the property owner of 121 S.R. 68, Lynnvile, IN 47619. Notice includes potential fine.

Asked to investigate forcing meters for each of the 32 units at the Church St apartments instead of the current 1 meter for all the units in the building.

**Lauri Stockus, Clerk-Treasurer**

Upcoming:

- |                                   |                |
|-----------------------------------|----------------|
| 1. Tree Lighting                  | December 7     |
| 2. Breakfast with the Grinch      | December 14    |
| 3. Town Hall Closed for Christmas | December 25-26 |

**David Goldenberg, Town Council Member/ Park Authority**

David makes a motion to allow the bathroom in the Community Center to be updated/repared for up to \$18,000.00. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

David makes a motion to have a letter to be sent concerning removal of fence on town property at Cherry St including fines up to \$5,000.00 in siting Resolution #2024-8. Town Marshal will be delivering a letter and

fine will start accruing by December 5, 2024, if fence has not been removed from Town Property blocking a town owned alley way. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

Approval of adding additional work to the approved updates at the Annex. Changes to make the annex ADA compliant include a concrete ramp, handrails on ramp, exterior side door and interior door from front to back sections of building from 32in to 36in. Additions also include a tankless water heater. David makes a motion to amend the previous motion for updates at the Annex bathrooms and adds ADA compliant additions as presented not to exceed \$18,000.00. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

David makes a motion for the Town Council to instruct the Town Clerk-Treasurer to move up to \$1,000,000.00 of town funds from LNB Community Bank to Indiana Trust Local Government within 10 days. This would be moving town monies out of a bank where only 0.5% is being earned into an account where up to 4% is being earned. Rachel is opposed due to not looking through each account to know what amount of money can or should be moved. Talking to Lauri to have the balances to the accounts explained and what should be moved and what should stay. There are operating balances that are used daily. There is also not \$1,000,000.00 in one account and different monies and funds cannot be mixed but Lauri would have to explain that also. Doris agreed that the money is spread between accounts and should stay that way. There was more discussion concerning the difference between bank checking accounts and investment accounts, asking banks to raise rates, FDIC insurance and the accessibility of monies if moved. Lauri was asked and said there is some money that could be moved to investment funds such as the depreciating funds, dept reserve and monies sitting while being built up for projects or monies waiting for projects to start. David will do some more research and bring the information back up to the next meeting.

**Doris Horn, Town Council Member/ Park Authority**

Nothing to add.

**Rachel Titzer, Town Council President/ Park Authority**

Chris Wischer has completed the Memorandum of Understanding (MOU) for the \$50,000.00 matching grant for trail lighting from Welborn Group. Doris makes a motion to approve the MOU as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries.

**Address the Floor:**

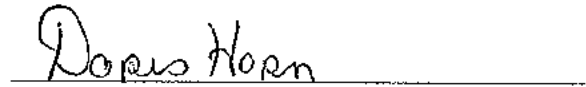
**Next Meeting will be December 17, 2024, 6:00pm @ Lynnville Park Recreation Building**

Rachel entertains a motion to adjourn the meeting. David makes the motion to adjourn the Town Council meeting. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. The meeting is adjourned at 7:58pm.

Lynnville Town Council:

  
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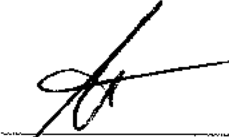
David Goldenberg, Council Member / Park Authority

  
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Doris Horn, Council Member / Park Authority

  
\_\_\_\_\_

Rachel Titzer, Council President / Park Authority

Attest:   
\_\_\_\_\_

Lauri Stockus, Clerk-Treasurer

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# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

## TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - December 3, 2024 Town Council Meeting

Page 1 of 2 Pages

Installed by the TOWN OF LYNNVILLE-2018

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
//	172	STOLL-KEENON-OGDEN PLLC	0 -LIT DISTRIBUTION	1139.00			Email with attorney regarding draft notice
//	143	POINT MAN TECHNOLOGY LLC	PROFESSIONAL SERVICES	200.00			PMCS Sewer Dept
//	241	SAM'S CLUB MC/SYNCB	5 -REPAIRS AND	1337.29			Round table 60"
//	172	STOLL-KEENON-OGDEN PLLC	0 -LIT DISTRIBUTION	95.00			Notice of Violation, Order to
//	66	CORE & MAIN LP	MATERIALS AND	357.60			Stock-meter box
//	143	POINT MAN TECHNOLOGY LLC	PROFESSIONAL SERVICES	200.00			PMCS Agreement for WWTP-Manual
//	241	SAM'S CLUB MC/SYNCB	5 -REPAIRS AND	391.36			Table carts
//	172	STOLL-KEENON-OGDEN PLLC	0 -LIT DISTRIBUTION	152.00			Review, email attorney, discuss
//	287	WILCOX EARTHWORKS, INC	0-PUBLIC IMPROVEMENT	1224.00			Main St Project
//	201	A.E. BOYCE COMPANY, INC	PROFESSIONAL SERVICES	200.00			Prepaid postage reserve for billing
//	213	COMMONWEALTH	PROJECT IN PROCESS	1240.24			Waterline Relocation Project - Easement
//	66	CORE & MAIN LP	MATERIALS AND	476.13			Stock-couplings, various brass, copper
//	502	ENVIRONMENTAL	PROFESSIONAL SERVICES	380.00			TTHM (2)
//	1202	LYNNVILLE VOL FIRE DEPT	OPERATING SUPPLIES	69.99			Turn-out gear bag
//	143	POINT MAN TECHNOLOGY LLC	PROFESSIONAL SERVICES	180.00			Monthly service
//	264	RENTOKIL NORTH AMERICA	0 -BUILDING REPAIR /	25.00			Pest box
//	241	SAM'S CLUB MC/SYNCB	5 -REPAIRS AND	2567.58			White chairs
//	116	SIEGEL'S CORPORATION	0 -TOWN MARSHAL -	999.00			Black Rev carrier & low FE plate - Clint
//	172	STOLL-KEENON-OGDEN PLLC	0 -LIT DISTRIBUTION	66.00			Call/emails - growth appeal & town matters
//	287	WILCOX EARTHWORKS, INC	0-PUBLIC IMPROVEMENT	3264.00			Main St Project
//	201	A.E. BOYCE COMPANY, INC	PROFESSIONAL SERVICES	200.00			Prepaid postage reserve for billing
//	99999	APRIL RENSCHLER	9 -DEPOSIT REFUND	100.00			Rec Building Rental Deposit Refund
//	213	COMMONWEALTH	0-PUBLIC IMPROVEMENT	7170.59			Main St Project - Construction
//	66	CORE & MAIN LP	0-PUBLIC IMPROVEMENT	1091.83			Main St Project
//	502	ENVIRONMENTAL	PROFESSIONAL SERVICES	568.00			HAA5 (2)
//	1202	LYNNVILLE VOL FIRE DEPT	OPERATING SUPPLIES	419.85			Wet suit
//	104	NUGENT INC	0-PUBLIC IMPROVEMENT	209.75			Main St Project
//	1605	PATOKA LAKE REGIONAL	PURCHASED WATER	8608.03			Monthly service
//	257	PAXTON MEDIA GROUP	0 -PRINTING /	28.03			Legal ad
//	143	POINT MAN TECHNOLOGY LLC	PROFESSIONAL SERVICES	540.00			Monthly service
//	264	RENTOKIL NORTH AMERICA	0 -BUILDING REPAIR /	80.00			Quarterly pest control
//	241	SAM'S CLUB MC/SYNCB	5 -REPAIRS AND	836.65			Round table 33"
//	116	SIEGEL'S CORPORATION	0 -TOWN MARSHAL -	999.00			Black Rev carner & low FE plate - Adam
//	172	STOLL-KEENON-OGDEN PLLC	0 -LIT DISTRIBUTION	44.00			Call with Rodger Orth at Welborn
//	165	SUPERIOR AG RESOURCES	CHEMICALS	48.78			Lime bags for wastewater leak
//	287	WILCOX EARTHWORKS, INC	0-PUBLIC IMPROVEMENT	1193.60			Main St Project
11/26/2024	143	POINT MAN TECHNOLOGY LLC	9 - PROFESSIONAL	219.02	219.02	2358	Monthly service
11/26/2024	207	MCEEN SERVICES LLC	PROFESSIONAL SERVICES	9020.00	9020.00	5009	Monthly Service
11/26/2024	143	POINT MAN TECHNOLOGY LLC	PROFESSIONAL SERVICES	427.99	427.99	5010	Monthly service
11/26/2024	174	BRIAN COOK	PAYROLL-EMPLOYEE	165.69	165.69	6018	Refund insurance payment Extra payroll



# Hours Report Summary

For payfile ending 11/29/2024 12:00:00 AM

All Records

Paytype : Backpay		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name							
MVH Wages	2201001112.000	0.00000		0.00000	0.00000	\$0.00	
Park Superintendent	2204001116.000	0.00000		0.00000	0.00000	\$0.00	
WTP Wages	6101001112.000	0.00000		0.00000	0.00000	\$0.00	
WWTP Wages	6201001112.000	0.00000		0.00000	0.00000	\$0.00	
<b>Subtotals for Paytype : Backpay</b>		0.00000		0.00000	0.00000	\$0.00	

Paytype : Compensator		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name							
MVH Wages	2201001112.000	6.65100		0.0000	0.00000	\$0.00	
Community Center-Repairs/Maint	2226000361.000	0.73900		0.0000	0.00000	\$0.00	
WTP Wages	6101001112.000	3.69500		0.0000	0.00000	\$0.00	
WWTP Wages	6201001112.000	3.69500		0.0000	0.00000	\$0.00	
<b>Subtotals for Paytype : Compensatory Time</b>		14.78000		0.00000	0.00000	\$0.00	

Paytype : Normal		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name							
Gen Council	1101001111.000	0.00000		0.00000	0.00000	\$587.37	
Gen Town Hall	1101001111.240	0.00000		5.89500	0.00000	\$106.11	
Gen Clerk Treasurer	1101001112.000	0.00000		0.00000	0.00000	\$736.28	
Gen Groundskeeping	1101001114.000	0.00000		32.99950	0.00000	\$597.62	
MVH Wages	2201001112.000	0.00000		10.07700	29.34900	\$1196.62	
Park Groundskeeper	2204001111.000	0.00000		126.75000	0.00000	\$1816.33	
Park Employees	2204001113.000	0.00000		153.08000	0.00000	\$2076.33	
Park Extra Help	2204001114.000	0.00000		3.27500	0.00000	\$58.95	
Park Board Members	2204001115.000	0.00000		1.00000	0.00000	\$498.75	
Community Center-Repairs/Maint	2226000361.000	0.00000		2.83850	3.26100	\$150.26	
Town Marshal	2240200111.400	0.00000		25.75000	0.00000	\$721.00	

# Hours Report Summary

For payroll ending 11/29/2024 12:00:00 AM

All Records

Town Manager	4437020111.400	0.00000	4.40000	0.00000	\$166.94
WTP Wages	6101001112.000	0.00000	59.99250	16.30500	\$3178.54
WWTP Wages	6201001112.000	0.00000	90.79250	16.30500	\$4347.08
<b>Subtotals for Paytype : Normal</b>		0.00000	516.85000	65.22000	\$16238.18

**Paytype : Overtime**

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
WTP Wages	6101001112.000	0.00000	0.00000	0.00000	\$0.00
WWTP Wages	6201001112.000	0.00000	4.00000	0.00000	\$227.64
<b>Subtotals for Paytype : Overtime</b>		0.00000	4.00000	0.00000	\$227.64

**Paytype : Park**

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Gen Council	1101001111.000	0.00000	0.50000	0.00000	\$249.38
Park Board Members	2204001115.000	0.00000	1.50000	0.00000	\$748.12
<b>Subtotals for Paytype : Park</b>		0.00000	2.00000	0.00000	\$997.50

**Paytype : Park**

Distribution Name	Account Number	Units Taken	Hours Worked	Salary Hours	Amount
Gen Council	1101001111.000	0.00000	0.25000	0.00000	\$124.69
Park Clerk Treasurer	2204001112.000	0.00000	1.00000	0.00000	\$577.50
Park Board Members	2204001115.000	0.00000	0.75000	0.00000	\$374.06
<b>Subtotals for Paytype : Park Seasonal</b>		0.00000	2.00000	0.00000	\$1076.25

Total Records Printed : 18

PTO	Units Taken	Hours Worked	Salary Hours	Amount
	14.78000	524.85000	65.22000	\$18539.57

