

**Town of Lynnville**  
**Lynnville Town Council**  
**September 17, 2024, Agenda**

**OPEN PUBLIC HEARING**

Additional Appropriation - General

**CLOSE PUBLIC HEARING**

**CALL MEETING TO ORDER**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGEANCE**

**ROLL CALL**

**APPROVAL OF MINUTES: November 8, 2023, and June 18, 2024**

**APPROVAL OF CURRENT BILLS: September 4, 2024 – September 17, 2024**

**ADJUSTMENTS:**

**FUND REPORT – August 2024:**

Revenue	\$92,125.00
Expenditures	\$18,304.58
<b>Current Balance</b>	<b>\$219,964.36</b>

**NEW BUSINESS:**

1. Cancellation of Lease #31-Document notarized
2. Approval of Lease Lot #31 – **John Rudolph**
3. Proposed Detours for INDOT – Brandon Durchhilz
4. Approval of Resolution #2024-7 Additional Appropriation - General
5. Proposed Lynnville Park Improvements from Travis – **Tabled from 8/20/2024 Meeting**
  - a. Set hours for park
  - b. Camp store
  - c. Paddle boats
  - d. Wood bundles
  - e. Activities
6. Update on dumpsters
7. Propose Rate Study with Bakertilly – up to \$20,000
8. PO and Credit Card Procedures
  - a. P-Card – AIM
  - b. Procedure of Charge on Credit Card – Use P.O. w/ every credit card usage
  - c. PO orders researched for price and amount before leaving town. Most can be paid online before leaving town and only need to be picked up.
  - d. All pick-ups must be approved by Brian or Majority of Council – use delivery, when possible, to save \$
    - i. PO completed - to keep inventory reports correct-what is being spent-prevent ordering supplies not needed
    - ii. PO completed - research is already done for price, if they have it or needs to be ordered
    - iii. Order for store pick up if possible-saves time looking for items
    - iv. Delivery – Saves in gas to pick
    - v. Delivery – Time to go pick up items – 2hr min

- vi. Take away from time doing regular job
  - vii. Making up work should have been doing when picking up items causing overtime
9. Update on Lease Properties Recovered by Town of Lynnville – Make sure properties are in town’s name and no taxes due
- a. 108 Violet Ln
  - b. 201 Old Dam Rd

**Brian Cook, Town Manager**

Work Report Submitted

**Mike Mitchell, Town Marshal**

Work Report Submitted

**Michael May, Fire Department**

Work Report Stated

**J. William Bruner, Attorney**

**Lauri Stockus, Clerk-Treasurer**

Opioid Settlement Report Completed and Submitted

Upcoming:

- |                                      |                |
|--------------------------------------|----------------|
| 1. National Night Out                | October 1      |
| 2. Town Council Meeting Moved        | October 2      |
| 3. Town Hall Closed for Columbus Day | October 14     |
| 4. Town Hall Closed for Election Day | November 5     |
| 5. Town Hall Closed for Thanksgiving | November 28-29 |
| 6. Town Hall Closed for Christmas    | December 25-26 |

Training Schedule:

- |   |                       |
|---|-----------------------|
| 1. Suncoast Online Class - Brian          | September 18          |
| 2. Alliance Class – Brian                 | September 26          |
| 3. E-REP Elected Official Council Meeting | October 17            |
| 4. WWTP Training in Ft Wayne – Brian      | October 20-October 26 |

**Stacy Tevault, Park Advisor**

**David Goldenberg, Town Council Member/Park Authority**

**Doris Horn, Town Council Member/ Park Authority**

**Rachel Titzer, Town Council President/ Park Authority**

**\*\* ADDRESS THE FLOOR \*\***

**NEXT MEETING: October 2, 2024, 6:00pm @ Town Hall**

**TIME OF ADJOURNMENT**

**ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL**

Persons with disabilities or non-English speaking persons who wish to attend a public meeting or hearing and need assistance should contact Lauri Stockus or Brooklin Robbins, at Town Hall, 207 Main St., Lynnville, IN 47619 or 812-922-5111 not later than one (1) week prior to any meeting or hearing. Every effort will be made to provide reasonable accommodation for any such person(s).

Lynnville Town Council  
September 17, 2024, Meeting Roll Call

Brian Cook, Town Manager	Present <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Mike Mitchell, Town Marshal	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Michael May, Fire Department	Present <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Stacy Tevault, Park Advisor	Present <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
J. William Bruner, Attorney	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Lauri Stockus, Clerk-Treasurer	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
David Goldenberg, Town Council Member/Park Authority	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Doris Horn, Town Council President/Park Authority	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Rachel Titzer, Town Council Member/Park Authority	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Adam Oakley		X

Public Hearing Called to Order 6:16

Public Hearing Closed 6:18

Time Meeting Called to Order 6:18

Time Meeting Adjournment 7:26

September 17, 2024

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John Rudolph  
Bill Dowdy  
DAN VOWELS  
BRANDON DURCHHOLZ

## Notice to Taxpayers of Additional Appropriation

Notice is given to the taxpayers of the Town of Lynnville, Warrick County, Indiana, that the Town of Lynnville Town Council will meet at 207 Main St., Lynnville, IN 47619 at 6:00pm local time on September 3, 2024, for the purpose of considering the following additional appropriation which the Town considers necessary for the cybersecurity for the Town of Lynnville and general operations.

<b>General</b>	<b>APPROPRIATION</b>	<b>REDUCTION</b>
1. Fortinet Access Point (VPN)	\$2,710.00	\$0.00
2. Payroll	\$11,500.00	\$0.00
<b>Total Appropriation</b>	<b>\$14,210.00</b>	<b>\$0.00</b>

Taxpayers appearing at the meeting shall have the right to be heard. The additional appropriation as finally made will be in referred to the Department of Local Government Finance (DLGF). The Lynnville Town Council will make a written determination as to the sufficiency of funds to support the appropriation within ten (10) days of receipt of a Certified Copy of the actions taken. Dated this 3<sup>rd</sup> of September 2024.

-Lynnville Town Council

**Town of Lynnville**

**Town Council**

**September 17, 2024**

**Present: Mike Mitchell, Adam Oakley, J. William Bruner, Lauri Stockus, David Goldenberg, Doris Horn, Rachel Titzer**

**Absent: Brian Cook, Michael May, Stacy Tevault**

**Call Public Hearing to Order at 6:16pm**

Additional Appropriation - General

**Close Public Hearing at 6:18pm**

**Call Meeting to Order at 6:18pm**

**Moment of Silence**

**Pledge of Allegiance**

**Roll Call**

**Approve Minutes**

November 8, 2023, and June 18, 2024 - **Tabled**

**Approve Current Bills**

Doris makes a motion to approve the current bills of September 4, 2024 – September 17, 2024, as presented. David seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

**FUND REPORT – August 2024:**

Revenue	\$92,125.00
Expenditures	\$18,304.58
<b>Current Balance</b>	<b>\$219,964.36</b>

**New Business:**

Cancelation of Lease #31-Document notarized

David makes a motion to approve cancelation of Lease #31. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Approval of Lease Lot #31 – John Rudolph

David makes a motion to approve Transfer of Lease Lot #31. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

David makes a motion to approve permission for 2 dead trees be removed with proper paperwork completed for next meeting. Doris seconds the motion. David in favor. Doris in favor. Rachel in favor. Motion carries

Proposed Detours for INDOT – Brandon Durchhitz

Discussion of unofficial detours for residents. Project is expected to last 6 months starting July-August 2025.

- iv. Delivery – Saves in gas to pick
- v. Delivery – Time to go pick up items – 2hr min
- vi. Take away from time doing regular job
- vii. Making up work should have been done when picking up items causing overtime

All Council members agree to new procedures for Purchase Orders (POs) including Credit Card purchases.

Aim P-Card is Tabled to receive more information.

Update on Lease Properties Recovered by Town of Lynnville – Make sure properties are in town's name and no taxes due

**108 Violet Ln**

Tax Sale – Called the person who wants to buy the personal property off the tax sale to inform them it is only the building with no roof. The sale does not include the lease or the ground. Tried to contact the person and his lawyer several times with no success or call backs. The process takes about a year. There is nothing to update or anything to do on this matter during the year.

**201 Old Dam Rd**

Taxes are not in Town's name. Mr. Bruner was asked to take care of this, so the personal property does not go into tax sale. Dan Vowels has looked over the wiring, plumbing and foundation of the existing personal property. He would like the opportunity to purchase and repair the property for his personal residence. The Council is to meet to inspect the property to see if they would be willing to release.

**Brian Cook, Town Manager**

Work Report Submitted

Not Present

**Mike Mitchell, Town Marshal**

Work Report Submitted

Cameras at the Community Center have been installed. The contract for Flock Cameras has been signed and sent to the company. They are expected to be able to have them installed in a month or two.

Continuing to plan and prepare for National Night Out for October 1, 2024.

Procedure for Nuisance Ordinance.

1. Send Nuisance Form Abatement
2. Person has a certain number of days to comply
3. If they don't comply Lynnville PD can abate themselves charge a fee and send them a bill for costs i.e. mowing grass, remove grass from public street or sidewalk
4. Continuous abatement would be a property that continuously is in violation. They will receive a letter to let them know anytime the issue comes up it will be remedied and an invoice with cost of labor and fees will be sent.

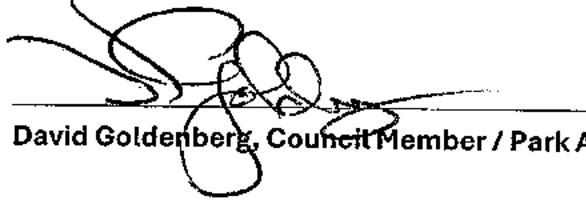
Working on an Excel program to set up system to keep track and monitor the notices. Once the system is created, they will educate Town Council and employees how to use the program.

Will buy a couple of Lock-Out kits for the PD vehicles.

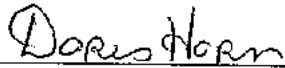
**Michael May, Fire Department**

Not Present

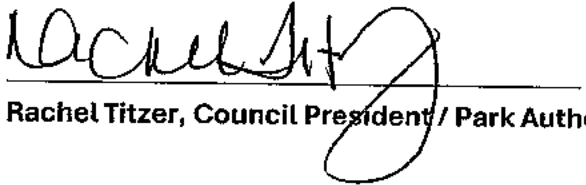
Lynnville Town Council:




David Goldenberg, Council Member / Park Authority



Doris Horn, Council Member / Park Authority



Rachel Titzer, Council President / Park Authority

Attest:   
Lauri Stockus, Clerk-Treasurer

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# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

APV Register Batch - September 17, 2024 Town Council Meeting

Installed by the TOWN OF LYNNVILLE-2018

Page 1 of 2 Pages

General Form No. 364 (1997) APVREGISTER\_SUMFRX

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
(2) The Memorandum is for entering action on accounts payable vouchers if disallowed in whole or in part, if continue to a later meeting of governing board, or for other pertinent information.

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/Memorandum (See Note (2) Above)
09/12/2024	1602	PAYROLL	5-REPAIRS AND	156.73	156.73	00505	Community Center-Repairs/Maint
09/17/2024	245	CANDACE D REIBOLD	BUILDING / GROUND	110.00	110.00	2112	Cleaning
09/17/2024	247	KYLE CLARK	VEHICLE REPAIRS /	5713.97	5713.97	2113	Wiring and console package for new
09/17/2024	122	DENNIS TAYLOR	9-EQUIPMENT REPAIR /	377.61	377.61	2321	Repair mower
09/17/2024	203	ROSDALE SERVICES, INC.	PROFESSIONAL SERVICES	770.00	770.00	4946	CBOD Analysis
09/17/2024	210	SAM WATHEN DESIGN LLC	PROFESSIONAL SERVICES	19.74	19.74	4947	Sample shipping
09/17/2024	257	PAXTON MEDIA GROUP	PROFESSIONAL SERVICES	41.48	41.48	4948	Help Wanted Ad
09/17/2024	502	ENVIRONMENTAL	PROFESSIONAL SERVICES	1423.00	1423.00	4949	HAA5 and TTHM Testing
09/04/2024	202	J. WILLIAM BRUNER	0-LIT DISTRIBUTION	2303.96	2303.96	7357	Professional Services
09/17/2024	249	KARLA KOLLEY	0-CLEANING REPAIRS /	100.00	100.00	7360	Monthly Service
09/17/2024	99999	BLESCH BROS EQUIPMENT	0-MVH-STREET/ALLEYS	1436.43	1436.43	7361	Repair finishing mower - ditches
08/08/2024	1	CENTERPOINT ENERGY	0-NATURAL GAS	57.75	57.75	22819	Monthly Service
08/08/2024	1	CENTERPOINT ENERGY	9-NATURAL GAS	79.46	79.46	22820	Monthly Service
08/01/2024	1	CENTERPOINT ENERGY	PURCHASED POWER	2314.22	2314.22	22821	Monthly Service
07/24/2024	189	QUADIENT, INC. POSTAGE	MATERIALS AND	200.00	200.00	22822	Monthly Service
08/29/2024	189	QUADIENT, INC. POSTAGE	MATERIALS AND	200.00	200.00	22823	Monthly Service
09/12/2024	1602	PAYROLL	0-TOWN HALL	2958.77	2958.77	22825	Gen Town Hall
09/12/2024	1602	PAYROLL	SALARIES WAGES	8354.40	8354.40	22826	WTP Wages
09/12/2024	1602	PAYROLL	PAYROLL FEDERAL 941	13914.63	13914.63	22827	Net OD Entry
09/12/2024	1602	PAYROLL	9-GROUNDSKEEPER	6505.49	6505.49	22829	Park Groundskeeper
09/17/2024	59	INTERNAL REVENUE SERVICE	PAYROLL FEDERAL 941	3395.85	3395.85	22838	WH
09/17/2024	904	INDIANA DEPT OF	PAYROLL STATE/LOCAL	1209.15	1209.15	22839	WH
09/17/2024	904	INDIANA DEPT OF	SALES TAX	980.66	980.66	22840	WH
09/17/2024	59	INTERNAL REVENUE SERVICE	PAYROLL FEDERAL 941	3224.13	3224.13	22841	WH
09/17/2024	1602	PAYROLL	0-LIT DISTRIBUTION	50.72	50.72	22845	Bruner September ins payment
09/10/2024	1203	LYNNVILLE UTILITIES	5-WATER/SEWER	42.85	42.85	22846	Monthly Service
09/10/2024	1203	LYNNVILLE UTILITIES	WATER / SEWER	42.85	42.85	22847	Monthly Service
09/10/2024	1203	LYNNVILLE UTILITIES	0-WATER / SEWER	130.50	130.50	22848	Monthly Service
09/10/2024	1203	LYNNVILLE UTILITIES	9-WATER / SEWER	231.32	231.32	22849	Monthly Service
09/10/2024	1203	LYNNVILLE UTILITIES	MATERIALS AND	197.27	197.27	22850	Monthly service
09/17/2024	77	MAINSTREAM FIBER	PHONE / INTERNET / TV	101.70	101.70	22851	Monthly Service
09/17/2024	77	MAINSTREAM FIBER	0-PHONE / INTERNET /	315.59	315.59	22852	Monthly service
09/17/2024	77	MAINSTREAM FIBER	9-PHONE / INTERNET	245.54	245.54	22853	Monthly Service
09/17/2024	77	MAINSTREAM FIBER	MATERIALS AND	213.39	213.39	22854	Monthly Service
09/16/2024	1	CENTERPOINT ENERGY	5-ELECTRIC/NATURAL	35.38	35.38	22855	Monthly Service
09/17/2024	1	CENTERPOINT ENERGY	NATURAL GAS	36.16	36.16	22856	Monthly Service
09/17/2024	1	CENTERPOINT ENERGY	0-NATURAL GAS	124.17	124.17	22857	Monthly Service - TH
09/17/2024	1	CENTERPOINT ENERGY	9-NATURAL GAS	74.37	74.37	22858	Monthly Service
09/17/2024	1	CENTERPOINT ENERGY	PURCHASED POWER	3016.86	3016.86	22859	Monthly Service
09/17/2024	31	DUKE ENERGY	5-ELECTRIC/NATURAL	324.15	324.15	22860	Monthly Service

# ACCOUNTS PAYABLE VOUCHER REGISTER SUMMARY

TOWN OF LYNNVILLE

GOVERNMENTAL UNIT

AGENCY

NOTES:(1) Use both sides of the form if needed. Signatures of governing board should appear only on the final page of each meeting in which accounts payable vouchers are allowed.  
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Page 2 of 2 Pages

Instaled by the TOWN OF LYNNVILLE-2018

General Form No. 364 (1997) APVREGISTER\_SUM.FRX

Check Date	Vendor	Name of Claimant	Office Department	Amount of Voucher	Amount Allowed	Warrant	Check/ Memorandum (See Note (2) Above)
09/17/2024	31	DUKE ENERGY	ELECTRIC	376.87	376.87	22861	Monthly Service
09/17/2024	31	DUKE ENERGY	9 -ELECTRIC	1844.07	1844.07	22862	Monthly Service
09/17/2024	31	DUKE ENERGY	PURCHASED POWER	606.60	606.60	22863	Monthly service
		Checks: 505- 22863		63857.79	63857.79		

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6

9/17 2024

[Signature]  
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF LYNNVILLE

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 2 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 63857.79.