# Payfile Distribution Journal

For payfile ending 11/29/2024 12:00:00 AM

All Records

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
<b>Location: Groundskeeping</b>				
Gen Groundskeeping	1101001114.000	\$597.62	Federal Withholding	\$327.97
MVH Wages	2201001112.000	\$1196.62	FICA Withholding	\$395.44
Community Center-Rep	2226000361.000	\$150.26	Medicare Withholding	\$92.48
Town Manager	4437020111.400	\$166.94	State Withholding	\$194.53
WTP Wages	6101001112.000	\$1531.95	Local Withholding	\$31.89
WWTP Wages	6201001112.000	\$2928.14	Ambetter from MHS- P	\$165.69
			DD - Centurion Feder	\$473.79
			DD - German American	\$2860.01
			DD - Heritage Federa	\$276.93
			DD - IN Members Cred	\$1682.22
			DD - Old National	\$42.89
			Globe Life	\$27.69
<b>Groundskeeping Wages Total</b>		<b>\$6571.53</b>	<b>Deductions Total</b>	<b>\$6571.53</b>
			<b>Net Pay</b>	<b>\$0.00</b>
<b>Location: Park</b>				
Park Groundskeeper	2204001111.000	\$1816.33	Federal Withholding	\$30.00
Park Employees	2204001113.000	\$2076.33	FICA Withholding	\$269.88
Park Board Members	2204001115.000	\$498.75	Medicare Withholding	\$63.10
			State Withholding	\$132.77
			Local Withholding	\$21.76
			DD - Diamond Valley	\$626.70
			DD - Fifth Third Ban	\$468.16
			DD - LNB Community	\$1722.30
			DD - Peoples	\$1018.00
			Globe Life	\$38.74
<b>Park Wages Total</b>		<b>\$4391.41</b>	<b>Deductions Total</b>	<b>\$4391.41</b>
			<b>Net Pay</b>	<b>\$0.00</b>
<b>Location: Town Hall</b>				
Gen Council	1101001111.000	\$961.44	Federal Withholding	\$264.79
Gen Town Hall	1101001111.240	\$106.11	FICA Withholding	\$461.56
Gen Clerk Treasurer	1101001112.000	\$736.28	Medicare Withholding	\$107.95
Park Clerk Treasurer	2204001112.000	\$577.50	State Withholding	\$227.07
Park Extra Help	2204001114.000	\$58.95	Local Withholding	\$45.48
Park Board Members	2204001115.000	\$1122.18	AFLAC- Post Tax	\$63.56
Town Marshal	2240200111.400	\$721.00	AFLAC- PreTax	\$58.00
WTP Wages	6101001112.000	\$1646.59	DD - Bancorp	\$979.88
WWTP Wages	6201001112.000	\$1646.58	DD - Fifth Third Ban	\$964.49
			DD - LNB Community	\$2880.21
			DD - Liberty Federal	\$849.43
			DD - USAA Federal Sa	\$600.25

# Payfile Distribution Journal

For payfile ending 11/29/2024 12:00:00 AM

All Records

Page : 2

Date: 12/02/2024 02:44:55 PM

PAYFDISJ.FRX

User ID: LAURI

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
			Globe Life	\$73.96
	<b>Town Hall Wages Total</b>	<b>\$7576.63</b>	<b>Deductions Total</b>	<b>\$7576.63</b>
			<b>Net Pay</b>	<b>\$0.00</b>
<hr/>				
<b>Location: GRAND TOTAL</b>				
Gen Council	1101001111.000	\$961.44	Federal Withholding	\$622.76
Gen Town Hall	1101001111.240	\$106.11	FICA Withholding	\$1126.88
Gen Clerk Treasurer	1101001112.000	\$736.28	Medicare Withholding	\$263.53
Gen Groundskeeping	1101001114.000	\$597.62	State Withholding	\$554.37
MVH Wages	2201001112.000	\$1196.62	Local Withholding	\$99.13
Park Groundskeeper	2204001111.000	\$1816.33	AFLAC- Post Tax	\$63.56
Park Clerk Treasurer	2204001112.000	\$577.50	AFLAC- PreTax	\$58.00
Park Employees	2204001113.000	\$2076.33	Ambetter from MHS- P	\$165.69
Park Extra Help	2204001114.000	\$58.95	DD - Bancorp	\$979.88
Park Board Members	2204001115.000	\$1620.93	DD - Centurion Feder	\$473.79
Community Center-Rep	2226000361.000	\$150.26	DD - Diamond Valley	\$626.70
Town Marshal	2240200111.400	\$721.00	DD - Fifth Third Ban	\$1432.65
Town Manager	4437020111.400	\$166.94	DD - German American	\$2860.01
WTP Wages	6101001112.000	\$3178.54	DD - Heritage Federa	\$276.93
WWTP Wages	6201001112.000	\$4574.72	DD - IN Members Cred	\$1682.22
			DD - LNB Community	\$4602.51
			DD - Liberty Federal	\$849.43
			DD - Old National	\$42.89
			DD - Peoples	\$1018.00
			DD - USAA Federal Sa	\$600.25
			Globe Life	\$140.39
	<b>GRAND TOTAL Wages Total</b>	<b>\$18539.57</b>	<b>Deductions Total</b>	<b>\$18539.57</b>
			<b>Net Pay</b>	<b>\$0.00</b>

Installed by the TOWN OF LYNNVILLE-2018

Fund Report

All Funds

From 12/01/2024 Thru 12/31/2024

Grouped By Bank Number

Ordered By Bank Number, Fund Number

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
*Bank Number 0							
1101 GENERAL	75163.70	58530.68	105735.60	30752.62	0.00	2793.84	27958.78
1176 ARPA GRANT - COMMUNITY CENTER	1800.00	0.00	0.00	1800.00	0.00	0.00	1800.00
1177 ARP GRANT	10299.80	0.00	3888.00	6411.80	0.00	0.00	6411.80
2201 MVH - MOTOR VEHICLE HIGHWAY	33412.74	32890.29	24579.45	43010.19	0.00	1286.61	41723.58
2202 LRS - LOCAL ROADS AND STREET	36314.04	16624.35	3624.77	49313.62	0.00	0.00	49313.62
2203 MVH-50% RESTRICTED	37802.40	65291.98	71147.43	31946.95	0.00	0.00	31946.95
2217 DONATION	5302.88	1650.00	4651.80	2301.08	0.00	0.00	2301.08
2240 PUBLIC SAFETY	68393.95	67609.62	42683.78	94095.94	0.00	776.15	93319.79
2241 POLICE DONATION FUND	0.00	150.00	0.00	150.00	0.00	0.00	150.00
2242 RAINY DAY FUND	51206.69	0.00	0.00	51206.69	0.00	0.00	51206.69
2256 OPIOID SETTLEMENT UNRESTRICTED	861.70	1082.06	644.83	1278.93	0.00	0.00	1278.93
2257 OPIOID SETTLEMENT RESTRICTED	2087.56	0.00	382.12	1705.44	0.00	0.00	1705.44
2270 TECUMSEH TRAIL FUND-MAINTENANCE AND DONATION	701.40	5000.00	744.80	5000.06	0.00	43.46	4956.60
4401 CCI - CUMULATIVE CAPITAL IMPROVEMENTS	6114.58	641.55	0.00	6756.13	0.00	0.00	6756.13
4405 PUBLIC IMPROVEMENT PROJECTS	288794.84	79976.70	180372.09	188399.45	0.00	0.00	188399.45
4437 LIT - LOCAL INCOME TAX	60806.73	99302.73	70107.02	91948.66	0.00	1946.12	90002.44
SubTotal Bank Number 0	679063.01	428729.96	508561.69	606077.46	0.00	6846.18	599231.28
*Bank Number 1							
6101 WTP-CASH OPERATING-DAILY DEPOSITS	16642.38	263717.49	272744.18	15197.94	0.00	7582.25	7615.69
6103 WTP-DEPRECIATING	34398.49	8398.50	4500.00	35296.99	3000.00	0.00	38296.99
6104 WTP-CUSTOMER DEPOSITS	42389.87	3200.00	2656.06	42933.81	0.00	0.00	42933.81
6201 WWTP-CASH OPERATING-DAILY DEPOSITS	212192.87	333270.50	473997.22	125744.96	0.00	54278.81	71466.15
6202 WWTP-BOND/INTEREST	86583.82	78000.00	74439.83	51143.99	39000.00	0.00	90143.99
6203 WWTP-DEPRECIATING	39202.83	18711.04	10317.00	41596.87	6000.00	0.00	47596.87

Installed by the TOWN OF LYNNVILLE-2018  
Fund Report

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
9906 CONSTRUCTION IN PROGRESS - SPURGEON PROJECT	366081.04	0.00	328410.50	57670.44	0.00	0.00	57670.44
ubTotal Bank Number 1	817491.30	705297.53	1167064.89	369585.00	48000.00	61861.06	365723.94
Bank Number 4							
7701 PAYROLL	3148.52	422392.54	418280.25	6301.23	19980.70	19021.12	7260.81
ubTotal Bank Number 4	3148.52	422392.54	418280.25	6301.23	19980.70	19021.12	7260.81
Bank Number 5							
2226 COMMUNITY CENTER	18115.63	18660.95	23637.85	13502.26	0.00	363.53	13138.73
ubTotal Bank Number 5	18115.63	18660.95	23637.85	13502.26	0.00	363.53	13138.73
Bank Number 6							
2208 FIRE TERRITORY EQUIPMENT	15702.23	21208.17	14540.59	22369.81	0.00	0.00	22369.81
2209 FIRE PROTECTION TERRITORY	220532.28	155489.04	313336.46	62917.65	0.00	232.79	62684.86
4410 FIRE PROTECTION TERRITORY - NEW VEHICLE	32989.60	0.00	0.00	32989.60	0.00	0.00	32989.60
ubTotal Bank Number 6	269224.11	176697.21	327877.05	118277.06	0.00	232.79	118044.27
Bank Number 8							
3301 WWTP-CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ubTotal Bank Number 8	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bank Number 9							
2004 LYNNVILLE PARK	173528.44	264265.66	252407.32	192611.16	0.00	7224.38	185386.78
ubTotal Bank Number 9	173528.44	264265.66	252407.32	192611.16	0.00	7224.38	185386.78
<b>GRAND TOTAL ***</b>	1960571.01	2016043.85	2697829.05	1306354.17	67980.70	95549.06	1276785.81

Purchase Orders

PO Number	Date	Dept	Issued By	Issued To	Type (Op, Office, Project, Misc)	Store	Amount	Receipt	Notes	Entered
T-2485	11/1/2024	Town	Megan		David's bus cards	VistaPrint	29.94	Y		Y
?-2486	11/1/2024		Megan	Scott	Water Haul	Menards	119.98	Y	Inv 28881	Y
?-2487	11/1/2024		Megan	Travis		41's	6.23	Y	Inv 56349	Y
?-2488	11/4/2024		Megan	Scott		Autozone	242.99	Y	Inv 2604204074	Y
?-2489	11/4/2024		Megan	Austin	Clamp	Core and Main	380.65	Y	Inv V663294	Y
?-2490	11/4/2024		Megan			4Js	6.99	Y	Inv 52053 (from Sept)	Y
F-2491	11/4/2024	Fire	Megan			Fleet One Repair	105.78, 486.36,			
WW-2492	11/5/2024		Megan		Generator Maint	Evapar	501.95	Y	Inv 2878, 2876, 2879	Y
F-2493	11/6/2024	Fire	Megan		Old brush invoice	Fleet One Repair	488.78	Y	Inv 0636057	Y
P-2494	11/6/2024	Park	Megan	Travis	Ranger	Autozone	261.4	Y	Inv 2880	Y
?-2495	11/7/2024		Megan	Scott	Lime	Superior Ag	115.99	Y	Inv 02604203759	Y
?-2496	11/7/2024		Megan				48.78	Y	Inv 324500391	Y
F-2497	11/8/2024	Fire	Megan	Scott	Reimbursement	Reimbursement	88.9	Y	Repairing personal drill broken during town work	Y
W-2498	11/12/2024	Water	Megan	Travis		Fleet One Repair	274.8	Y	Inv 2882	Y
W-2499	11/12/2024	Water	Megan	Travis		Utility Supply	558.57	Y	Inv 1503666	Y
C-2500	11/12/2024		Megan	Brian	Comm Center/Fire Dept	Core and Main	386.03	Y	Inv W006428	Y
WW-2502	11/14/2024		Megan	Scott		Wilcox	1824	Y	Inv 1480	Y
R-2503	11/14/2024		Megan	Scott		Menards	69.57	Y	Inv 29692	Y
?-2504	11/15/2024		Megan	Anthony with C&M	Meter pits	Core and Main	68.94	Y	Inv 29693	Y
WW-2505	11/18/2024		Megan		Roll Off bags	Blue River Technology	357.6	Y	Inv W026818	Y
P-2506	11/18/2024		Megan	Scott		41's	3658	Y	Inv 100315-797	Y
W/WW-2507	11/19/2024		Megan	Scott	Teflon tape	Core and Main	9.99	Y	Inv 58447	Y
W/WW-2508	11/19/2024		Megan	Scott	Sand/gravel	Wilcox	4.68	Y	Inv W046014	Y
?-2509	11/21/2024		Megan	Austin	Meter box risers	Core and Main	1193.6	Y	Inv 1485	Y
?-2510	11/21/2024		Megan	Austin	Water stock	Core and Main	701.12	Y	Inv W063375, W068508	Y
PD-2511	11/22/2024		Megan		Police Dept	Siegels Uniforms	373.43, 102.70	Y	Inv W059548, W067273	Y
PD-2512	11/22/2024		Megan		Police Dept	Siegels Uniforms	999	Y	Inv 588472-1	Y
?-2513	11/22/2024		Megan		BoyceMail prepaid postage	Siegels Uniforms	999	Y	Inv 588471-1	Y
CC-2514	11/25/2024	CC/TH	Megan		Tables/Chairs	Boyce	400	Y	Inv 113461	Y
?-2515	11/25/2024		Megan	Travis	Clamp	Sam's Club	5,132.88	Y	Order 10235670481	Y
						Utility Supply	209.75	Y	Inv 1504606	Y

W-2516	11/25/2024	Water	Megan	Waterline Relocation	Commonwealth	2740.24	Y	Inv 61364	Y
T-2517	11/25/2024	Town	Megan	SR 61 Street Lighting Project	Commonwealth	5670.59	Y	Inv 61363	Y
?-2518	11/26/2024		Megan	326 Main Relocating Setter	Wilcox	1224	Y	Inv 1487	Y
?-2519	11/26/2024		Megan	119 Main Relocating Setter	Wilcox	3264	Y	Inv 1486	Y
T-2520	11/26/2024	Town	Megan	Christmas Lights	Amazon	494.91	Y	Order 111-8079243-5943406	Y

## Notice to Taxpayers of Additional Appropriation

Notice is given to the taxpayers of the Town of Lynnville, Warrick County, Indiana, that the Town of Lynnville Town Council will meet at 405 W. SR 68., Lynnville, IN 47619 at 6:00 pm local time on 12/17/2024 for the purpose of considering the following additional appropriation which the Town considers necessary for the general operations and unexpected expenses incurred throughout the year.