Dated this 17th day of September 2024

David Goldenberg  
Louis Horn  
Rachel Hoer  
\_\_\_\_\_

[Signature]  
Louis Horn  
Rachel Hoer  
\_\_\_\_\_

Member  
Member  
President  
\_\_\_\_\_

Signatures of Governing Board

# Payfile Distribution Journal

For payfile ending 09/10/2024 12:00:00 AM

All Records

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
<b>Location: Groundskeeping</b>				
Gen Groundskeeping	1101001114.000	\$505.98	Federal Withholding	\$473.69
MVH Wages	2201001112.000	\$1187.28	FICA Withholding	\$435.48
Community Center-Rep	2226000361.000	\$145.59	Medicare Withholding	\$101.84
Town Manager	4437020111.400	\$166.94	State Withholding	\$214.23
WTP Wages	6101001112.000	\$1538.08	Local Withholding	\$35.12
WWTP Wages	6201001112.000	\$3645.65	Ambetter from MHS- P	\$165.69
			DD - Centurion Feder	\$565.37
			DD - German American	\$3349.31
			DD - Heritage Federa	\$145.30
			DD - IN Members Cred	\$1703.49
<b>Groundskeeping Wages Total</b>		<b>\$7189.52</b>	<b>Deductions Total</b>	<b>\$7189.52</b>
			<b>Net Pay</b>	<b>\$0.00</b>
<b>Location: Park</b>				
Park Groundskeeper	2204001111.000	\$2120.84	Federal Withholding	\$0.00
Park Employees	2204001113.000	\$3835.96	FICA Withholding	\$369.33
			Medicare Withholding	\$86.37
			State Withholding	\$181.69
			Local Withholding	\$29.78
			DD - Ally Bank	\$407.20
			DD - Centier Bank	\$85.90
			DD - Diamond Valley	\$922.58
			DD - Fifth Third Ban	\$484.03
			DD - LNB Community	\$2079.24
			DD - Peoples	\$1018.00
			DD-Sterling United C	\$292.68
<b>Park Wages Total</b>		<b>\$5956.80</b>	<b>Deductions Total</b>	<b>\$5956.80</b>
			<b>Net Pay</b>	<b>\$0.00</b>
<b>Location: Town Hall</b>				
Gen Town Hall	1101001111.240	\$155.52	Federal Withholding	\$229.70
Gen Clerk Treasurer	1101001112.000	\$736.28	FICA Withholding	\$216.68
Park Extra Help	2204001114.000	\$86.40	Medicare Withholding	\$50.68
WTP Wages	6101001112.000	\$1295.26	State Withholding	\$106.59
WWTP Wages	6201001112.000	\$1295.25	Local Withholding	\$29.57
			DD - Bancorp	\$1397.67
			DD - LNB Community	\$1463.86
			Globe Life	\$73.96
<b>Town Hall Wages Total</b>		<b>\$3568.71</b>	<b>Deductions Total</b>	<b>\$3568.71</b>
			<b>Net Pay</b>	<b>\$0.00</b>
<b>Location: GRAND TOTAL</b>				

# Payfile Distribution Journal

For payfile ending 09/10/2024 12:00:00 AM

All Records

Distribution Name	Account Number	Wage Amount	Deduction Name	Deduction Amount
Gen Town Hall	1101001111.240	\$155.52	Federal Withholding	\$703.39
Gen Clerk Treasurer	1101001112.000	\$736.28	FICA Withholding	\$1021.49
Gen Groundskeeping	1101001114.000	\$505.98	Medicare Withholding	\$238.89
MVH Wages	2201001112.000	\$1187.28	State Withholding	\$502.51
Park Groundskeeper	2204001111.000	\$2120.84	Local Withholding	\$94.47
Park Employees	2204001113.000	\$3835.96	Ambetter from MHS- P	\$165.69
Park Extra Help	2204001114.000	\$86.40	DD - Ally Bank	\$407.20
Community Center-Rep	2226000361.000	\$145.59	DD - Bancorp	\$1397.67
Town Manager	4437020111.400	\$166.94	DD - Centier Bank	\$85.90
WTP Wages	6101001112.000	\$2833.34	DD - Centurion Feder	\$565.37
WWTP Wages	6201001112.000	\$4940.90	DD - Diamond Valley	\$922.58
			DD - Fifth Third Ban	\$484.03
			DD - German American	\$3349.31
			DD - Heritage Federa	\$145.30
			DD - IN Members Cred	\$1703.49
			DD - LNB Community	\$3543.10
			DD - Peoples	\$1018.00
			DD-Sterling United C	\$292.68
			Globe Life	\$73.96
<b>GRAND TOTAL Wages Total</b>		<b>\$16715.03</b>	<b>Deductions Total</b>	<b>\$16715.03</b>
			<b>Net Pay</b>	<b>\$0.00</b>

# Hours Report Summary

For payfile ending 09/10/2024 12:00:00 AM

All Records

Paytype : Compensator		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name	MVH Wages	2201001112.000	2.58750		0.00000	0.00000	\$0.00
	Community Center-Repairs/Maint	2226000361.000	0.28750		0.00000	0.00000	\$0.00
	WTP Wages	6101001112.000	1.43750		0.00000	0.00000	\$0.00
	WWTP Wages	6201001112.000	1.43750		0.00000	0.00000	\$0.00
	<b>Subtotals for Paytype : Compensatory Time</b>		<b>5.75000</b>		<b>0.00000</b>	<b>0.00000</b>	<b>\$0.00</b>

Paytype : Normal		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name	Gen Town Hall	1101001111.240	0.00000		8.64000	0.00000	\$155.52
	Gen Clerk Treasurer	1101001112.000	0.00000		0.00000	0.00000	\$736.28
	Gen Groundskeeping	1101001114.000	0.00000		24.63750	0.00000	\$505.98
	MVH Wages	2201001112.000	0.00000		9.02500	28.35000	\$1187.28
	Park Groundskeeper	2204001111.000	0.00000		148.00000	0.00000	\$2120.84
	Park Employees	2204001113.000	0.00000		281.91000	0.00000	\$3835.96
	Park Extra Help	2204001114.000	0.00000		4.80000	0.00000	\$86.40
	Community Center-Repairs/Maint	2226000361.000	0.00000		2.31250	3.15000	\$145.59
	Town Manager	4437020111.400	0.00000		4.40000	0.00000	\$166.94
	WTP Wages	6101001112.000	0.00000		72.81750	15.75000	\$2833.34
	WWTP Wages	6201001112.000	0.00000		103.61750	15.75000	\$4001.88
	<b>Subtotals for Paytype : Normal</b>		<b>0.00000</b>		<b>660.16000</b>	<b>63.00000</b>	<b>\$15776.01</b>

Paytype : Overtime		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name	WWTP Wages	6201001112.000	0.00000		16.50000	0.00000	\$939.02
	<b>Subtotals for Paytype : Overtime</b>		<b>0.00000</b>		<b>16.50000</b>	<b>0.00000</b>	<b>\$939.02</b>

Paytype : Park		Account Number	Units Taken	PTO	Hours Worked	Salary Hours	Amount
Distribution Name							

# Hours Report Summary

For payfile ending 09/10/2024 12:00:00 AM  
All Records

Park Clerk Treasurer	2204001112.000	0.00000	0.00000	0.00000	0.00000	\$0.00
<b>Subtotals for Paytype : Park Seasonal</b>		0.00000	0.00000	0.00000	0.00000	\$0.00

**Total Records Printed :** 16

<b>Units Taken</b>	5.75000	<b>Hours Worked</b>	676.66000	<b>Salary Hours</b>	63.00000	<b>Amount</b>	\$16715.03
<b>PTO</b>							

Installed by the TOWN OF LYNNVILLE-2018  
**Fund Report**  
 Fund 2204

Date: 09/17/2024 04:56:57  
 FUNDACCOUNTS.FR)

From 08/01/2024 Thru 08/31/2024  
 Grouped By Bank Number  
 Ordered By Bank Number, Fund Number

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
2204 LYNNVILLE PARK	173528.44	214597.76	168161.84	146143.94	92125.00	18304.58	219964.36
SubTotal Bank Number 9	173528.44	214597.76	168161.84	146143.94	92125.00	18304.58	219964.36
<b>*** GRAND TOTAL ***</b>	173528.44	214597.76	168161.84	146143.94	92125.00	18304.58	219964.36

\*\*Bank Number 9

**Revenue Report**

Date : 09/17/2024 04:57:46 PM

REVENUEACCOUNTS.FRX

Fund 2204

User ID: LAURI

Post Date From 08/01/2024 Thru 08/31/2024

Grouped By Fund Number, Object

Ordered By Bank Number, Fund Number, Revenue

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
<b>**Fund Number 2204</b>				
<b>**Object 110.000</b>				
2204110.000	PARK-GIBSON LESSEE PROPERTY TAX		1580.10	1580.10
<b>SubTotal Object 110.000</b>			1580.10	1580.10
<b>**Object 396.000</b>				
2204396.000	PARK-RENTAL DEPOSIT		0.00	1750.00
<b>SubTotal Object 396.000</b>			0.00	1750.00
<b>**Object 411.000</b>				
2204411.000	PARK-DAILY RECEIPTS		17905.59	129542.47
<b>SubTotal Object 411.000</b>			17905.59	129542.47
<b>**Object 510.000</b>				
2204510.000	PARK-LEASE LATE/TRANSFER FEE		0.00	780.00
<b>SubTotal Object 510.000</b>			0.00	780.00
<b>**Object 620.000</b>				
2204620.000	PARK-BUILDING RENTALS		0.00	1525.00
<b>SubTotal Object 620.000</b>			0.00	1525.00
<b>**Object 960.000</b>				
2204960.000	PARK-OTHER REVENUE		0.00	4247.48
<b>SubTotal Object 960.000</b>			0.00	4247.48
<b>**Object 990.000</b>				
2204990.000	PARK-LEASES		72639.31	75172.71
<b>SubTotal Object 990.000</b>			72639.31	75172.71
<b>SubTotal Fund Number 2204</b>			92125.00	214597.76
<b>*** GRAND TOTAL ***</b>			92125.00	214597.76

CANCELLATION OF LEASE

THIS AGREEMENT made and entered into by the Lynnville Town Council, the Park Authority for the Town of Lynnville, Warrick County, Indiana, and successor to the Lynnville Park & Recreation Board, (herein after referred to as (LESSOR) and Chelsea Willis and Ryan Green, (herein referred to as (LESSEE).

WHEREAS Sellers executed a Lease. (hereafter referred to as the "the Lease"), a copy of which is attached hereto and incorporated herein, and,

WHEREAS the party's desire to cancel the Lease and release the Lessee from any further obligations under the Lease and to give to the Lessor any and all rights, claims or interest that the Lessee may have in the Lease, or the real estate made the subject of the Lease:

Lot # 31 Address: 475 W. S.R. 68, Lynnville, IN 47619

NOW THEREFORE, it is hereby agreed by the parties as follows:

- 1. Lessee hereby releases, quit claims and divests themselves of any interest in and to the real estate described in the Lease and hereby cancel, rescind, quit-claim any interest they might have or could have under the Lease, and quit-claim any and all rights to possession of said real estate to the Lessor.
2. The Lessor in consideration of the cancellation of the Lease hereby forgives, releases and quit claims any and all claims that it may have or could have under said Lease.

IN WITNESS WHEREOF, the parties have executed this cancellation of Lease on this 1 day of October 2024.

Forwarding Address: 9576 S. Palate Lassiter Dr. Bloomington, IN 47401

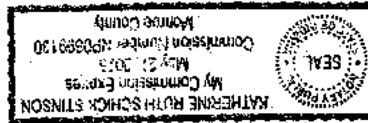
LESSEE: [Signature] 9/14/24 Date LESSEE: [Signature] 9-14-24 Date

State of INDIANA County of MONROE

Before me, a Notary Public for MONROE County, State of INDIANA, Chelsea Willis and Ryan Green personally appeared at 475 W. S.R. 68, Lynnville, IN 47619 and acknowledged the execution of this instrument on this 1st day of Oct 2024.

[Signature] Notary Public [Printed Name] (SEAL)

LYNNVILLE TOWN COUNCIL (LESSOR):



David Goldenberg, Member/Park Authority

Doris Horn, Member/Park Authority

Rachel Titzer, President/Park Authority

ATTEST: Lauri Stockus, Clerk-Treasurer

Deposit Refund:

Date: Revised 5/2023 Amount: \$ Check #: Int: Date Mailed:

## Lynnville Park Lease Agreement - Warrick

This Lease Agreement made and entered into on this 17<sup>th</sup> day of September 2024, by and between **THE LYNNVILLE TOWN COUNCIL**, the Park Authority for the Town of Lynnville, Warrick County, Indiana (hereinafter referred to as "LESSOR") and **John Rudolph** (hereinafter referred to as "Lessee").

For and in consideration of the mutual covenants and agreements hereinafter set forth, the Lessor does hereby lease, let rent and demise unto the Lessee and the Lessee does hereby lease and rent from the Lessor the following described real estate in Warrick County, Indiana, to-wit:

**Lot # 31**

**Located at: 475 W. S.R. 68, Lynnville, IN 47619**

Subject to a utility easement ten (10) feet in width along the front and back lines and five (5) feet in width along the side lines of the above described real estate; subject to the possibility of reverted to Peabody Coal Company, in the event the realty of which the above described real estate is a part ceases to be used for public park and recreation purposes; and further subject to certain reservations and exceptions held by Peabody Coal Company, through its predecessors in interest; all as provided for in a special Warranty Deed dated July 15, 1964, and recorded on July 28, 1964, at 8:05am in the office of the Recorder of Warrick County, Indiana as Instrument #25833.

**The terms and conditions under which the demised premises are leased are as follows:**

1. **Term** Lease term shall run for one (1) year, from July 1, 2024, through June 30, 2024, together with the opportunity of the Lessee to renew the lease as set forth in paragraph 3.
2. **Contact Information** If any of the information contained in the Lessee Information Sheet provided to the Lessor upon execution of the Lease should change, Lessee shall notify Lessor of such changes or any changes within **Thirty (30) days** of the change.
3. **Rental** Lessee agrees to pay to the Lessor, as rent, the sum of **One Thousand One Hundred Eight and 80/100 (\$1,108.80)** per each one (1) year term, subject to any adjustments to the rental amount during future renewal years as set forth in paragraph 3. If the initial period of the lease is for less than one (1) year, the Lessee agrees to pay the Lessor, as rent, a pro-rated amount of **Ninety-Two and 40/100 (\$92.40)**, based on annual rent for the initial one (1) year term, due upon the execution of the Lease Agreement. Any subsequent renewal by a Lessee of lease term, as set forth in paragraph 3, shall require payment by Lessee of the annual rental prior to the expiration date of the one (1) year lease term. In the event any subsequent annual lease rental is overdue for a period of thirty (30) days, the Lessee shall pay a late charge of **Thirty-Five dollars (\$35.00)** per lot. In the event that any subsequent annual lease rental is overdue for a period of sixty (60) days, the Lessee shall pay an additional late charge of **Thirty-Five dollars (\$35.00)** per lot. In the event that any subsequent annual lease rental is overdue for a period of ninety (90) days, the Lessee shall pay an additional late charge of **Thirty-Five dollars (\$35.00)** per lot. In the event that any subsequent annual lease rental is overdue beyond 90 days the lease shall terminate.
4. **Insufficient Fund Payments** If any payment is returned by the institution upon which it is drawn due to insufficient funds in the account, then the Lessor may at its discretion immediately terminate this Lease.

**RESOLUTION #2024-7**  
**ADDITIONAL APPROPRIATION**

**WHEREAS**, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec. 1 Be it ordained by the Town Council of the Town of Lynnville, Warrick County, Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named for the purposes specified, subject to the laws governing the same:

<b>General</b>	<b>APPROPRIATION</b>	<b>REDUCTION</b>
1. Fortinet Access Point (VPN)	\$2,710.00	\$0.00
2. Payroll	\$11,500.00	\$0.00
<b>Total Appropriation</b>	<b>\$14,210.00</b>	<b>\$0.00</b>

The Town Council of the Town of Lynnville considers the purpose of the use of these funds necessary for the cybersecurity for the Town of Lynnville and general operations.

**Adopted by majority vote of the Town Council Members/Park Authority of the Town of Lynnville,  
Indiana this 17<sup>th</sup> of September 2024.**

**Lynnville Town Council:**

**AYE**

**NAY**

\_\_\_\_\_  
**David Goldenberg, Member**

\_\_\_\_\_  
**David Goldenberg, Member**

\_\_\_\_\_  
**Doris Horn, Member**

\_\_\_\_\_  
**Doris Horn, Member**

\_\_\_\_\_  
**Rachel Titzer, President**

\_\_\_\_\_  
**Rachel Titzer, President**

**Attest:** \_\_\_\_\_  
**Lauri Stockus, Clerk-Treasurer**

## Lynnville Park

Travis Porter <travis.porter@townoflynnville.com>

Tue 7/30/2024 11:39 AM

To: Brian Cook <townmanager@townoflynnville.com>; David Goldenberg <council1@townoflynnville.com>; Doris Horn <council3@townoflynnville.com>; Lauri Stockus <clerk-treasurer@townoflynnville.com>; Rachel Titzer <council2@townoflynnville.com>

Hello everybody,

After spending some time at the park seeing how things are going here is some of the findings and concerns.

1. There is no set hours at the park. The council needs to decide what hours the park will be open. Also need to be decided the dates of when the park open and closes for the season. Without that information there is no way of scheduling employees or figuring out how many employees are needed
2. Park positions need an updated job description including their duties.  
I think compensation for employees also needs reevaluated. Before hiring new people needs to be looked at. Right now, there is a shortage of employees for what needs to be done and for coverage. The office needs 1-2 more and the same for the grounds. From what I understand, less than 30 hours a week is considered part time. Looking for a full-time maintenance employee needs to be high on the list. With a full time, maintenance employee and office manager no reason for park superintendent at this time.
3. Camp Store- There is a lot of money left on the table from not having one. A camp store with basic items such as bug repellent, water hoses, sewer hoses, some basic snacks, few fishing items, maybe even some discs for the golf course, and basic first aid items. Starting out small, seeing what sells and what doesn't. With all that there is a dollar store and Caseys in town would want to be competitive with pricing.
4. Paddle Boats- There have been a few guests that have asked about paddle boats. Talking with Phil and a couple others think it is a great idea gives something more for a family to do with younger kids. Just adds to one more activity to draw people to park. Looking at other parks I think the prices need adjusted on the kayaks. \$10 hour is good think we should also have a 4-hour block at \$25-30. There isn't enough kayaks to do more than a 4-hour slot other parks do 4-8 hour. At this time 8 hours would tie them up too much for another guest to use.
5. Wood - A lot of money is lost on this also. There is no reason maintenance personnel shouldn't be able to cut and split wood. Understanding that there is no splitter at this point. Another option would be looking into local sawmills see if slab wood is sold by the truck load. Getting the cost down to \$5 for a small bundle or \$10 for a large bundle would make the park a lot more competitive against Caseys and the dollar store.
6. Activities- Yay on the new disc golf course. Comparing prices to other parks in the area Lynnville is a little steep. There are few activities to keep guests busy. Some activities that have been brought up are corn hole boards, Horeshoe's, add a sand volleyball area, bikes for the trails, and a swimming area. Ping pong, foosball pool table, dart board, and some TVs, are all things that could slowly be added to the rec building that could be open afternoon evening or rainy days for more things to do.