	APPROPRIATION	REDUCTION
1. General (1101)	\$3,000.00	\$0.00
2. Park (2204)	\$10,000.00	\$0.00
3. Fire Territory (2209)	\$56,000.00	\$0.00
<b>Total Appropriation</b>	<b>\$69,000.00</b>	<b>\$0.00</b>

Taxpayers appearing at the meeting shall have the right to be heard. The additional appropriation as finally made will be referred to the Department of Local Government Finance (DLGF). The Lynnville Town Council will make a written determination as to the sufficiency of funds to support the appropriation within ten (10) days of receipt of a Certified Copy of the actions taken. Dated this 3<sup>rd</sup> day of December 2024.

-Lynnville Town Council

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**David Goldenberg, Council Member / Park Authority**

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**Doris Horn, Council Member / Park Authority**

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**Rachel Titzer, Council President / Park Authority**

Installed by the TOWN OF LYNNVILLE-2018

### Appropriation Report

Fund 1101

Check Date From 12/01/2024 Thru 12/31/2024

Grouped By Fund Number, Department

Ordered By Appropriation

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDLADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
**Fund Number 1101												
**Department 001												
1101001111.000	0 - BOARD MEMBERS	0.00	10000.00	0.00	0.00	0.00	961.44	8939.72	0.00	1060.28	1060.28	10.60%
1101001111.240	0 - TOWN HALL	0.00	10000.00	-3116.88	0.00	0.00	106.11	5107.87	0.00	1775.25	1775.25	25.79%
1101001112.000	0 - CLERK-TREASURER	0.00	20000.00	0.00	0.00	0.00	736.28	16934.44	0.00	3065.56	3065.56	15.33%
1101001114.000	0 - GROUNDSKEEPING	0.00	15000.00	0.00	11600.00	0.00	597.62	26310.04	0.00	189.96	189.96	0.72%
1101001131.000	0 - FICA/MED/WKFR	0.00	4000.00	800.00	0.00	0.00	180.10	4447.77	0.00	352.23	352.23	7.34%
1101001211.000	0 - OFFICE SUPPLIES	0.00	2700.00	1000.00	0.00	0.00	0.00	3526.01	0.00	173.99	173.99	4.70%
1101001311.000	0 - PROFESSIONAL SERVICES	0.00	1500.00	3349.38	0.00	0.00	0.00	4849.38	0.00	0.00	0.00	0.00%
1101001321.000	0 - TRAVEL	0.00	800.00	-200.00	0.00	0.00	0.00	577.80	0.00	22.20	22.20	3.70%
1101001322.000	0 - POSTAGE SERVICES	0.00	300.00	-146.00	0.00	0.00	0.00	154.00	0.00	0.00	0.00	0.00%
1101001331.000	0 - PRINTING / PUBLICATIONS /	0.00	800.00	0.00	0.00	0.00	0.00	662.82	0.00	137.18	137.18	17.15%
1101001341.000	0 - TOWN INSURANCE	0.00	9000.00	-932.50	0.00	0.00	0.00	8087.50	0.00	0.00	0.00	0.00%
1101001351.000	0 - ELECTRIC	0.00	6300.00	-1600.00	0.00	0.00	0.00	3136.50	0.00	1664.50	1664.50	34.68%
1101001352.000	0 - NATURAL GAS	0.00	2500.00	0.00	0.00	0.00	127.50	1509.65	0.00	990.35	990.35	39.61%
1101001353.000	0 - WATER / SEWER	0.00	1200.00	0.00	0.00	0.00	84.79	1082.98	0.00	117.02	117.02	9.75%
1101001354.000	0 - PHONE / INTERNET /	0.00	3500.00	500.00	0.00	0.00	0.00	3705.04	0.00	294.96	294.96	7.37%
1101001361.000	0 - BUILDING REPAIR /	0.00	1000.00	456.01	0.00	0.00	0.00	1456.01	0.00	0.00	0.00	0.00%
1101001362.000	0 - GROUNDS REPAIR /	0.00	2000.00	332.14	0.00	0.00	0.00	2332.14	0.00	0.00	0.00	0.00%
1101001364.000	0 - CLEANING REPAIRS /	0.00	1500.00	-48.96	0.00	0.00	0.00	1026.33	0.00	424.71	424.71	29.27%
1101001392.000	0 - MEMBERSHIPS / MEETINGS /	0.00	3000.00	-493.19	0.00	0.00	0.00	4788.80	0.00	-2281.99	-2281.99	-91.03%
1101001431.000	0 - MISC	0.00	200.00	-200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1101001441.000	0 - EQUIPMENT FOR OFFICE	0.00	700.00	200.00	2710.00	0.00	0.00	3694.02	0.00	5.98	5.98	0.17%
SubTotal Department 001		0.00	96000.00	0.00	14210.00	0.00	2793.84	102217.82	0.00	7992.18	7992.18	7.35%
**Department 900												
1101900996.000	0 - GEN-UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	3517.78	0.00	-3517.78	-3517.78	0.00%
SubTotal Department 900		0.00	0.00	0.00	0.00	0.00	0.00	3517.78	0.00	-3517.78	-3517.78	n/a
SubTotal Fund Number 1101		0.00	96000.00	0.00	14210.00	0.00	2793.84	105735.60	0.00	4474.40	4474.40	4.06%
*** GRAND TOTAL ***		0.00	96000.00	0.00	14210.00	0.00	2793.84	105735.60	0.00	4474.40	4474.40	4.06%

Installed by the TOWN OF LYNNVILLE-2018  
**Appropriation Report**  
 Fund 2209  
 Check Date From 12/01/2024 Thru 12/31/2024  
 Grouped By Fund Number, Department  
 Ordered By Appropriation

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
<b>**Fund Number 2209</b>												
<b>**Department 001</b>												
2209001375.000	COMMUNITY CENTER	0.00	2500.00	-2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2209001444.050	TECUMSEH TRAIL MAINTENANCE	0.00	5000.00	2500.00	0.00	0.00	0.00	7500.00	0.00	0.00	0.00	0.00%
2209001590.000	FIRE-UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.09	50950.87	0.00	-50950.87	-50950.87	0.00%
<b>SubTotal Department 001</b>		0.00	7500.00	0.00	0.00	0.00	0.00	56450.87	0.00	-50950.87	-50950.87	-679.34%
<b>**Department 100</b>												
2209100100.000	CLOTHING ALLOWANCE	0.00	14000.00	0.00	0.00	0.00	0.00	14000.00	0.00	0.00	0.00	0.00%
<b>SubTotal Department 100</b>		0.00	14000.00	0.00	0.00	0.00	0.00	14000.00	0.00	0.00	0.00	0.00%
<b>**Department 200</b>												
2209200100.000	MISC	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	2500.00	100.00%
2209200300.000	FIRE PREVENTION MATERIALS	0.00	1000.00	0.00	0.00	0.00	0.00	803.00	0.00	197.00	197.00	19.70%
2209200500.000	FUEL FOR TRUCKS	0.00	3300.00	0.00	0.00	0.00	0.00	2961.62	0.00	338.38	338.38	10.25%
2209200600.000	OFFICE SUPPLIES	0.00	2500.00	0.00	0.00	0.00	0.00	2338.88	0.00	161.12	161.12	6.44%
2209200700.000	OPERATING SUPPLIES	0.00	28000.00	0.00	0.00	0.00	0.00	6898.89	0.00	21101.11	21101.11	75.36%
2209200800.000	POSTAGE SERVICES	0.00	650.00	0.00	0.00	0.00	0.00	24.37	0.00	625.63	625.63	96.25%
2209200900.000	TOOLS	0.00	5000.00	0.00	0.00	0.00	0.00	206.95	0.00	4793.05	4793.05	95.86%
<b>SubTotal Department 200</b>		0.00	42950.00	0.00	0.00	0.00	0.00	13233.71	0.00	29716.29	29716.29	88.19%
<b>**Department 201</b>												
2209201100.000	BUNKER GEAR REPLACEMENT	0.00	4000.00	0.00	0.00	0.00	0.00	60178.88	0.00	-56178.88	-56178.88	-1404.47%
<b>SubTotal Department 201</b>		0.00	4000.00	0.00	0.00	0.00	0.00	60178.88	0.00	-56178.88	-56178.88	-1404.47%
<b>**Department 300</b>												
2209300200.000	BUILDING / GROUND	0.00	9000.00	0.00	0.00	0.00	119.75	6400.19	0.00	2599.81	2599.81	28.89%
2209300300.000	DUES / MEMBERSHIPS	0.00	2800.00	0.00	0.00	0.00	0.00	333.86	0.00	2466.14	2466.14	88.08%
2209300400.000	INSURANCE	0.00	15000.00	1393.00	0.00	0.00	0.00	16393.00	0.00	0.00	0.00	0.00%
2209300500.000	PUBLIC / TRAINING / PROMOTION	0.00	4750.00	5718.00	0.00	0.00	0.00	10460.01	0.00	7.99	7.99	0.08%
2209300900.000	PHONE / INTERNET / TV	0.00	3000.00	-1000.00	0.00	0.00	0.00	1118.70	0.00	881.30	881.30	44.07%
<b>SubTotal Department 300</b>		0.00	34550.00	6111.00	0.00	0.00	119.75	34705.76	0.00	5955.24	5955.24	14.65%
<b>**Department 301</b>												
2209301000.000	TRAVEL	0.00	1500.00	-500.00	0.00	0.00	0.00	404.48	0.00	595.52	595.52	59.55%

## Notice to Taxpayers of Additional Appropriation

Notice is given to the taxpayers of the Town of Lynnville, Warrick County, Indiana, that the Town of Lynnville Town Council will meet at 405 W. SR 68., Lynnville, IN 47619 at 6:00 pm local time on 12/17/2024 for the purpose of considering the following additional appropriation which the Town considers necessary for the general operations and unexpected expenses incurred throughout the year.

	APPROPRIATION	REDUCTION
1. General (1101)	\$3,000.00	\$0.00
2. Park (2204)	\$10,000.00	\$0.00
3. Fire Territory (2209)	\$56,000.00	\$0.00
<b>Total Appropriation</b>	<b>\$69,000.00</b>	<b>\$0.00</b>

Taxpayers appearing at the meeting shall have the right to be heard. The additional appropriation as finally made will be in referred to the Department of Local Government Finance (DLGF). The Lynnville Town Council will make a written determination as to the sufficiency of funds to support the appropriation within ten (10) days of receipt of a Certified Copy of the actions taken. Dated this 3<sup>rd</sup> day of December 2024.