Rounding the last half of camping season there is still much that could be done. Events are another issue. There are no events happening as of now at the park. Planning events is hard to do without the staff. We should be planning 1-2 things a month. To make the park grow guests need a wow factor. Things that will make memorable family experiences and lasting impressions. Before being able to move forward council needs to give a scope on

what they would like to see done to improve and can go from there. If there is any questions feel free to contact me.

Thank You

Travis 

## Lauri Stockus

---

**From:** Rachel Titzer  
**Sent:** Friday, September 6, 2024 9:30 AM  
**To:** David Goldenberg  
**Cc:** Lauri Stockus; Brian Cook; Doris Horn  
**Subject:** Re: Dumpsters

Park - I do not know its schedule or if it is working. A recent contract has been signed for it so I do not know if it can be changed.

Community center that is a priority as they have been waiting for the new dumpster for 2 months now.

Chief May said a 4 yard every other week would work.

I don't know the circumstances of the treatment plant.

Thanks,

Rachel

> On Sep 5, 2024, at 10:28 PM, David Goldenberg <council1@townoflynnville.com> wrote:

>

> Please see the list below and submit any changes to my attention so I can work on getting the dumpsters coordinated for the town.

>

>

> MY UNDERSTANDING is that we need dumpsters at the following sites:

>

> 1. Park -

> 2. Community Center/Fire Department

> 3. others needed?

>

> Our choices seem to be either 96 gallon toter (we currently have 2 of these for a total of 192 gallons) or 4 yard dumpsters (808 gallons) or 8 yard dumpsters (1616 gallons) that we can have picked up either weekly or every other week.

>

> My guess is at the Park we would want trash to be picked up once a week. The community center/fire station appears to be picked up ever other week.

>

> Please let me know your thoughts on size of dumpster, how often to pick up, by locations along with if we have any other needs.

>

**RE: Rate Study**

**DATE: September 9, 2024**

This Scope Appendix is attached by reference to the above-named engagement letter (the Engagement Letter) between the Town of Lynnville, Indiana (the Client) and Baker Tilly Advisory Group, LP (BTAG).

**SCOPE OF WORK**

BTAG agrees to furnish and perform the following services for the Client.

**A. Rate Study**

1. Analyze historical recorded financial information for a period of three (3) calendar years and the most recent twelve (12) month period when applicable (the test year).
2. Detail from available records a schedule of flow of funds for the past three (3) calendar years and the test year for the purpose of determining trends, amounts of revenue, cash operation and maintenance expenses, debt service requirements and expenditures for improvements to the Utility property and plant.
3. Analyze expenses of the test year in order to locate and adjust items which should be properly capitalized, expensed or reclassified (if applicable).
4. Analyze accounts, invoices and pertinent documents and interview Client personnel and/or consulting engineers made available by the Client to determine possible changes in expenses and the possible effects of those changes (if applicable).
5. Obtain information from Client officials, engineers and/or other available sources to suggest to the Client adjustments to test year cash operating expenses such as additional labor, power costs, chemical costs, additional taxes and other fixed, known and measurable expense changes (if applicable).
6. Schedule monthly revenues of the test year in order to locate and adjust unusual and significant fluctuations in such revenue (if applicable).
7. Prepare amortization schedules of presently outstanding funded debt of the Utility extending over the life of the remaining years of payment and obtain information from bond ordinances or other documents relating to such funded debt.
8. Obtain information from the rate ordinance, tariffs and bond ordinances now in effect.
9. Assist in the development of a capital improvements program and determine alternative financial programs leading to the obtaining of funds necessary to meet the capital improvement requirements through funds now available and/or future revenues of the system and/or the use of debt financing.
10. Provide alternative estimates of future annual revenue requirements for consideration by the Client (if applicable).
11. Suggest revenue increases for the Utility as may be considered necessary to meet the estimated future annual revenue requirements.
12. If appropriate, prepare comparative information concerning the present and possible future rate structure of the Client.

**B. Meetings and Reports**

1. Attend a meeting with officials of the Client to discuss findings and recommendations.
2. Furnish a financial report summarizing the results of BTAG's studies for submission to the Client.
3. Provide financial information including a new schedule of rates and charges, if required, to the Client's attorneys for the preparation of resolutions and ordinances as may be required.
4. Attend a public hearing to be conducted by the Client to present accounting information relating to the proposed rates and charges, if a rate change is necessary.

**COMPENSATION AND INVOICING**

Fees for services set forth in the Scope Appendix will be billed at standard billing rates based upon the actual time and expenses incurred and will not exceed Twenty Thousand Dollars (\$20,000) without further authorization from the Client.

Standard Hourly Rates by Job Classification  
12/1/2023

Title	Hourly Rate
Principals / Directors	\$400 - \$600
Managers / Senior Managers	\$275 - \$400
Consultants / Analysts / Senior Consultants	\$175 - \$275
Support / Paraprofessionals / Interns	\$110 - \$175

*\*Billing rates are subject to change periodically due to changing requirements and economic conditions. The Client will be notified thirty (30) days in advance of any change to fees. If Client does not dispute such change in fees within that thirty (30) day period, Client will be deemed to have accepted such change. The fees billed will be the fees in place at the time services are provided. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.*

The above fees shall include all expenses incurred except for direct, project-related expenses such as travel costs.

**BILLING PROCEDURES**

**Normally, you will receive a monthly statement showing fees and costs incurred in the prior month.** Occasionally, we may bill on a less frequent basis if the time involved in the prior month was minimal or if arrangements are made for the payment of fees from bond proceeds. The account balance is due and payable on receipt of the statement.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the *Government Auditing Standards* refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.



In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

**Conflicts of Interest**

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

**Termination**

This Scope Appendix will terminate according to the terms of the Engagement Letter.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Signature,

BAKER TILLY ADVISORY GROUP, LP

*Scott A. Miller*

**Scott A. Miller, Principal**

**Signature Section:**

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

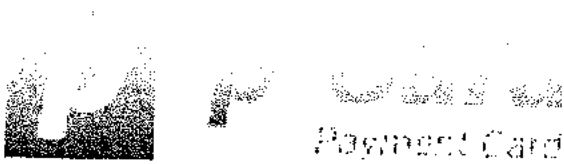
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



✉ [hwallace@iasbo.org](mailto:hwallace@iasbo.org) (mailto:hwallace@iasbo.org) ☎ (815) 793-4655



(<http://illinois-pcard.com>)

ARE YOU READY TO GET STARTED?

## CITIES AND TOWNS P-CARD APPLICATION

Below Are The Application Documents Required To Start The Credit Process With The Bank.

As of February 2019, the application process has changed. Please be aware that you may be required to provide new/different information than previously.

Sections A and B must be completed and returned to BM/Harris(**along with** three years of financial audits (CAFR).

**Please begin with:**

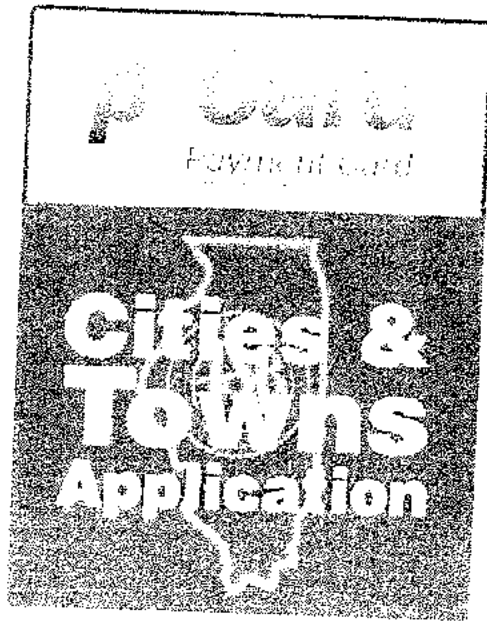
**p-Card packet check list** (<http://illinois-pcard.com/wp-content/uploads/2019/08/pCard-Check-list2019.pdf>) The checklist is designed to help you return the correct information so we can begin processing your application.

**Required – Section A** (<http://illinois-pcard.com/wp-content/uploads/2016/12/IASBO-Section-A-Board-Resolution-IAC-09-2014-1.pdf>) Signed City Council or Board Resolution. You may use this template or create your own.

**Required – Section B** (<http://illinois-pcard.com/wp-content/uploads/2019/01/2019-IASBO-Member-Agreement-Fillable-xdc.pdf>) (required) BMO Member Agreement. This is your application to the Bank for a line of credit.

**Required – 3 years most recent** Audited Financial Statement Agreement. The bank requires a copy of your municipality's' audited financials or CAFR to keep your credit current. Failure to comply could result in an interruption of your card service.

Contact Holly Wallace by phone at (815) 793-4655 or by email at [hwallace@iasbo.org](mailto:hwallace@iasbo.org) (mailto:hwallace@iasbo.org) any time you have questions.



([http://illinois-pcard.com/wp-content/uploads/2019/01/2019-IASBO-Member-](http://illinois-pcard.com/wp-content/uploads/2019/01/2019-IASBO-Member-Agreement-Fillable-xdc.pdf)

[Agreement-Fillable-xdc.pdf](#))

## NOW THAT I HAVE SENT IN ALL THIS PAPERWORK, WHAT HAPPENS NEXT?

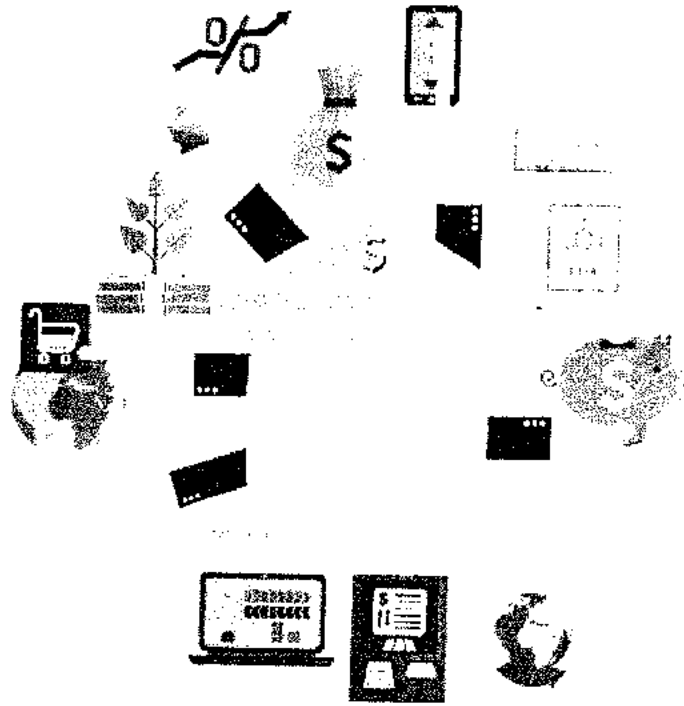
Once Illinois ASBO has received all of the necessary materials and application, they will be reviewed, signed and sent to the Harris Bank (Bank of Montreal) on the same day that they are received. Next you should receive a "Client Implementation Guide" from Harris/BMO, which is very user-friendly. Shortly after receiving this guide, a training session with your p-Card Administrator will be conducted via telephone conference call.

The initial training of your Program Administrator will be scheduled on a first come, first served basis, and in most cases will involve a 30-45 minute telephone session. Your implementation packet and online training component will round out what you need to know to get cards issued and being used.

Cards are customized and ordered online and delivered to your p-Card Administrator.

Once your cards begin to be used for purchasing, the implementation officer of the bank will schedule a training session to explain how to access information about card utilization and explain all of the reporting options that are available. **There are no costs or fees to the municipality for this service, and no special hardware or software needed to support this program-only an internet connection.**

Contact Holly Wallace by phone at (815) 793-4655 or by email at [hwallace@iasbo.org](mailto:hwallace@iasbo.org) (<mailto:hwallace@iasbo.org>) any time you have questions.



## LEARN MORE ABOUT THE PCARD

Spend Dynamics is a powerful online tool that you can use 24/7 to manage your p-Card program.

TUTORIALS

### CONTACT US

Partner with Illinois ASBO, BMO Harris Bank/Mastercard, and other districts throughout the nation utilizing the procurement card (p-Card) program.

---

✉ [hwallace@iasbo.org](mailto:hwallace@iasbo.org) (mailto:hwallace@iasbo.org)

(815) 793-4655

108 Carroll Ave DeKalb, IL 60115  
United States

## LINKS

- > Home (<http://illinois-pcard.com/>)
- > Applications (<http://illinois-pcard.com/applications/>)
- > Tutorials (<http://illinois-pcard.com/tutorials/>)
- > Current Participants (<http://illinois-pcard.com/current-participants/>)
- > Resources (<http://illinois-pcard.com/resources/>)
- > Contact Us (<http://illinois-pcard.com/contact/>)



([https://twitter.com/illinoisasbo?](https://twitter.com/illinoisasbo?lang=en)

<https://vimeo.com/user15232442/videos>)

HOME ([HTTP://ILLINOIS-PCARD.COM/](http://illinois-pcard.com/)) APPLICATIONS ([HTTP://ILLINOIS-PCARD.COM/SDAPPLICATIONS/](http://illinois-pcard.com/sdapplications/))

TUTORIALS ([HTTP://ILLINOIS-PCARD.COM/ABOUT-US/](http://illinois-pcard.com/about-us/)) PARTICIPATING SCHOOLS ([HTTP://ILLINOIS-PCARD.COM/RESOURCES/](http://illinois-pcard.com/resources/))

RESOURCES ([HTTP://ILLINOIS-PCARD.COM/NEWS-LIST/](http://illinois-pcard.com/news-list/)) CONTACT US ([HTTP://ILLINOIS-PCARD.COM/CONTACT/](http://illinois-pcard.com/contact/))

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## Why is the p-Card program sponsored by your association?

- Reduces Multiple Legal Expenses
- Provides Rebates to Schools That Could Not be Obtained Separately
- Creates a User Group/Support Network Not Obtainable with Multiple Programs & Different Contracts
- Eliminates all Start Up Costs to the District
- Better Training and In-Servicing

**No costs**  
**No fees**  
**No charges**

**&**

**you get a rebate.**

## How do suppliers react to the p-Card?

- Suppliers receive Payment for Goods and Services Within 48 Hours
- Payments are Deposited Directly in Designated Bank Accounts
- Reduces Issue of Partially Filled Orders

## How Do I Get Started?

Request informational packet and application forms from your state ASBO or at [illinois-pcard.com](http://illinois-pcard.com).

Have your Board of Education adopt a resolution approving participation.

Designate a local p-Card administrator for the school and school district.

Complete forms and mail originals to your state ASBO affiliate.

The administrator's training on how to use the program begins!

**FreeCard**

Statewide School District Purchasing



Supplies



Technology



Playground Equip.



Apps



Prof. Development

To: Lauri Stockus  
Subject: [External]Opioid Settlement Reporting Entry

**Do not reply to this email. If you have any questions or concerns, please email  
INoploidsettlement.us@egis-group.com**



### Opioid Settlement Report

Local Unit of Government: **Lynnville**

Total Amount of Funding Received to Date: **\$3,333.01**

Please verify if the amount above is correct: **No**

Please enter amount you have received: **2688.18**

Name of Individual: **Lauri Stockus**

Title of Individual: **Clerk-Treasurer**

Email Address: **clerk-treasurer@townoflynnville.com**

Phone Number: **812-922-5111**

Agency/Division: **Local Government**

Names and Titles of Elected Officials that Approved Spending Plan or Expenditure: **No funds have been spent.**

Has your community created a committee to determine how to spend opioid settlement funds?: **No**

If yes, please describe the make-up of the committee:

Amount Expended: **false**

No funds were expended during reporting time period: **true**

Unrestricted Funds Details:

Total Amount of Unrestricted Funds to Date: **\$1,627.57**

Please verify if the amount above is correct: **No**

Please enter amount you have received: **982.74**

Amount Expended: **false**

No funds were expended during the reporting period: **true**

Expenditure(s)

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



As required by IC 4-6-15-4, the Indiana Family and Social Services Administration (FSSA) must submit an annual comprehensive report of the use of all opioid settlement funds, including funds received by the local units of government, to the Indiana General Assembly.

All local units of government that received funds from the National Opioid Settlement are required to report their use of funds to FSSA using the following survey. The information collected will be included in a final report to the Indiana General Assembly and will be made available to the public.

#### Instructions

Please designate one representative to complete the following form on behalf of your community. This form must be completed no later than 11:59 p.m. on Friday, September 6, 2024.

For assistance completing the form or to report an error, please email us at [INopioiidsettlement.us@egis-group.com](mailto:INopioiidsettlement.us@egis-group.com).

#### Important Notice

Please ensure you have all required information before starting this form. **Submissions cannot be saved or resumed later.** Only one submission per local unit of government is allowed. Please coordinate with your team to avoid duplicate entries.