-Lynnville Town Council



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David Goldenberg, Council Member / Park Authority



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Doris Horn, Council Member / Park Authority



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Rachel Titzer, Council President / Park Authority

Installed by the TOWN OF LYNNVILLE-2018  
**Appropriation Report**

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
2209301100.000	ELECTRIC	0.00	4350.00	0.00	0.00	0.00	0.00	4286.98	0.00	63.02	63.02	1.45%
2209301200.000	NATURAL GAS	0.00	1500.00	0.00	0.00	0.00	65.58	989.01	0.00	510.99	510.99	34.07%
2209301300.000	WATER / SEWER	0.00	600.00	500.00	0.00	0.00	47.46	740.27	0.00	359.73	359.73	32.70%
2209301400.000	VEHICLE REPAIRS / EQUIPMENT	0.00	23000.00	-101111.00	95000.00	0.00	0.00	13056.53	0.00	3832.47	3832.47	22.69%
2209301500.000	MAINTENANCE AGREEMENTS	0.00	3000.00	0.00	0.00	0.00	0.00	2074.00	0.00	926.00	926.00	30.87%
SubTotal Department 301		0.00	33950.00	-101111.00	95000.00	0.00	113.04	21551.27	0.00	6287.73	6287.73	22.59%
**Department 400												
2209400100.000	EQUIPMENT / MACHINERY	0.00	13550.00	97000.00	0.00	0.00	0.00	110403.13	0.00	146.87	146.87	0.13%
2209400300.000	NEW CONSTRUCT/REMODEL OF	0.00	4500.00	-2000.00	0.00	0.00	0.00	812.84	0.00	1687.16	1687.16	67.49%
SubTotal Department 400		0.00	18050.00	95000.00	0.00	0.00	0.00	111215.97	0.00	1834.03	1834.03	1.62%
SubTotal Fund Number 2209		0.00	155000.00	0.00	95000.00	0.00	232.79	313336.46	0.00	-63336.46	-63336.46	-25.33%
*** GRAND TOTAL ***		0.00	155000.00	0.00	95000.00	0.00	232.79	313336.46	0.00	-63336.46	-63336.46	-25.33%

Installed by the TOWN OF LYNNVILLE-2018

### Appropriation Report

Fund 2204

Check Date From 12/01/2024 Thru 12/31/2024

Grouped By Fund Number, Department  
 Ordered By Appropriation

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
<b>**Fund Number 2204</b>												
<b>**Department 001</b>												
2204001111.000	9 - GROUNDSKEEPER	0.00	33120.00	14000.00	0.00	0.00	1816.33	47463.44	0.00	-343.44	-343.44	-0.73%
2204001112.000	9 - CLERK-TREASURER	0.00	2300.00	10.00	0.00	0.00	577.50	2310.00	0.00	0.00	0.00	0.00%
2204001113.000	9 - EMPLOYEES	0.00	39500.00	6556.53	0.00	0.00	2076.33	52733.11	0.00	-6676.68	-6676.68	-14.50%
2204001114.000	9 - EXTRA HELP	0.00	5500.00	-3010.00	0.00	0.00	58.95	1921.26	0.00	568.74	568.74	22.84%
2204001115.000	9 - BOARD MEMBERS	0.00	9100.00	0.00	0.00	0.00	1620.33	7979.97	0.00	1120.03	1120.03	12.31%
2204001116.000	9 - PARK SUPERINTENDANT	0.00	36000.00	-19605.79	0.00	0.00	0.00	16494.21	0.00	0.00	0.00	0.00%
2204001131.000	9 - FICA SOCIAL SECURITY	0.00	8375.00	1749.26	0.00	0.00	464.61	9588.87	0.00	535.39	535.39	5.29%
2204001133.000	9 - WORKERS COMP -	0.00	315.00	200.00	0.00	0.00	0.00	388.50	0.00	126.50	126.50	24.56%
2204001211.000	9 - OFFICE SUPPLIES	0.00	2000.00	0.00	0.00	0.00	0.00	1883.45	0.00	116.55	116.55	5.83%
2204001221.000	9 - OPERATING SUPPLIES	0.00	10000.00	484.90	4720.40	0.00	0.00	14322.47	0.00	882.83	882.83	5.81%
2204001311.000	9 - PROFESSIONAL SERVICES	0.00	3000.00	800.56	0.00	0.00	0.00	3800.58	0.00	0.00	0.00	0.00%
2204001321.000	9 - POSTAGE SERVICES	0.00	600.00	-600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2204001331.000	9 - PUBLICATIONS/ADS/PROMOS	0.00	1000.00	6.51	0.00	0.00	0.00	1006.51	0.00	0.00	0.00	0.00%
2204001341.000	9 - INSURANCE	0.00	10000.00	1754.50	0.00	0.00	0.00	11754.50	0.00	0.00	0.00	0.00%
2204001351.000	9 - ELECTRIC	0.00	20500.00	800.00	0.00	0.00	0.00	20633.50	0.00	666.50	666.50	3.13%
2204001352.000	9 - NATURAL GAS	0.00	2500.00	0.00	0.00	0.00	96.73	1564.73	0.00	935.27	935.27	37.41%
2204001353.000	9 - WATER / SEWER	0.00	3500.00	-800.00	0.00	0.00	238.73	2601.37	0.00	98.63	98.63	3.65%
2204001354.000	9 - PHONE / INTERNET	0.00	4500.00	-320.12	0.00	0.00	0.00	3879.88	0.00	300.00	300.00	7.18%
2204001361.000	9 - EQUIPMENT REPAIR /	0.00	2500.00	-11912.37	14817.29	0.00	0.00	5404.92	0.00	0.00	0.00	0.00%
2204001362.000	9 - BUILDING REPAIR /	0.00	5000.00	0.00	0.00	0.00	0.00	7312.36	0.00	-2312.36	-2312.36	-46.25%
2204001363.000	9 - SANITATION	0.00	5300.00	0.00	0.00	0.00	274.27	5235.37	0.00	64.63	64.63	1.22%
2204001375.000	9 - COMMUNITY CENTER	0.00	2500.00	-2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2204001391.000	9 - TAXES	0.00	2000.00	-214.00	0.00	0.00	0.00	1786.00	0.00	0.00	0.00	0.00%
2204001432.000	9 - GROUND MAINTENANCE/LAND	0.00	2500.00	12500.00	10560.00	0.00	0.00	29151.78	0.00	-3571.78	-3571.78	-13.96%
2204001443.000	9 - MISC. WINTER	0.00	990.00	0.00	0.00	0.00	0.00	93.45	0.00	896.55	896.55	90.56%
<b>SubTotal Department 001</b>		0.00	212600.00	0.00	30117.69	0.00	7224.38	249310.23	0.00	-6592.54	-6592.54	-2.72%
<b>**Department 500</b>												
2204500391.000	9 - DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00	0.00	2050.00	0.00	-2050.00	-2050.00	0.00%
2204500431.000	9 - UNAPPROPRIATED	0.00	0.00	0.00	0.00	0.00	0.00	1047.09	0.00	-1047.09	-1047.09	0.00%
<b>SubTotal Department 500</b>		0.00	0.00	0.00	0.00	0.00	0.00	3097.09	0.00	-3097.09	-3097.09	n/a
<b>SubTotal Fund Number 2204</b>		0.00	212600.00	0.00	30117.69	0.00	7224.38	252407.32	0.00	-9689.63	-9689.63	-3.99%

### Appropriation Report

APPRACOUNTS.FRX

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
*** GRAND TOTAL ***		0.00	212600.00	0.00	30117.69	0.00	7224.38	252407.32	0.00	-9689.63	-9689.63	-3.99%

**CHANGE ORDER NO.: 1**

Owner:	Town of Lynnville	Owner's Project No.:	
Engineer:	Commonwealth Engineers, Inc.	Engineer's Project No.:	H24116
Contractor:	Deig Brother Construction	Contractor's Project No.:	
Project:	SR 61 Street Lighting Project		
Contract Name:	SR 61 Street Lighting Project		
Date Issued:	11/21/20024	Effective Date of Change Order:	

The Contract is modified as follows upon execution of this Change Order:

Description: The change order is to add additional lights at Town Hall grass area and miscellaneous lighting and electrical upgrades outside of Town Hall.

Attachments: Contractor proposals

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>350,000</u>	Original Contract Times: Substantial Completion: <u>150 days</u> Ready for final payment: <u>30 days</u>
<del>[Increase]</del> <del>[Decrease]</del> from previously approved Change Orders No. 1 to No. ____: \$ _____	<del>[Increase]</del> <del>[Decrease]</del> from previously approved Change Orders No. 1 to No. ____ Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>0.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>150 days</u> Ready for final payment: <u>30 days</u>
<del>[Increase]</del> <del>[Decrease]</del> this Change Order: \$ <u>24,450</u>	<del>[Increase]</del> <del>[Decrease]</del> this Change Order: Substantial Completion: <u>0 days</u> Ready for final payment: <u>0 days</u>
Contract Price incorporating this Change Order: \$ <u>374,450</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>150 days</u> Ready for final payment: <u>30 days</u>

**CHANGE ORDER NO.: 1**

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Contract Price prior to this Change Order: \$ <u>0.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>150 days</u> Ready for final payment: <u>30 days</u>
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Contract Price incorporating this Change Order: \$ <u>374,450</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>150 days</u> Ready for final payment: <u>30 days</u>

Recommended by Engineer (if required)  
By: Aaron R. Rohrer, P.E.  
10000 Highway 10, Suite 100  
Dallas, Texas 75243  
Phone: 972.333.1111  
Title: **Project Engineer**  
Date: **12/3/2024**

Authorized by Owner  
By: *Rachel Smith*  
Title: **President**  
Date: **12/4/24**

Accepted by Contractor  
By: *Thomas W. Fink*  
Title: **Thomas W. Fink, Secretary**  
Date: **11/25/24**

Approved by Funding Agency  
(if applicable)  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



LUMBER & CONSTRUCTION CO., INC.

2804 A Street • P.O. Box 6429 • Evansville, Indiana 47719  
(812) 423-4201 or 423-8051 • FAX 421-5058

11-18-24

Lynnville Town Council  
David Goldenberg

Re: Misc. work on Lynnville Town Square.

1. Rework existing circuits into new control panel and remove old panel.  
Material and labor \$ 1,900.00
  2. Replace (5) ground flood lights and repair bad wiring.  
Material and labor \$ 2,100.00
  3. Replace Christmas Tree Ground Box.  
Material and labor \$ 950.00
- Total Lump Sum total \$ 4,950.00

Clarifications:

- All work is based on Straight time.
- Sales tax not included.
- Demo and disposal of old fixture included.

Call with any Questions.

Thanks

Brian Cassin

[brianc@deigbros.com](mailto:brianc@deigbros.com)

TEL# (812)423-4201

CELL# (812)449-6940

10-25-24

Lynnville Town Council  
David Goldenberg

Re: Install and supply two new Stenberg Fixtures.

- I. Install New bases and conduit to two new Sternberg fixture next to town hall.  
Material and labor \$ 11,646.00  
Provide fixture from Kirby Risk \$ 7,854.00  
Lump Sum total \$ 19,500.00

Clarifications:

- All work is based on Straight time.
- Sales tax not included.
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Call with any Questions.  
Thanks  
Brian Cassin  
[brianc@deigbros.com](mailto:brianc@deigbros.com)

TEL# (812)423-4201

CELL# (812)449-6940

**Recommended by Engineer (if required)**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Authorized by Owner**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Accepted by Contractor**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Approved by Funding Agency  
(if applicable)**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



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- Sales tax not included.
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Call with any Questions.  
Thanks  
Brian Cassin  
[brianc@deigbros.com](mailto:brianc@deigbros.com)

TEL# (812)423-4201

CELL# (812)449-6940

## RESOLUTION NO. 2024-11

### A RESOLUTION ESTABLISHING A POLICY FOR ELECTRONIC PARTICIPATION IN MEETINGS

WHEREAS, the Indiana General Assembly adopted HEA 1437 in the 2021 Regular Session which amended IC 5-14-1.5-3.5 to prescribe new requirements by which members of the governing body of a public agency of a political subdivision may participate in a meeting by any electronic means of communication;

WHEREAS, subject to certain exceptions, a member of the governing body of a political subdivision who is not present at a meeting of the governing body may participate in a meeting by any electronic means of communication that (1) allows all participating members of the governing body to simultaneously communicate with each other and (2) except for a meeting held in executive session, allows the public to simultaneously attend and observe the meeting;

WHEREAS, the Act requires the governing body to adopt a written policy establishing the procedures that apply to a member's participation in a meeting by an electronic means of communication, which may include procedures that are more restrictive than the procedures established by IC 5-14-5-3.5(d); and

WHEREAS, the Lynnville Town Council ("Town Council") is the governing body of the Town of Lynnville, Indiana (the "Town"), and the Town now desires to adopt such a policy:

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LYNNVILLE, INDIANA, AS FOLLOWS:

#### SECTION I

##### APPLICABILITY

- a. The provisions of Chapter 14 of Title 5 of the Indiana Code (the "Act"), including its definitions, shall apply to this Resolution.
- b. This Resolution shall be known as the "Electronic Meetings Policy" and shall apply to the Town Council and any board, commission, or committee that takes official action upon public business and whose members are appointed by the Town Council and/or the Town Council President.
- c. For purposes of the Electronic Meetings Policy, "member" shall mean the members of the Town Council and/or any board, commission or committee that takes official action upon public business and whose members are appointed by the Town Council and/or the Town Council President.
- d. This Electronic Meeting Policy is adopted pursuant to IC 5-14-1.5-3.5. To the extent the provisions of said statute are more restrictive than this Electronic Meetings Policy, the more restrictive provisions set forth in the statute shall apply.

#### SECTION II

##### PARTICIPATION

- a. Except as otherwise provided herein, any member may participate in a meeting by any means of electronic communication that:
  - (1) Allow all participating members of the governing body to simultaneously communicate with each other; and

- (2) Allow the public to attend and observe the meeting unless the meeting is being held in an executive session.
- b. A member who participates in a meeting by electronic means of communication shall be considered present for purposes of establishing a quorum but may participate in final action taken at the meeting only if the member can be seen and heard.
- c. A member may not participate by means of electronic communication in a meeting at which final action is attempted to:
  - (1) adopt a budget;
  - (2) make a reduction in personnel;
  - (3) initiate a referendum;
  - (4) establish or increase a fee; establish or increase a penalty;
  - (5) exercise the Town's power of eminent domain; or
  - (6) establish, impose, raise, or renew a tax.