**Due to a miscalculation, abatement shares under \$5,000 for 2024 were rolled up to the county level and were not properly documented; therefore, some communities may notice a discrepancy in the auto-populated amounts received versus what the community actually received. We are actively working to rectify this issue. If the populated funding amount is incorrect, please proceed with completing the form and note all discrepancies when prompted.**

[Start Here](#)

## Lauri Stockus

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**From:** EGIS US IN Opioid Settlement <inopioidsettlement.us@egis-group.com>  
**Sent:** Thursday, September 5, 2024 9:34 AM  
**To:** EGIS US IN Opioid Settlement  
**Subject:** [External]Compliance Reminder: Submission of National Opioid Settlement Fund Utilization Report  
**Attachments:** Opioid Reporting Form Instruction Manual - Final.pdf  
**Importance:** High

Hello,

As required by [IC 4-6-15-4](#), the Indiana Family and Social Services Administration (FSSA) must submit an annual comprehensive report to the Indiana General Assembly detailing the use of all opioid settlement funds, including those received by local units of government. **We are not contacting you regarding joining a settlement but are reporting on funds already received.**

Our records indicate that your community has received National Opioid Settlement funds within the past year. However, it appears that the reporting for your community is incomplete. To ensure compliance with this requirement, we kindly request that your local government unit report any settlement funds expended between **August 1, 2023, and June 30, 2024**, by completing the electronic form available through the survey link below. The information collected will be incorporated into the final report submitted to the Indiana General Assembly and made available to the public.

Please designate one representative from your community to complete the form. **The deadline for submission is 11:59 p.m. on Friday, September 6, 2024.** You may access the form through the following link: <https://sondhisolutions.my.site.com/opioidsettlementreporting/s/>

Please note that annual distributions of less than \$5,000 were initially intended to be consolidated at the county level by the Attorney General's office before distribution. Unfortunately, this automated process did not function correctly for approximately 90 to 100 communities in August 2023. Affected communities should have received correspondence from the Attorney General's office requesting resolution by remitting a check to their respective counties. As a result, the auto-populated amounts on the reporting form may reflect minor inaccuracies.

We ask that you complete and submit the form as provided, ensuring that all expenditures incurred during the reporting period are included. The reporting form has been updated to allow local government units to identify discrepancies in the pre-populated values. We will manage the reconciliation of discrepancies.

Thank you for your prompt attention to this matter and for ensuring the timely completion of the required report. Should you require assistance or need to report an error, please do not hesitate to contact us at [INopioidsettlement.us@egis-group.com](mailto:INopioidsettlement.us@egis-group.com).

Best,

## MEMORANDUM OF UNDERSTANDING

**THIS MEMORANDUM OF UNDERSTANDING (“MOU”)** is entered into December \_\_, 2024 by and between Active Faith Health Ministry, Inc., an Indiana not-for-profit corporation (“Ministry”), and the Town of Lynnville, an Indiana political subdivision, having a mailing address at \_\_\_\_\_, Lynnville, Indiana 47630 (“Lynnville”).

### **RECITALS**

**WHEREAS**, the Town of Lynnville is planning a project that will involve installation of permanent lighting for the Tecumseh Trail (the “Trail Lighting Project”);

**WHEREAS**, Ministry applied for and was approved for grant in the amount of \$50,000.00 from the Welborn Baptist Foundation entitled the 2022 Welborn Baptist Foundation Grant (the “Welborn Grant”) to be used toward the cost of the Project;

**WHEREAS**, the Grant Agreement entered into between the Ministry and the Welborn Baptist Foundation requires that the Ministry show proof of matching funds in the amount of \$50,000.00, to the Welborn Baptist Foundation prior to the Ministry’s receipt of the grant funds;

**WHEREAS**, Lynnville has agreed to transfer the amount of \$50,000 to the Ministry to serve as the Ministry’s match on the condition that, upon Ministry’s receipt of the Welborn Grant proceeds the Ministry will transfer the grant proceeds and the match (totaling \$100,000.00), to the Town to be applied by the Town toward the cost of the Project;

**NOW, THEREFORE**, the parties desire the memorialize their agreement and understanding as follows:

### **AGREEMENT**

1. After both parties’ execution of this Memorandum of Understanding, Lynnville shall transfer the amount of \$50,000.00 (the “Matching Funds”) to Ministry.
2. Upon Ministry’s receipt of the Matching Funds, Ministry shall issue a letter to the Welborn Baptist Foundation stating that Ministry holds the Matching Funds, which letter shall include all information required for such letter pursuant to the Grant Agreement. Ministry shall take all additional reasonable steps required by the Welborn Baptist Foundation for Ministry to receive the \$50,000.00 grant proceeds (“Grant Proceeds”).
3. Upon Ministry’s receipt of the Grant Proceeds, Ministry shall make payment to Lynnville in the amount of \$100,000.00, being the total of the Grant Proceeds and the Matching Funds.
4. Lynnville shall use the Grant Proceeds and the Matching Funds solely for the Project.
5. Lynnville shall be responsible for design and construction of the Project, and Ministry shall have no responsibility therefore.



Lynnville Park Authority  
 P.O. Box 99,  
 405 W. State Route 68  
 Lynnville, IN 47619  
 812-922-5144  
 townoflynnville.com

## Consent to Change Leased Property Form

Name: Jay D Almon Phone: 812-483-3432

Address: 210 Violet Ln  
Lynnville, IN 47619

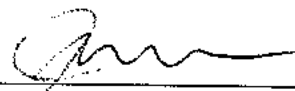
The structure is subject to the terms contained therein and the plans on file to the following additional conditions:

1. Subject to an Improvement location being approved by Lynnville Town Council.
2. Subject to a Building Permit being obtained prior to start of structure and said building permit displayed at the work site.
3. Subject to the property and building complying at all times with the applicable zoning ordinances of Warrick County and any ordinances and Lease agreements with the Town of Lynnville.
4. Subject to all utility easements and facilities in place.
5. Subject to the plot plan presented to the Lynnville Town Council and not to be altered or expanded.
6. The location site must be marked before Town Manager inspection.
7. Town must be notified as soon as structure is set for Post Location inspection.

Size of Structure: \_\_\_\_\_ Type of Structure: \_\_\_\_\_

Description of Structure: Permission to have dead tree removed (picture attached)

I, Jay D Almon, understand it is my responsibility to comply with the above stipulations before the addition of a structure is to be erected. I understand it is my responsibility to have location markings put into place before additional structure placement can be inspected for approval. I understand it is my responsibility to contact the Town of Lynnville for a Post-Inspection placement after the additional structure is set. I understand and consent to providing all required paperwork and authorizations in the allotted time set by Warrick County Area Plan Commission and the Lynnville Town Council.

X   
 Jay D Almon Date

\*\*\*\*\*

**Lynnville Clerk**

---

**From:** John Rudolph <[john@rudolphweb.com](mailto:john@rudolphweb.com)>  
**Sent:** Tuesday, September 17, 2024 9:30 PM  
**To:** Lynnville Clerk  
**Subject:** [External]Lot 31 Tree removal  
**Attachments:** trees.jpg

RECEIVED

Lauri,  
attached is a photo of the two trees that need to be removed.

Let me know what else you need from me. Thanks!

Lynnville Clerk Treasurer

John Rudolph  
812-480-6898  
[john@rudolphweb.com](mailto:john@rudolphweb.com)

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Materials** \$1,200.00

Misc Plumbing and Electrical Materials

1 X \$1,200.00

**Materials** \$800.00

Misc Framing and Drywall Materials

1 X \$800.00

**Labor** \$8,400.00

Labor

56 X \$150.00

**Services** \$250.00

Disposal

1 X \$250.00

**Total** \$16,538.99

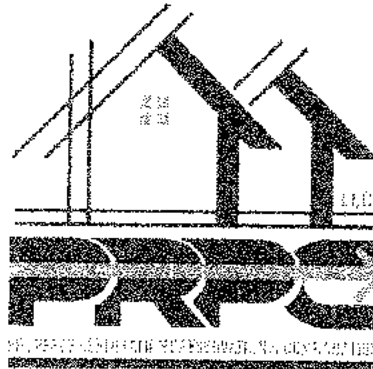
See attached page for scope of work and terms.

**Review and approve**

Property Restoration Preservation and Continuation

**From:** Property Restoration Preservation and Continuation quickbooks@notification.intuit.com [✉](#)  
**Subject:** [External]Estimate 1163 from PRPC LLC  
**Date:** August 29, 2024 at 7:01 AM  
**To:** council1@townoflynnville.com  
**Cc:** prpccompany@gmail.com

ESTIMATE 1163 DETAILS



Property Restoration Preservation and Continuation

**\$10,500.00**

Review and approve

Powered by QuickBooks

To: David Goldenburg

Please find your estimate details here. Feel free to contact us if you have any questions. We look forward to working with you.

Have a great day!

PRPC LLC



**Advanced Disposal Services, Solid Waste Midwest, LLC, a Waste Management company**  
 2555 Meridian Blvd, Suite 200  
 Franklin, TN, 37067-6366  
 (877) 964-2738

**RECEIVED**

WM Agreement #  
 Customer ID  
 Acct. Name  
 Salesperson  
 Effective Date  
 Last PI Date

S0018228839  
 14-10349-82373  
 LYNNVILLE PARK  
 Jody Watkins  
 6/4/2024  
 04/11/2024

**Service Agreement**      Lynnville Clerk Treasurer  
**Non-Hazardous Waste Service Summary**

Service Information				Billing Information			
Name	LYNNVILLE PARK	Contact	LAURI STOCKUS	Name	LYNNVILLE PARK	Contact	LAURI STOCKUS
Address	ST RD 68	Telephone #	8129225111	Address	PO BOX 99	Telephone #	8129225111
City State Zip	LYNNVILLE, IN 47619	Fax #		City State Zip	LYNNVILLE, IN 47619-0099	Fax #	
County/Parish	WARRICK	Email		County/Parish	Warrick	Email	
Customer Comments: RATE FRIM 12 MONTHS WITH 8% CAP ON YEARS 2 AND 3** NO AUTO RENEWAL AND WILL REVIST PRICING AT THE END OF THE INITIAL TERM				PO#			

**Service Description & Recurring Rates**

Quantity	Equipment	Material Stream	Frequency	Base Rate	Energy Surcharge	
2	8 Yard FEL	MSW Commercial	1xPer Week			\$ 247.98
						\$ 0.00

No Increase to Base Rate during first 12 months of Contract Term, except as provided in Section 4(b)(i) - (v) of this Agreement  
 Current rate for Extra Pickup: \$ 80.00      Current Energy Surcharge 0%      **MONTHLY TOTAL \$ 247.98**

Customer's Waste Materials not to exceed an average weight of 12 lbs/yard.      Administrative Charge \$ 0.00\*  
**MONTHLY GRAND TOTAL \$ 247.98\***

**Initial One Time Service Charges\***      **As Needed Services\***  
 Initial Delivery \$ 0.00      The above listed Charges are for recurring services only. Charges for all additional services will be at current rates at the time of service. These include but are not limited to: extra pickups, container removal, overages and contamination. Contact Waste Management for a full list of such additional services and current prices.

\*The Energy Surcharge applies to all other Charges whether or not listed on this summary. Any Energy Surcharge amounts shown in this Service Summary are estimated based on current percentages (as set forth herein), and actual amounts will be calculated at the time of invoicing based on current applicable percentages. Information about the Energy Surcharge and its calculation can be found at [www.wm.com/billhelp](http://www.wm.com/billhelp). State & Local taxes, and/or fees and a Recycle Material Offset, if applicable, will also be added to the Charges. An Administrative Charge per Invoice will be assessed and can be removed by enrolling in paperless statements and automated payments.  
 This Agreement does not provide for a fixed price during the Contract Term. Unless specifically provided otherwise herein, Customer should expect Company to increase Charges as allowed by Section 4(b) and Company to seek other price increases subject to Customer's consent under Section 4(c) of this Agreement. Consent to price increases may be given orally, in writing, or by notice and Customer's payment of, or failure to object to, the price increase.

**Contract Term is for 3 year(s) from the Effective Date ('Initial Term') and it shall automatically renew thereafter for additional terms of 1 months ('Renewal Term') unless terminated as set forth herein.**

The individual signing this agreement on behalf of customer acknowledges that he/she has read and accepts the terms and conditions of this agreement which accompany this service summary sheet and that he/she has the authority to sign on behalf of the customer.

DocuSigned by:  
**LAURI STOCKUS**      LAURI STOCKUS      Title      6/3/2024  
 Customer Signature      Printed Name      Date

Company Advanced Disposal Services      Waste Management Sales Rep.  
 Solid Waste Midwest, LLC, a Waste      Title      Date  
 Management company      Printed Name

Terms and Conditions on following page(s)

# DEIG BROS.

LUMBER & CONSTRUCTION CO., INC.

2804 A Street • P.O. Box 6429 • Evansville, Indiana 47719  
(812) 423-4201 or 423-8051 • FAX 421-5058

11-18-24

Lynnville Town Council  
David Goldenberg

Re: Misc. work on Lynnville Town Square.

1. Rework existing circuits into new control panel and remove old panel.  
Material and labor \$ 1,900.00
  2. Replace (5) ground flood lights and repair bad wiring.  
Material and labor \$ 2,100.00
  3. Replace Christmas Tree Ground Box.  
Material and labor \$ 950.00
- Total Lump Sum total \$ 4,950.00

## Clarifications:

- All work is based on Straight time.
- Sales tax not included.
- Demo and disposal of old fixture included.

Call with any Questions.

Thanks

Brian Cassin

[brianc@deigbros.com](mailto:brianc@deigbros.com)

TEL# (812)423-4201



TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)

**QUALIFIED ACCEPTANCE AND INDEMNITY**

In the event the acceptance of this proposal by Buyer either is contingent upon or subject to the approval by any third party such as, but not limited to, a consulting engineer, with respect to goods, parts, materials, descriptive data, drawings, calculations, or any other matter, then upon such approval by any third party, Aqua-Aerobic Systems, Inc. shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal. In the event any such third party requires modifications in the proposal prior to the approval thereof, Aqua-Aerobic Systems, Inc. may at its sole option and without liability to any party elect to cancel this proposal or return the purchase order to Buyer. In the event Aqua-Aerobic Systems, Inc. elects to modify this proposal to conform to the requirements for approval by any third party, Aqua-Aerobic Systems, Inc. in such event shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal as modified.

Buyer agrees to indemnify and save harmless Aqua-Aerobic Systems, Inc. from and against all costs and expenses and liability of any kind whatsoever arising out of or in connection with claims by third parties so long as the goods sold hereunder conform to the requirements of this proposal as approved by any third party.

**WARRANTY; LIMITATION OF LIABILITY; AND DISCLAIMER**

In return for purchase and full payment for Aqua-Aerobic Systems, Inc. goods, we warrant new goods provided by us to be free from defects in materials and workmanship under normal conditions and use for a period of one year from the date the goods are put into service, or eighteen months from date of shipment (whichever first occurs). If the goods include an "Endura Series" motor, the complete Endura Series unit shall be warranted by Aqua-Aerobic to be free from defects in materials and workmanship under normal conditions and use for three years from the date the product is put into service or 42 months from the date of shipment (whichever occurs first).

**OUR OBLIGATION UNDER THIS WARRANTY IS EXPRESSLY AND EXCLUSIVELY LIMITED** to replacing or repairing (at our factory at Loves Park, Illinois) any part or parts returned to our factory with transportation charges prepaid, and which our examination shall show to have been defective. Prior to return of any goods or its parts to our factory, Buyer shall notify Aqua-Aerobic Systems, Inc. of claimed defect, and Aqua-Aerobic Systems, Inc. shall have the privilege of examining the goods at Buyer's place of business at or where the goods have otherwise been placed in service. In the event this examination discloses no defect, Buyer shall have no authority to return the goods or parts to our factory for the further examination or repair. All goods or parts shall be returned to Buyer, F.O.B. Loves Park, Illinois. This warranty shall not apply to any goods or part which has been repaired or altered outside our factory, or applied, operated or installed contrary to our instruction, or subjected to misuse, chemical attack/degradation, negligence or accident. This warranty and any warranty and guaranty of process or performance shall no longer be applicable or valid if any product, including any software program, supplied by Aqua-Aerobic Systems, Inc., is modified or altered without the written approval of Aqua-Aerobic Systems, Inc. Our warranty on accessories and component parts not manufactured by us is expressly limited to that of the manufacturer thereof.

**THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND OF ALL OTHER LIABILITIES AND OBLIGATIONS ON OUR PART, INCLUDING ANY LIABILITY FOR NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE; AND ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY DISCLAIMED; AND WE EXPRESSLY DENY THE RIGHT OF ANY OTHER PERSON TO INCUR OR ASSUME FOR US ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ANY GOODS PROVIDED BY US. THERE ARE NO WARRANTIES OR GUARANTEES OF PERFORMANCE UNLESS SPECIFICALLY STATED OTHERWISE.**

**UNDER NO CIRCUMSTANCES, INCLUDING ANY CLAIM OF NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE, SHALL AQUA-AEROBIC SYSTEMS, INC. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, COSTS OF CONNECTING, DISCONNECTING, OR ANY LOSS OR DAMAGE RESULTING FROM A DEFECT IN THE GOODS. LIMIT OF LIABILITY: AQUA-AEROBIC SYSTEMS, INC.'S TOTAL LIABILITY UNDER THE ABOVE WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT OF ANY DEFECTIVE PART. THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE, AND OUR LIABILITY WITH RESPECT TO ANY CONTRACT OR SALE, OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT, IN ANY CASE, EXCEED THE PRICE OF THE GOODS UPON WHICH SUCH LIABILITY IS BASED.**

Final acceptance of this proposal must be given to Aqua-Aerobic Systems, Inc. at their office in Loves Park, Illinois. Please acknowledge acceptance by signing the proposal and returning it to Aqua-Aerobic Systems, Inc.

Accepted by:

Company: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Offer Respectfully Submitted,

*Tim Lamont*

Tim Lamont, Senior Customer Service Representative  
Aqua-Aerobic Systems, Inc.