### SECTION III

#### **LIMITATIONS AND REQUIREMENTS**

- a. At least fifty percent (50%) of the members must be physically present at a meeting.
- b. A member may not attend more than fifty percent (50%) of the meetings in a calendar year by means of electronic communication, unless the member's electronic participation is due to military service, illness or other medical condition, the death of a relative, or an emergency involving actual or threatened injury to persons or property.
- c. A member may attend two (2) consecutive meetings (i.e., a set of meetings) by means of electronic communication. A member must physically attend at least one (1) meeting between sets of meetings that the member attends by means of electronic communication, unless the member's absence is due to military service, illness or other medical condition, the death of a relative, or an emergency involving actual or threatened injury to persons or property.
- d. A member who desires to participate in a meeting by means of electronic communication shall notify the President or Clerk-Treasurer at least 48 hours in advance of the meeting in order that proper preparations may be made for such participation. Failure to provide notice under this subsection shall not preclude a member from participating in a meeting by electronic means of communication if proper preparations have been made to allow such participation despite failure of notice.
- e. All votes taken during a meeting at which at least one member participates by electronic means of communication must be taken by roll call vote.
- f. The minutes or memoranda for a meeting at which at least one member participates by an electronic means of communication shall:
  - (1) state the name of each member of the governing body who:
    - (a) was physically present at the place where the meeting was conducted
    - (b) participated in the meeting by any electronic means of communication
    - (c) was absent; and
  - (2) identify the electronic means of communication by which:

- (a) members participated in the meeting
- (b) the public attended and observed the meeting, if the meeting was not held in executive session

**Section IV**

**DISASTER EMERGENCY**

If a disaster emergency is declared by the governor under IC 10-14-3-12, or a local disaster emergency is declared by the Town Council president under IC 10-14-3-29, members are not required to be physically present for a meeting until the emergency is terminated. During such an emergency, members may participate in a meeting by any means of electronic communication provided that:

- a. at least a quorum of members participate in the meeting by means of electronic communication or in person;
- b. the public may simultaneously attend and observe the meeting, unless the meeting is an executive session
- c. the minutes or memorandum of the meeting must comply with Section 3(e) of this Resolution; and
- d. all votes taken during a meeting at which at least one member participates by an electronic means of communication must be taken by roll call vote.

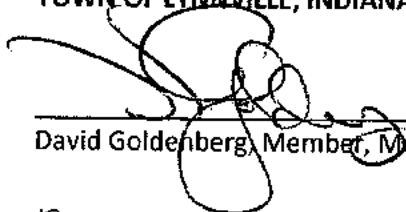
**Section V**

**EFFECTIVE DATE**

This Resolution shall be effective from and after adoption by the Town Council and compliance with IC 36-5-2-10.

PASSED AND ADOPTED this 3<sup>rd</sup> day of December, 2024, by the Town Council of the Town of Lynnville, Indiana.

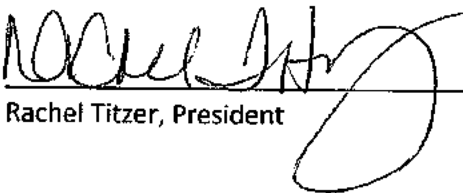
**TOWN COUNCIL OF THE  
TOWN OF LYNNVILLE, INDIANA**

  
\_\_\_\_\_

David Goldenberg, Member, Member

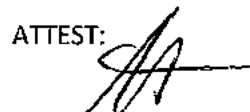
  
\_\_\_\_\_

Doris Horn, Member, Member

  
\_\_\_\_\_

Rachel Titzer, President

ATTEST:

  
\_\_\_\_\_

Lauri Stockus, Clerk-Treasurer

## Lauri Stockus

---

**From:** Chris Wischer <Chris.Wischer@skofirm.com>  
**Sent:** Tuesday, November 19, 2024 3:20 PM  
**To:** Rachel Titzer; David Goldenberg; Doris Horn  
**Cc:** brunlaw1@gmail.com; Lauri Stockus  
**Subject:** [External]Resolution re Electronic Participation in Meetings  
**Attachments:** 5-14-1.5-3.5. Participation in meeting via electronic communication \_ Governing body of public agenc.pdf; 5-14-1.5-3.7. Participation in meeting via electronic communication \_ During disaster emergency.pdf; Resolution re Electronic Meeting Policy.docx

Good afternoon,

Attached is a draft of a Resolution to establish a policy regarding participation in meetings electronically (i.e. virtually). I incorporated what David had prepared along with other provisions from the applicable statutes. I am also attaching a copy of IC -14-1.5-3.5, which applies to participation in meetings generally, and IC 5-15-1.5-3.7, which applies to participation in meetings during disaster emergencies. You will see that the provisions of the Resolution are largely taken from the statutes. This policy would apply to meetings of the Town Council as well as meetings of other boards whose members are appointed by the Town Council or the Town Council president. Please review and let me know if you have any comments or questions.

Thanks  
Chris



**Chris Wischer**  
*Member*

Chris.Wischer@skofirm.com  
Direct: 812.452.3595  
Main: 812.425.1591

Stoll Keenon Ogden PLLC  
One Main St., Suite 201  
Evansville, IN 47708

Louisville | Lexington | Indianapolis | Evansville | Frankfort | Jeffersonville

Stoll Keenon Ogden PLLC is Mansfield Certified. [skofirm.com](http://skofirm.com)



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## Burns Ind. Code Ann. § 5-14-1.5-3.7

\*\*\* Current through P.L. 171-2024 of the Second Regular Session of the 123rd General Assembly. \*\*\*

*Burns' Indiana Statutes Annotated* > *Title 5 State And Local Administration (Arts. 1 — 34)* > *Article 14 Public Proceedings (Chs. 1 — 7)* > *Chapter 1.5 The Indiana Open Door Law (§§ 5-14-1.5-1 — 5-14-1.5-8)*

### 5-14-1.5-3.7. Participation in meeting via electronic communication — During disaster emergency.

- (a) As used in this section, "disaster emergency" means:
- (1) a disaster emergency declared by the governor under IC 10-14-3-12; or
  - (2) a local disaster emergency declared by the executive (as defined in IC 36-1-2-5) of a political subdivision under IC 10-14-3-29.
- (b) Notwithstanding section 3.5 or 3.6 [IC 5-14-1.5-3.5 or IC 5-14-1.5-3.6] of this chapter, if a disaster emergency is in effect for all or part of the area within the governing body's jurisdiction, the members of a governing body are not required to be physically present at a meeting:
- (1) if meeting in person would present an imminent risk to the health or safety of the members of the public and the governing body who attend the meeting because of the particular danger, threat, or emergency conditions that are the basis for the declaration of the disaster emergency; and
  - (2) if the members are of the governing body of a school corporation or charter school, one (1) or more schools within the jurisdiction of the governing body of the school corporation or the charter school are closed at the time of the meeting because of the particular danger, threat, or emergency conditions that are the basis for the declaration of the disaster emergency.
- (c) The members of a governing body may meet by any means of electronic communication, if the following are satisfied:
- (1) At least a quorum of the members of the governing body participate in the meeting by means of electronic communication or in person.
  - (2) The public is able to simultaneously attend and observe the meeting. However, this subdivision does not apply to a meeting held in executive session.
- (d) The memoranda for a meeting prepared under section 4 [IC 5-14-1.5-4] of this chapter for a meeting held under this section must:
- (1) state the name of each member of the governing body who:
    - (A) participated in the meeting by using any electronic means of communication; and
    - (B) was absent; and
  - (2) identify the electronic means of communication by which:
    - (A) members of the governing body participated in the meeting; and
    - (B) the public attended and observed the meeting, if the meeting was not held in executive session.
- (e) All votes taken during a meeting under this section must be taken by roll call vote.

## Burns Ind. Code Ann. § 5-14-1.5-3.5

\*\*\* Current through P.L. 171-2024 of the Second Regular Session of the 123rd General Assembly. \*\*\*

*Burns' Indiana Statutes Annotated > Title 5 State And Local Administration (Arts. 1 — 34) > Article 14 Public Proceedings (Chs. 1 — 7) > Chapter 1.5 The Indiana Open Door Law (§§ 5-14-1.5-1 — 5-14-1.5-8)*

### **5-14-1.5-3.5. Participation in meeting via electronic communication — Governing body of public agency of political subdivision.**

(a) This section applies only to a governing body of a public agency of a political subdivision, other than a governing body of an airport authority, or a department of aviation, or a conservancy district as set forth in section 3.6 [IC 5-14-1.5-3.6] of this chapter.

(b) Subject to subsection (i), a member of the governing body of a public agency who is not physically present at a meeting of the governing body may participate in a meeting by any electronic means of communication that does the following:

(1) Allows all participating members of the governing body to simultaneously communicate with each other.

(2) Allows the public to simultaneously attend and observe the meeting. However, this subdivision does not apply to a meeting held in executive session.

Subject to subsection (i), a governing body member who participates in the meeting by an electronic means of communication shall be considered present for purposes of establishing a quorum but may participate in any final action taken at the meeting only if the member can be seen and heard.

(c) A technological failure in an electronic means of communication that disrupts or prevents:

(1) the simultaneous communication between a member who is not physically present at the meeting and the governing body; or

(2) a member of the public who is not present at the meeting from attending and observing the meeting;

does not prevent the governing body from conducting the meeting or affect the validity of an action taken by the governing body at the meeting if the sum of the governing body members physically present at the meeting and the governing body members participating by electronic communication without technological failure satisfy the quorum and (if a final action is taken) the voting requirements of the governing body.

(d) The governing body shall adopt a written policy establishing the procedures that apply to a member's participation in a meeting by an electronic means of communication. The governing body may establish procedures that are more restrictive than the procedures established by this section. The policy adopted under this section may include:

(1) limiting the number of members who may participate by electronic communication in any one (1) meeting;

(2) limiting the total number of meetings that the governing body may conduct in a calendar year by electronic communication; and

(3) requiring a member, except in the case of a meeting called to deal with an emergency under section 5(d) [IC 5-14-1.5-5(d)] of this chapter, who plans to attend a meeting by any electronic means

5-14-1.5-3.5. Participation in meeting via electronic communication — Governing body of public agency of political subdivision.

(4) an emergency involving actual or threatened injury to persons or property.

## History

P.L.134-2012, § 11, eff. January 1, 2013; P.L.154-2016, § 1, effective July 1, 2016; P.L.88-2021, § 5, effective April 20, 2021; P.L.107-2021, § 1, effective July 1, 2021; P.L.137-2021, § 22, effective July 1, 2021.

## Annotations

## Notes

### Amendment Notes

The 2021 amendment by P.L.88-2021 rewrote (b); and added (c) through (j).

The 2021 amendment by P.L.107-2021 substituted "airport authority, a department of aviation, or a conservancy district" for "airport authority, or a department of aviation" in (a).

The 2021 amendment by P.L.137-2021 added "a conservancy district" in (a); rewrote (b) and (c); added (d) through (j); and made a related change.

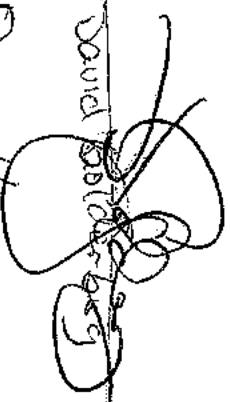
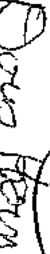

Burns' Indiana Statutes Annotated  
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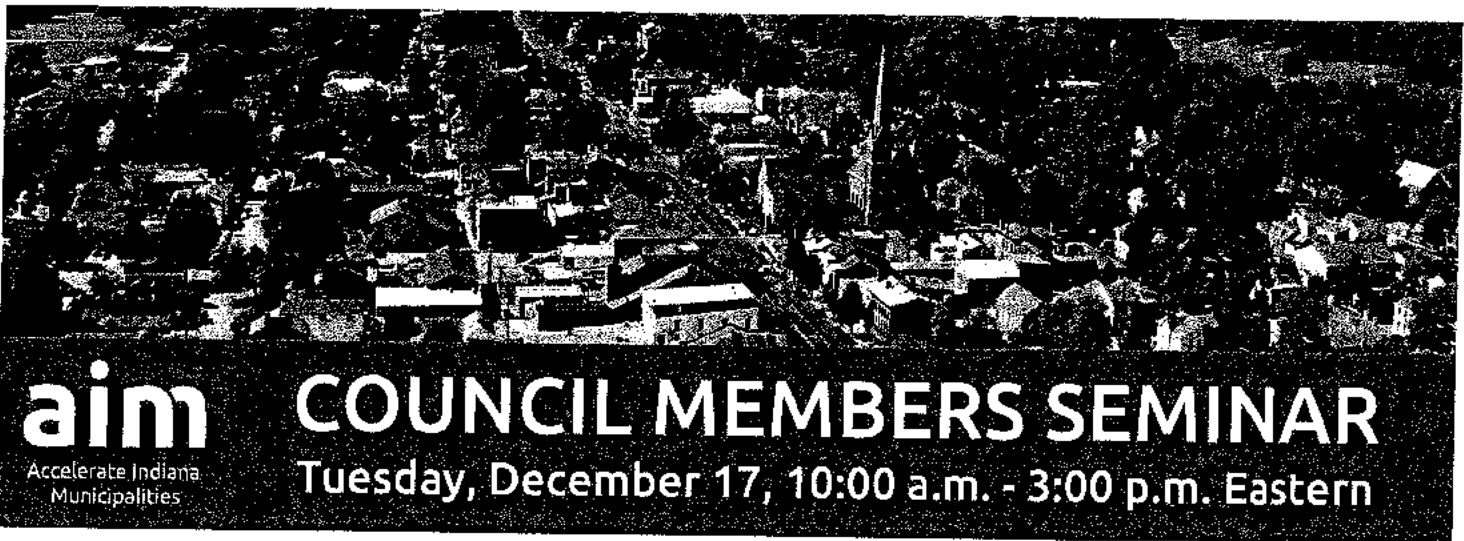
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**LNB COMMUNITY BANK  
LOANS SECURED BY LYNNVILLE PARK PROPERTIES  
AS OF 11/18/2024**

Name Line 1 (Borrower)	Note Date	Maturity Date	Loan Type
OAKLEY, TOM L	6/8/2016	6/13/2026	Lynnville Park Lease
SHIGLEY, RUTH A	5/2/2018	5/2/2033	Lynnville Park Lease
LOVELESS, ROBERT W	9/24/2019	9/28/2029	Lynnville Park Lease
LILLPOP, TIMOTHY J	3/20/2020	3/20/2030	Lynnville Park Lease
LONG, JEFFERY & MELISSA	12/1/2021	12/1/2036	Lynnville Park Lease
WARREN JR, LARRY O	5/11/2023	5/11/2038	Lynnville Park Lease
KOLLEY, RICHARD & SARAH	10/18/2023	10/23/2043	Lynnville Park Lease
KOUTZ, JAMES E & VICTORIA	11/22/2023	11/22/2038	Lynnville Park Lease
ALMON, JAY D & FRANCIS	5/30/2024	5/30/2034	Lynnville Park Lease
WILKISON, JOHN E JR & KARRI	7/22/2024	7/26/2039	Lynnville Park Lease
SAUER, MELODY & DALE	11/13/2024	11/13/2039	Lynnville Park Lease

X   
 X  David Horn  
 X  Rachel J. Hizer



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Municipalities

# COUNCIL MEMBERS SEMINAR

Tuesday, December 17, 10:00 a.m. - 3:00 p.m. Eastern

Join us for a virtual event specifically designed for Council Members! This virtual workshop will take place on December 17 and the agenda will be presented through the lens of a council member. If you are unable to join us the day of the event, a post-event recording is available for later viewing.

AGENDA	
<small>All times noted are Eastern.</small>	
10:00 a.m. – 10:10 a.m.	Welcome and Opening Remarks
10:10 a.m. – 11:00 a.m.	What is my Role? And other Commonly asked Questions for Council Members
11:10 a.m. – 12:00 p.m.	Ethical Requirements for Municipal Elected Officials
12:00 p.m. – 12:20 p.m.	Lunch
12:20 p.m. – 1:20 p.m.	The 411 on Fire Districts, Territories, and Volunteer Fire Departments
1:30 p.m. – 2:20 p.m.	Accessible Website Design, Hosting, and Security, Courtesy of the Indiana Office of Technology
2:20 p.m. – 2:50 p.m.	New USDOT RAISE Grant Program
2:50 p.m. – 3:00 p.m.	Closing Remarks

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**Cancellation Policy**  
Only written cancellations will be accepted. Please mail your written cancellation to 125 W Market Street, Suite 100, Indianapolis, IN 46204, fax to (317) 237-6206, or email to [bbystry@aimindiana.org](mailto:bbystry@aimindiana.org).

**REGISTRATION** Deadline: Friday, December 13

<b>How to Register</b> Online: <a href="http://aimindiana.org">aimindiana.org</a> Mail: 125 W Market Street, Suite 100 Fax: (317) 237-6206      Indianapolis, IN 46204		<b>Fee (Circle One)</b> Member: \$100    Municipal Non-Member: \$150    Post-Event Recording: \$50	
Name		<b>Payment (Circle One)</b> Check    MC    Visa    Discover    AmEx	
Title		Check Number (Payable to Aim)	
Municipality/Company		Card Number	
Address		Expiration Date	Verification Code
City/Town		Name of Cardholder	
State	Zip	Billing Address (if different)	
Phone		City	
Email (Required!)		State	ZIP
		Authorized Signature	

## 2025 Powers and Duties

**\*\*As in previous years, highlighted sections are in reference to questions/issues from this past year\*\***

### **\*\*\*\*\*Town Manager\*\*\*\*\***

#### **IC 36-5-5-1 Application of chapter**

Sec. 1. This chapter applies to all towns.  
[Local Government Recodification Citation: New.]

*As added by Acts 1980, P.L.212, SEC.4.*

#### **IC 36-5-5-2 Employment; compensation; tenure**

Sec. 2. The town legislative body may employ a town manager to be the administrative head of the town government and may fix the manager's compensation and terms of employment. The manager may be employed to serve:

- (1) at the pleasure of the legislative body; or
- (2) for a definite tenure not to exceed the longest remaining term in office of a member of the legislative body, in which case the manager may be dismissed only for cause.

[Pre-Local Government Recodification Citations: 18-3-1.5-1 part; 18-3-1.5-2.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by P.L.127-2017, SEC.147.*

#### **IC 36-5-5-3 Legislative body members barred**

Sec. 3. The town legislative body may not employ one of its members as the manager.

[Pre-Local Government Recodification Citation: 18-3-1.5-1 part.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by Acts 1980, P.L.73, SEC.22.*

#### **IC 36-5-5-5 Performance bond**

Sec. 5. The manager must, in the manner prescribed by ~~IC 36-5-4-1~~, execute a bond for the faithful performance of the manager's duties.

[Pre-Local Government Recodification Citation: 18-3-1.5-3 part.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by Acts 1981, P.L.47, SEC.23; P.L.127-2017, SEC.148.*

#### **IC 36-5-5-7 Bonds, notes, or warrants; prohibition**

Sec. 7. The town legislative body may not authorize the manager to issue or execute bonds, notes, or warrants of the town.

[Pre-Local Government Recodification Citation: 18-3-1.5-5.]

*As added by Acts 1980, P.L.212, SEC.4.*

#### **IC 36-5-5-8 Duties**

Sec. 8. The manager, under the direction of the town legislative body, is responsible for the administrative duties of the legislative body. Unless a written order or ordinance of the legislative body provides otherwise, the manager:

- (1) shall attend the meetings of the legislative body and recommend actions the manager considers advisable;
- (2) shall hire town employees according to the pay schedules and standards fixed by the legislative body or by statute;
- (3) shall suspend, discharge, remove, or transfer town employees, if necessary for the welfare of the town;
- (4) may delegate any of the manager's powers to an employee responsible to the manager;
- (5) shall administer and enforce all ordinances, orders, and resolutions of the legislative body;
- (6) shall see that all statutes that are required to be administered by the legislative body or a town officer subject to the control of the legislative body are faithfully administered;
- (7) shall prepare budget estimates and submit them to the legislative body when required;
- (8) shall execute contracts on behalf of the town for materials, supplies, services, or improvements, after the completion of the appropriations, notice, and competitive bidding required by statute; and
- (9) may receive service of summons on behalf of the town.

[Pre-Local Government Recodification Citations: 18-3-1.5-4; 18-3-1.5-6.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by P.L.127-2017, SEC.150.*

#### **IC 36-5-5-9 Police disciplinary body membership barred**

Sec. 9. The manager may not serve as a member of any body that hears disciplinary charges against:

- (1) the town marshal; or
- (2) a member of the town police department.

*As added by P.L.343-1987, SEC.1.*

### **\*\*\*\*\*Clerk-Treasurer\*\*\*\*\***

#### **IC 36-5-6-6 Powers and duties; exception**

Sec. 6. (a) This section does not apply to a town that has adopted an ordinance under ~~IC 36-5-6-5~~.

(b) The clerk-treasurer shall do the following:

## 2025 Powers and Duties

- (1) Receive and care for all town money and pay the money out only on order of the town legislative body.
- (2) Keep accounts showing when and from what sources the clerk-treasurer has received town money and when and to whom the clerk-treasurer has paid out town money.
- (3) Prescribe payroll and account forms for all town offices.
- (4) Prescribe the manner in which creditors, officers, and employees shall be paid.
- (5) Manage the finances and accounts of the town and make investments of town money.
- (6) Prepare for the legislative body the budget estimates of miscellaneous revenue, financial statements, and the proposed tax rate.
- (7) Maintain custody of the town seal and the records of the legislative body.
- (8) Issue all licenses authorized by statute and collect the fees fixed by ordinance.
- (9) Serve as clerk of the legislative body by attending its meetings and recording its proceedings.
- (10) Administer oaths, take depositions, and take acknowledgment of instruments that are required by statute to be acknowledged, without charging a fee.
- (11) Serve as clerk of the town court under ~~IC 33-33-3-1~~, if the judge of the court does not serve as clerk of the court or appoint a clerk of the court under ~~IC 33-33-3-1~~.
- (12) Perform all other duties prescribed by statute.

(c) A clerk-treasurer is not liable, in an individual capacity, for any act or omission occurring in connection with the performance of the requirements set forth in subsection (b), unless the act or omission constitutes gross negligence or an intentional disregard of the requirements.

[Pre-Local Government Recodification Citations: Part new; 18-3-1-30; 18-3-1-31 part.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by Acts 1981, P.L.17, SEC.27; P.L.189-1988, SEC.5; P.L.10-1997, SEC.33; P.L.33-1998, SEC.11; P.L.98-2004, SEC.162; P.L.56-2022, SEC.7.*

### IC 36-5-6-7Deputies and employees

Sec. 7. (a) The clerk-treasurer shall appoint the number of deputies and employees needed for the effective operation of the office, with the approval of the town legislative body. The clerk-treasurer's deputies and employees serve at the clerk-treasurer's pleasure.

(b) If a town owns a utility and the clerk-treasurer is directly responsible for the billing and collection of that utility's rates and charges, the clerk-treasurer shall appoint those employees who are also responsible for that billing and collection. These employees serve at the clerk-treasurer's pleasure.

[Pre-Local Government Recodification Citation: 18-2-5-1 part.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by P.L.189-1988, SEC.6.*

### IC 36-5-6-8Employment of attorneys or legal research assistants

Sec. 8. (a) A clerk-treasurer may hire or contract with competent attorneys or legal research assistants on terms the clerk-treasurer considers appropriate.

(b) Appropriations for the salaries of attorneys and legal research assistants employed under this section shall be approved in the annual budget.

(c) Appropriations for the salaries of attorneys and legal research assistants employed under this section shall be approved in the annual budget and must be allocated to the clerk-treasurer for the payment of attorneys' and legal research assistants' salaries.

*As added by P.L.69-1995, SEC.13. Amended by P.L.98-2000, SEC.24.*

### IC 36-5-6-10Training requirements

Sec. 10. (a) As used in this section, "training courses" refers to training courses, workshops, training institutes authorized by ~~IC 36-5-6-11-14~~, formal academies, special seminars, and other in-service training related to an office described in section 2 of this chapter that are developed or offered under the rubric of a generally accepted professional association, association of governments or a state agency or department, or public university or affiliated center.

(b) An individual elected to the office described in section 2 of this chapter on or after November 5, 2019, shall complete at least:

- (1) fourteen (14) hours of training courses within one (1) year; and
- (2) thirty-six (36) hours of training courses within three (3) years;

after the individual is elected to the office described in section 2 of this chapter.

(c) A training course that an individual completes:

- (1) after being elected to the office described in section 2 of this chapter; and
- (2) before the individual begins serving in the office described in section 2 of this chapter;

shall be counted toward the requirements under subsection (b).

(d) An individual shall fulfill the training requirements established by subsection (b) for each term to which the individual is elected to the office described in section 2 of this chapter.

(e) This subsection applies only to an individual appointed to fill a vacancy in the office described in section 2 of this chapter. An individual described in this subsection may, but is not required to, take training courses required by subsection (b). If an individual described in this subsection takes a training course required by subsection (b) for an individual elected to the office described in

2025 Powers and Duties

section 2 of this chapter, the town shall pay for the training course as if the individual had been elected to the office described in section 2 of this chapter.

(f) The:

- (1) town executive;
- (2) town legislative body; and
- (3) individual who holds the office described in section 2 of this chapter;

shall use all reasonable means to ensure that the individual who holds the office described in section 2 of this chapter complies with the training requirements established by this section.

(g) The individual who holds the office described in section 2 of this chapter shall maintain written documentation of the training courses that the individual completes toward the requirements of this section.

(h) If a town reorganizes under IC 36-1-5, the individual who performs the functions of the office described in section 2 of this chapter for the town shall comply with the training requirements established by this section for the reorganized political subdivision. *As added by P.L.257-2019, SEC.114.*

**\*\*\*\*\*Town Council\*\*\*\*\***

**IC 36-5-2-7President of legislative body; selection; term**

Sec. 7. The legislative body shall select one (1) of its members to be its president for a definite term, which may not exceed the member's term of office as a member of the legislative body.

[Pre-Local Government Recodification Citations: 18-3-1-20 part; 18-3-1-35 part.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by P.L.127-2017, SEC.142.*

**IC 36-5-2-8Town clerk-treasurer as clerk; ex officio member for casting tie breaking vote**

Sec. 8. (a) The town clerk-treasurer is the clerk of the legislative body.

(b) The clerk-treasurer is an ex officio member for the purpose of casting the deciding vote to break a tie.

[Pre-Local Government Recodification Citations: 18-3-1-31 part; 18-3-1-35 part.]

*As added by Acts 1980, P.L.212, SEC.4. Amended by P.L.34-1999, SEC.3.*

**IC 36-5-2-9Powers of legislative body**

Sec. 9. The legislative body may:

- (1) adopt ordinances and resolutions for the performance of functions of the town;
- (2) purchase, hold, and convey any interest in property, for the use of the town; and
- (3) adopt and use a common seal.

[Pre-Local Government Recodification Citations: 18-3-1-35 part; 18-3-1-48 part.]

*As added by Acts 1980, P.L.212, SEC.4.*

**Lynnville Town Council:**

\_\_\_\_\_  
**David Goldenberg, Member/Park Authority**

\_\_\_\_\_  
**Brian Cook, Town Manager**

\_\_\_\_\_  
**Doris Horn, Member/Park Authority**

\_\_\_\_\_  
**Lauri Stockus, Clerk-Treasurer**

\_\_\_\_\_  
**Rachel Titzer, President/Park Authority**

**Attest:**

\_\_\_\_\_  
**J. William Bruner, Attorney**

## 2024 Annual Nepotism Certification

**\*\*As in previous years, highlighted sections are in reference to questions/issues from this past year\*\***

I, David Goldenberg, Lynnville Town Council, to my knowledge have not violated ***Ordinance #2012-2 ORDINANCE ADOPTING NEPOTISM AND CONTRACTING WITH UNIT POLICIES FOR THE TOWN OF LYNNVILLE, INDIANA.***

---

David Goldenberg, Town Council Member

I, Doris Horn, Lynnville Town Council, to my knowledge have not violated ***Ordinance #2012-2 ORDINANCE ADOPTING NEPOTISM AND CONTRACTING WITH UNIT POLICIES FOR THE TOWN OF LYNNVILLE, INDIANA.***

---

Doris Horn, Town Council Member

I, Rachel Titzer, Lynnville Town Council, to my knowledge have not violated ***Ordinance #2012-2 ORDINANCE ADOPTING NEPOTISM AND CONTRACTING WITH UNIT POLICIES FOR THE TOWN OF LYNNVILLE, INDIANA.***

---

Rachel Titzer, Town Council President

I, Lauri Stockus, Lynnville Town Council, to my knowledge have not violated ***Ordinance #2012-2 ORDINANCE ADOPTING NEPOTISM AND CONTRACTING WITH UNIT POLICIES FOR THE TOWN OF LYNNVILLE, INDIANA.***

---

Lauri Stockus, Clerk-Treasurer

Witness:

---

J. William Bruner, Town Attorney

ORDINANCE NO. 2012-2

ORDINANCE ADOPTING NEPOTISM  
AND CONTRACTING WITH A UNIT POLICIES  
FOR THE TOWN OF LYNNVILLE, INDIANA

WHEREAS, in 2012 the Indiana Legislature passed, and the Governor signed, HEA 1005 entitled Nepotism; Conflict of Interest:

WHEREAS, IC 36-1-20.2 requires the town to establish a policy concerning nepotism;

WHEREAS, IC 36-1-21 requires the town to establish a policy concerning contracting with relatives of elected officials;

WHEREAS, these two new chapters, IC 36-1-20.2 Nepotism and IC 36-1-21 Contracting with a Unit, respectively, are effective July 1, 2012; and

WHEREAS, in both of the new Indiana Code chapters, the municipal legislative bodies are mandated to adopt a policy that includes, as minimum, the requirements set forth in those new chapters;

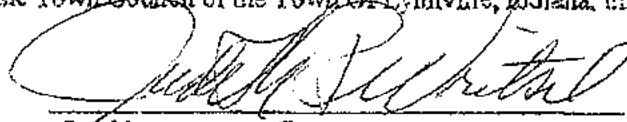
Now, therefore, the Town Council of Lynnville, Indiana states as follows:

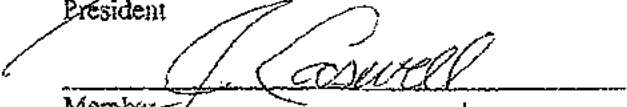
1. The town finds that it is necessary and desirable to adopt a policy of conduct with regard to nepotism in the employment with the town and in contracting with the town in order to be able to provide local government services to its residents and to comply with the new laws effective July 1, 2012 known as IC 36-1-20.2 and IC 36-1-21, respectively.
2. On July 1, 2012 the town shall have a Nepotism and a Contracting with a Unit policy that complies with the minimum requirements of IC 36-1-20.2 (hereinafter "Nepotism Policy") and IC 36-1-21 (hereinafter "Contracting with a Unit by a Relative Policy") and implementation will begin.
3. The town Nepotism Policy is hereby established effective July 1, 2012 by adopting the minimum requirements provisions of IC 36-1-20.2, and including all future supplements and amendments thereto which become law from time to time, and making them a part hereof as if fully set out herein. In addition a copy of IC 36-1-20.2 Nepotism in effect on July 1 is attached hereto.
4. The town Contracting with a Unit by a Relative Policy is hereby established effective July 1, 2012 by adopting the minimum requirements provisions of IC 36-1-21, and including all future supplements and amendments thereto which become law from time to time, and making them a part hereof as if fully set out herein. In addition a copy of the IC 36-1-21 Contracting with a Unit by a Relative Policy in effect on July 1 is attached hereto.
5. The town further finds that a single member of the legislative body cannot act for the body to make work assignments, compensation, grievances, advancement or a

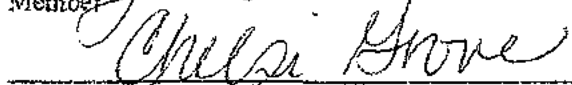
performance evaluation without prior authority of a majority of the body and therefore without such authority by the majority he/she will not be in the direct line of supervision.


6. All elected and appointed officials and employees of the town are hereby directed to cooperate fully in the implementation of the policies created by this Ordinance and demonstrating compliance with these same policies.
7. Failure to abide by or cooperate with the implementation, compliance and certifications connected with the Nepotism Policy is a violation and may result in the discipline, including termination, of an employee or a transfer from the direct line of supervision or other curative action. An elected or appointed official of the town who fails to abide by or cooperate with the implementation, with the compliance and with mandated certifications of the Nepotism Policy may be subject to action allowed by law.
8. Failure to abide by or cooperate with the implementation, compliance and certifications connected with the Contracting with Unit by a Relative Policy is a violation and may result in the discipline, including termination, of an employee or a curative action. An elected or appointed official of the town who fails to abide by or cooperate with the implementation, with the compliance and with mandated certifications of the Contracting with Unit by a Relative Policy may be subject to action allowed by law.
9. The policies created by this Ordinance are hereby directed to be implemented by any of the following actions: a) posting a copy of this Ordinance in its entirety in at least one of the locations in the town where it posts employer posters or other notices to its employees; b) providing a copy of this Ordinance to its employees and elected and appointed officials; c) providing or posting a notice of the adoption of this Ordinance; or d) any such other action or actions that would communicate the policies established by this Resolution to its employees and elected and appointed officials. Upon the taking of any of these actions the policies are deemed implemented by the town.
10. Two (2) copies of IC 36-1-20.2 and IC 36-1-21, and as supplemented or amended, are on file in the office of the Clerk or Clerk-Treasurer for the town for public inspection as maybe required by IC 36-1-5-4.

3rd PASSED AND ADOPTED by the Town Council of the Town of Lynville, Indiana, this day of July, 2012.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Member

ATTEST:  
  
\_\_\_\_\_  
Clerk-Treasurer

## **IC 36-1-20.2 Chapter 20.2. Nepotism**

### **IC 36-1-20.2-1 Applicability**

36-1-20.2-2 Individuals employed on July 1, 2012

36-1-20.2-3 Precinct election officers and volunteer firefighters not subject to chapter

36-1-20.2-4 "Direct line of supervision"

36-1-20.2-5 "Employed"

36-1-20.2-6 "Member of the fire department"

36-1-20.2-7 "Member of the police department"

36-1-20.2-8 "Relative"

36-1-20.2-9 Adoption of more stringent or detailed requirements

36-1-20.2-10 Employment of relatives in direct line of supervision prohibited

36-1-20.2-11 Employee not in violation if relative assumes elected office; promotions

36-1-20.2-12 Employment contract not abrogated

36-1-20.2-13 Sheriff's employment of spouse as prison matron allowed

36-1-20.2-14 Employment of former coroner allowed

36-1-20.2-15 Township trustee; hiring of relative to work in office located in residence permitted; salary limit

36-1-20.2-16 Annual certification by elected officer

36-1-20.2-17 Noncompliance reported to the department of local government finance

36-1-20.2-18 Budget or additional appropriations may not be approved

### **IC 36-1-20.2-1 Applicability**

Sec. 1. This chapter applies to all units.

*As added by P.L.135-2012, SEC.7.*

### **IC 36-1-20.2-2 Individuals employed on July 1, 2012**

Sec. 2. An individual who is employed by a unit on July 1, 2012, is not subject to this chapter unless the individual has a break in employment with the unit. The following are not considered a break in employment with the unit:

- (1) The individual is absent from the workplace while on paid or unpaid leave, including vacation, sick, or family medical leave, or worker's compensation.
- (2) The individual's employment with the unit is terminated followed by immediate reemployment by the unit, without loss of payroll time.

*As added by P.L.135-2012, SEC.7.*

### **IC 36-1-20.2-3 Precinct election officers and volunteer firefighters not subject to chapter**

Sec. 3. For purposes of this chapter, the performance of the duties of:

- (1) a precinct election officer (as defined in IC 3-3-3-30.1) that are imposed by IC 3; or
- (2) a volunteer firefighter;

is not considered employment by a unit.

*As added by P.L.135-2012, SEC.7.*

### **IC 36-1-20.2-4 "Direct line of supervision"**

Sec. 4. (a) For the purposes of this chapter, a person is in the "direct line of supervision" of an elected officer or employee if the elected officer or employee is in a position to affect the terms and conditions of the individual's employment, including making decisions about work assignments, compensation, grievances, advancement, or performance evaluation.

(b) The term does not include the responsibilities of the executive, legislative body, or fiscal body of a unit, as provided by law, to make decisions regarding salary ordinances, budgets, or personnel policies of the unit.

*As added by P.L.135-2012, SEC.7. Amended by P.L.13-2013, SEC.149.*

### **IC 36-1-20.2-5 "Employed"**

Sec. 5. As used in this chapter, "employed" means an individual who is employed by a unit on a full-time, part-time, temporary, intermittent, or hourly basis. The term does not include an individual who holds only an elected office. The term includes an individual who is a party to an employment contract with the unit.

*As added by P.L.135-2012, SEC.7.*

### **IC 36-1-20.2-6 "Member of the fire department"**

Sec. 6. As used in this chapter, "member of the fire department" means the fire chief or a firefighter appointed to the department.

*As added by P.L.135-2012, SEC.7.*

### **IC 36-1-20.2-7 "Member of the police department"**

Sec. 7. As used in this chapter, "member of the police department" means the police chief or a police officer appointed to the department.

*As added by P.L.135-2012, SEC.7.*

#### **IC 36-1-20.2-8"Relative"**

Sec. 8. (a) As used in this chapter, "relative" means any of the following:

- (1) A spouse.
- (2) A parent or stepparent.
- (3) A child or stepchild.
- (4) A brother, sister, stepbrother, or stepsister.
- (5) A niece or nephew.
- (6) An aunt or uncle.
- (7) A daughter-in-law or son-in-law.

(b) For purposes of this section, an adopted child of an individual is treated as a natural child of the individual.

(c) For purposes of this section, the terms "brother" and "sister" include a brother or sister by the half blood.

*As added by P.L.135-2012, SEC.7.*

#### **IC 36-1-20.2-9Adoption of more stringent or detailed requirements**

Sec. 9. (a) This chapter establishes minimum requirements regarding employment of relatives. The legislative body of the unit shall adopt a policy that includes, at a minimum, the requirements set forth in this chapter. However, the policy may:

- (1) include requirements that are more stringent or detailed than any provision in this chapter; and
- (2) apply to individuals who are exempted or excluded from the application of this chapter.

The unit may prohibit the employment of a relative that is not otherwise prohibited by this chapter.

(b) The annual report filed by a unit with the state board of accounts under ~~IC 3-11-13-1~~ must include a statement by the executive of the unit stating whether the unit has implemented a policy under this chapter.

*As added by P.L.135-2012, SEC.7.*

#### **IC 36-1-20.2-10Employment of relatives in direct line of supervision prohibited**

Sec. 10. Individuals who are relatives may not be employed by a unit in a position that results in one (1) relative being in the direct line of supervision of the other relative.

*As added by P.L.135-2012, SEC.7.*

#### **IC 36-1-20.2-11Employee not in violation if relative assumes elected office; promotions**

Sec. 11. (a) This section applies to an individual who:

- (1) is employed by a unit on the date the individual's relative begins serving a term of an elected office of the unit; and
- (2) is not exempt from the application of this chapter under section 2 of this chapter.

(b) Unless a policy adopted under section 9 of this chapter provides otherwise, an individual may remain employed by a unit and maintain the individual's position or rank even if the individual's employment would violate section 10 of this chapter.

(c) Unless a policy adopted under section 9 of this chapter provides otherwise, an individual described in subsection (b) may not:

- (1) be promoted to a position; or
- (2) be promoted to a position that is not within the merit ranks, in the case of an individual who is a member of a merit police department or merit fire department;

if the new position would violate section 10 of this chapter.

*As added by P.L.135-2012, SEC.7.*

#### **IC 36-1-20.2-12Employment contract not abrogated**

Sec. 12. This chapter does not abrogate or affect an employment contract with a unit that:

- (1) an individual is a party to; and
- (2) is in effect on the date the individual's relative begins serving a term of an elected office of the unit.

*As added by P.L.135-2012, SEC.7.*

#### **IC 36-1-20.2-13Sheriff's employment of spouse as prison matron allowed**

Sec. 13. Unless the policy adopted under section 9 of this chapter provides otherwise, a sheriff's spouse may be employed as prison matron for the county under IC 36-8-10-5 and the spouse may be in the sheriff's direct line of supervision.

*As added by P.L.135-2012, SEC.7.*

**IC 36-1-20.2-14 Employment of former coroner allowed**

Sec. 14. Unless the policy adopted under section 9 of this chapter provides otherwise, an individual:

- (1) who served as coroner;
- (2) who is currently ineligible to serve as coroner under Article 6, Section 2(b) of the Constitution of the State of Indiana;
- (3) who, as coroner, received certification under IC 36-1-14-2; and
- (4) whose successor in the office of coroner is a relative of the individual;

may be hired in the position of deputy coroner and be in the coroner's direct line of supervision.

*As added by P.L.135-2012, SEC.7.*

**IC 36-1-20.2-15 Township trustee; hiring of relative to work in office located in residence permitted; salary limit**

Sec. 15. If the township trustee's office is located in the township trustee's personal residence, unless the policy adopted under section 9 of this chapter provides otherwise the township trustee may hire only one (1) employee who is a relative. The employee:

- (1) may be hired to work only in the township trustee's office;
- (2) may be in the township trustee's direct line of supervision; and
- (3) may not receive total salary, benefits, and compensation that exceed five thousand dollars (\$5,000) per year.

*As added by P.L.135-2012, SEC.7.*

**IC 36-1-20.2-16 Annual certification by elected officer**

Sec. 16. Each elected officer of the unit shall annually certify in writing, subject to the penalties for perjury, that the officer has not violated this chapter. An officer shall submit the certification to the executive of the unit not later than December 31 of each year.

*As added by P.L.135-2012, SEC.7.*

**IC 36-1-20.2-17 Noncompliance reported to the department of local government finance**

Sec. 17. If the state board of accounts finds that a unit has not implemented a policy under this chapter, the state board of accounts shall forward the information to the department of local government finance.

*As added by P.L.135-2012, SEC.7.*

**IC 36-1-20.2-18 Budget or additional appropriations may not be approved**

Sec. 18. If a unit has not implemented a policy under this chapter, the department of local government finance may not approve:

- (1) the unit's budget; or
- (2) any additional appropriations for the unit;

for the ensuing calendar year until the state board of accounts certifies to the department of local government finance that the unit is in compliance with this chapter.

*As added by P.L.135-2012, SEC.7.*

**IC 36-1-21 Chapter 21. Contracting With a Unit**

- [36-1-21-1 Applicability](#)
- [36-1-21-2 "Elected official"](#)
- [36-1-21-3 "Relative"](#)
- [36-1-21-4 Adoption of more stringent or detailed requirements](#)
- [36-1-21-5 Contract disclosure requirements](#)
- [36-1-21-6 Annual certification by officer](#)
- [36-1-21-7 Noncompliance reported to the department of local government finance](#)
- [36-1-21-8 Budget or additional appropriations may not be approved](#)

**IC 36-1-21-1 Applicability**

Sec. 1. This chapter applies only to a unit.

*As added by P.L.135-2012, SEC.8.*

**IC 36-1-21-2 "Elected official"**

Sec. 2. As used in this chapter, "elected official" means:

- (1) the executive or a member of the executive body of the unit;
- (2) a member of the legislative body of the unit; or
- (3) a member of the fiscal body of the unit.

*As added by P.L.135-2012, SEC.8.*

### **IC 36-1-21-3"Relative"**

Sec. 3. (a) As used in this chapter, "relative" means any of the following:

- (1) A spouse.
- (2) A parent or stepparent.
- (3) A child or stepchild.
- (4) A brother, sister, stepbrother, or stepsister.
- (5) A niece or nephew.
- (6) An aunt or uncle.
- (7) A daughter-in-law or son-in-law.

(b) For purposes of this section, an adopted child of an individual is treated as a natural child of the individual.

(c) For purposes of this section, the terms "brother" and "sister" include a brother or sister by the half blood.

*As added by P.L.135-2012, SEC.8.*

### **IC 36-1-21-4Adoption of more stringent or detailed requirements**

Sec. 4. (a) This chapter establishes minimum requirements regarding contracting with a unit. The legislative body of the unit shall adopt a policy that includes, at a minimum, the requirements set forth in this chapter. However, the policy may:

- (1) include requirements that are more stringent or detailed than any provision in this chapter; and
- (2) apply to individuals who are exempted or excluded from the application of this chapter.

The unit may prohibit or restrict an individual from entering into a contract with the unit that is not otherwise prohibited or restricted by this chapter.

(b) The annual report filed by a unit with the state board of accounts under [B.C. 36-1-1-1](#) must include a statement by the executive of the unit stating whether the unit has implemented a policy under this chapter.

*As added by P.L.135-2012, SEC.8.*

### **IC 36-1-21-5Contract disclosure requirements**

Sec. 5. (a) A unit may enter into a contract or renew a contract for the procurement of goods and services or a contract for public works with:

- (1) an individual who is a relative of an elected official; or
- (2) a business entity that is wholly or partially owned by a relative of an elected official;

only if the requirements of this section are satisfied and the elected official does not violate [IC 36-1-1-3](#).

(b) A unit may enter into a contract or renew a contract with an individual or business entity described in subsection (a) if:

- (1) the elected official files with the unit a full disclosure, which must:
  - (A) be in writing;
  - (B) describe the contract or purchase to be made by the unit;
  - (C) describe the relationship that the elected official has to the individual or business entity that contracts or purchases;
  - (D) be affirmed under penalty of perjury;
  - (E) be submitted to the legislative body of the unit and be accepted by the legislative body in a public meeting of the unit prior to final action on the contract or purchase; and
  - (F) be filed, not later than fifteen (15) days after final action on the contract or purchase, with:
    - (i) the state board of accounts; and
    - (ii) the clerk of the circuit court in the county where the unit takes final action on the contract or purchase;
- (2) the appropriate agency of the unit:
  - (A) makes a certified statement that the contract amount or purchase price was the lowest amount or price bid or offered; or
  - (B) makes a certified statement of the reasons why the vendor or contractor was selected; and
- (3) the unit satisfies any other requirements under [IC 5-2-2](#) or [IC 36-1-1-2](#).

(c) An elected official shall also comply with the disclosure provisions of [IC 36-1-1-3](#), if applicable.

(d) This section does not affect the initial term of a contract in existence at the time the term of office of the elected official of the unit begins.

*As added by P.L.135-2012, SEC.8. Amended by P.L.13-2013, SEC.150.*

### **IC 36-1-21-6Annual certification by officer**

Sec. 6. Each elected officer of the unit shall annually certify in writing, subject to the penalties for perjury, that the officer is in compliance with this chapter. An officer shall submit the certification to the executive of the unit not later than December 31 of each year.

*As added by P.L.135-2012, SEC.8.*

**IC 36-1-21-7 Noncompliance reported to the department of local government finance**

Sec. 7. If the state board of accounts finds that a unit has not implemented a policy under this chapter, the state board of accounts shall forward the information to the department of local government finance.

*As added by P.L. 135-2012, SEC. 8.*

**IC 36-1-21-8 Budget or additional appropriations may not be approved**

Sec. 8. If a unit has not implemented a policy under this chapter, the department of local government finance may not approve:

- (1) the unit's budget; or
- (2) any additional appropriations for the unit;

for the ensuing calendar year until the state board of accounts certifies to the department of local government finance that the unit has adopted a policy under this chapter.

*As added by P.L. 135-2012, SEC. 8.*

**ORDINANCE #2025-1**

**AN ORDINANCE ESTABLISHING SALARIES FOR CERTAIN TOWN OFFICIALS  
AND EMPLOYEES OF THE TOWN OF LYNNVILLE, INDIANA FOR THE YEAR 2024**

WHEREAS pursuant to the provision of IC 36-1-4-15, the compensation of all Town Officials and Employees may be fixed by the Town council,

WHEREAS the Town of Lynnville operates and maintains a water and wastewater system,

WHEREAS IC 8-1.5-3.3 provides the Town Council may control municipally owned utilities,

WHEREAS the Town Council is the Park Authority of Lynnville Park pursuant to IC 36-10-5-2, and

WHEREAS the members of the Town Council and the Clerk Treasurer perform services which relate to the operation of the municipally owned utilities and Lynnville Park.

NOW BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LYNNVILLE, INDIANA, AS FOLLOWS:

**SECTION I**

That compensation shall be paid in accordance with the following:

Town Council President	Elected	Not more than \$7,048.69 annually paid bi-weekly.
Park Authority	Elected	Not more than \$2,094.75 annually paid bi-weekly. Total annual \$9,495.87
Town Council Members	Elected	Not more than \$7,048.69 annually paid bi-weekly.
Park Authority	Elected	Not more than \$2,094.75 annually paid bi-weekly. Total annual \$9,495.87
Lynnville Park Advisors	Appointed	Not more than \$2,094.75 annually paid bi-weekly.
Clerk-Treasurer*	Elected	Not more than \$46,384.00 annually paid bi-weekly.
Lynnville Park Authority		Not more than \$2,425.50 annually paid bi-weekly. Total annual \$48,809.50
Town Manager*	Full-time	Not more than 100,000.00 annually paid bi-weekly.
Town Marshal	Part-time	Not more than \$28.00 per hour paid bi-weekly.
<b><u>Clerk-Treasurer Office</u></b>		
Administrative	Part-time	Not more than \$12.00 per hour paid bi-weekly.
Deputy Clerk-Treasurer	Full-time	Not more than \$18.00 per hour paid bi-weekly.
<b><u>Town Employees</u></b>		
Utility Clerk	Full-time	Not more than \$22.00 per hour paid bi-weekly.
Town Employees	Full-time	Not more than \$26.00 per hour paid bi-weekly.
Town Employee	Part-time	Not more than \$22.00 per hour paid bi-weekly.
Town/Park Groundskeeper	Part-time	Not more than \$18.00 per hour paid bi-weekly.
<b><u>Lynnville Park Employees</u></b>		
Lynnville Park Superintendent*	Full-time	Not more than \$45,000 annually paid bi-weekly.

**SECTION V**

Unpaid Employee Holidays 2025 shall be as follows:

Primary Election Day	Tuesday, May 6, 2025
General Election Day	Tuesday, November 4, 2025
Day after Thanksgiving	Friday, November 28, 2025
Day after Christmas	Thursday, December 26, 2025

**SECTION VI**

Additional compensation may be allowed by the Town Council for full-time, part-time, salaried employees and Clerk-Treasurer, such as Longevity Pay, bonuses, grant writing, performing additional tasks to regular duties and certifications pertaining to Continuing Education Units (CEU). This compensation is in addition to their regular salary and wages, and not to exceed the amount of one (1) average Payfile for the employee.

Longevity Pay based on the anniversary year of service, without a break in service, paid out in December 2025. This amount is subject to all applicable taxes. The pay schedule is as follows:

Full-time employees	\$100.00 per year of service not to exceed 1 average Payfile.
Part-time employees	\$50.00 per year of service not to exceed 1 average Payfile.

Any and all ordinances or parts of ordinances in conflict herewith are hereby repealed insofar as the conflicting portions thereof are concerned.

Passed and adopted by the Town Council of the Town of Lynnville, Indiana, this\_\_December 2024.

**Lynnville Town Council:**

\_\_\_\_\_  
**David Goldenberg, Member**

\_\_\_\_\_  
**Doris Horn, Member**

\_\_\_\_\_  
**Rachel Titzer, President**

**Attest:**

\_\_\_\_\_  
**Lauri Stockus, Clerk-Treasurer**

## 2025 Employees Pay Distribution

	Standard Occupation Code	2226 C.C.	2209 FD	1101 Gen	2201 MVH	4437 LIT	2240 PSLIT	2204 Park	6101 WTP	6202 WWTP
Utility Clerk	11-3013		***	9%				5%	43%	43%
Town Manager	51-8030		***	5%	5%	5%			25%	60%
Town Superintendent	11-1021		***	5%	9%			10%	38%	38%
Town - PT	37-3010	5%	***	65%	10%				10%	10%
Town - PT.1	37-3011	5%	***	35%	10%				25%	25%
Park - FT	37-3000		***					100%		
Park - PT	37-3000		***					100%		
Park Manager	43-0000		***					100%		
Town Marshal	33-3050		***				100%			
Clerk-Treasurer	Elected Official		***	33.34%					33.33%	33.33%
Council	Elected Official		***	33.34%					33.33%	33.33%

Brian	Town Manager	FT+	
Travis	Town Superintendent	FT	
Michael	Town - PT	PT	
Scott	Town - PT.1	PT	
Megan	Utility Clerk	FT	
David	Park - PT	PT	
Ethan	Park - PT	PT	
Katie	Park - PT	PT	
Kelly	Park - PT	PT	
Gary	Park - PT	PT	
John	Park - FT	FT	
Kendall	Park Manager	PT	
Mike	Town Marshal	PT	
Lauri	Elected Official		
Rachel	Elected Official		
David	Elected Official		
Doris	Elected Official		